

Thursday, December 3, 2009 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The minutes of the previous meeting were approved.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$2,349,023.53.

This week's net payroll is in the amount of \$1,056,488.76.

The Commissioners approved and signed additional documents from the Pennsylvania Department of Transportation (PennDOT) related to the **FY 2010 DUI Court Grant application**. The signatures are required in order to remain in compliance with new requirements to receive federal grant funds. Additionally, in FY 2010 all financial transactions from PennDOT will be conducted via direct deposit.

The Commissioners approved and signed the **Department of Environmental Protection (DEP) grant agreement** between the Lebanon County Commissioners and the Commonwealth of Pennsylvania, Department of Environmental Protection, Office of Energy and Technology Development. DEP approved the application **for the Lebanon County (Light Emitting Diode) LED Signalization Upgrade Project in the amount not to exceed \$292,000** for the period through May 31, 2011. A local match of \$34,800 is anticipated to be provided through Liquid Fuels funding. The municipalities receiving LED Signal Upgrades as part of our project are as follows: They include 33 signal locations in 10 different municipalities.

Bethel Township	Myerstown Borough
Millcreek Township	North Lebanon Township
North Cornwall Township	West Lebanon Township
West Cornwall Township	South Lebanon Township
Heidelberg Township	City of Lebanon

It was moved by Comm. Litz, seconded by Comm. Stohler to **tentatively adopt the year 2010 general fund budget**, setting the County of Lebanon's **general fund millage rate at 20 mills**. The budget will be on display for public inspection and will be finally adopted on December 24, 2009. Comm. Litz and Comm. Stohler voted "Aye", Comm. Carpenter voted "Nay". Motion carried.

At 10:30 a.m., the Commissioners met in an executive session to discuss union negotiations.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Thursday, December 10, 2009 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Litz absent. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The minutes of the previous meeting were approved.

Dawn Boltz, 2nd Deputy in the Lebanon County Treasurer's Office, presented the weekly Treasurer's report with expenditures in the amount of \$2,277,919.18.

The Commissioners authorized the submission of a **Mini-CJAB (Criminal Justice Advisory Board) grant application** through a collaborative initiative between the Pennsylvania Commission on Sentencing (PCS) and the Pennsylvania Commission on Crime and Delinquency (PCCD). The purpose of the mini-grant is to provide grants of up to \$1,500 to help establish, reinvigorate, and facilitate the work of a CJAB. The amount of funds requested for FY 2009/2010 is in the amount of \$1,494 for the DUI Court Collaborative Evaluation Initiative with Lebanon Valley College.

The Commissioners approved and signed a **Local Jurisdiction Waiver on behalf of Domestic Violence Intervention of Lebanon County, Inc for funding from the Pennsylvania Commission on Crime and Delinquency (PCCD), Justice Practitioner Job Creation and Retention**. DVI is requesting funding from PCCD in the amount of \$24,000 over a two-year period April 1, 2010 to March 31, 2012 to provide advocacy and direct services to victims of domestic violence. This project will assist in retaining two part-time advocate positions.

The Commissioners approved and signed an **agreement** between West Cornwall Township Municipal Authority, 73 South Zinns Mill Road, Lebanon, PA, Lebanon Valley Rails-To-Trails (LVRT), and the County of Lebanon. The Authority is proposing **to construct and install a sanitary sewer system within the railroad bed owned by the County of Lebanon and managed by LVRT and located within West Cornwall Township**.

The Commissioners approved and signed a **letter of consent** to the installation, operation, and maintenance by Comcast Cable Communications Management, LLC, 1701 John F. Kennedy Blvd., Philadelphia, PA 19103. Comcast will bear the sole cost and expense, of Comcast's cable and other equipment into, over, under, across, and along the County property located at 728 E. Walnut Street, Lebanon, PA, to be used by Comcast to provide broadband communications services to tenants (District Court 52-3-01) of the property. Comcast shall repair any damage to the County property caused by the installation, operation of maintenance of Comcast's equipment on the County property. Owner's consent will continue for so long as Comcast provides broadband communications services to tenants (District Court 52-3-01) of the County property.

The Commissioners approved and signed the **Homeless Assistance Program (HAP) Assurance of Compliance for Community Action Partnership**. The 2009-2010 HAP allocation went from \$202,661 to \$182,097.

The Commissioners approved a **Part 2 application for funding for the update of the Myerstown Borough's existing Comprehensive Plan**. The application seeks Part 2 funding in the amount of \$12,500 from Category 1 of the Comprehensive Plan Implementation Fund.

It was moved by Comm. Carpenter, seconded by Comm. Stohler to adjourn the meeting.

Wednesday, December 16, 2009 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Stohler presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator, met with the Commissioners to discuss the business and personnel transactions of Cedar Haven.

The occupancy rate at Cedar Haven is 92%. Vote unanimous.

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon, the Commissioners met with the other members of the Prison Board to conduct their monthly meeting.

Thursday, December 17, 2009 9:30 a.m.

At 9:00 a.m., the Commissioners met in an executive session to discuss union negotiations.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The minutes of the previous meeting were approved.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$1,943,856.35. This week's net payroll is in the amount of \$1,045,291.13.

The Commissioners approved the **sale from the Repository for Unsold Properties** to Lebanon Valley Homes, Inc., 1341 E. Main Street, Palmyra, PA 17078 on property located at 101A Northcrest Acres, Lebanon, PA, district/map & lot #27:2350193-376389-3560 (Mobile Home) in the bid amount of \$1.00. Vote unanimous.

Dr. Christopher Vates, principal researcher of the Department of Emergency Medicine at the Hershey Medical Center, met with the Commissioners to announce that the Penn State Milton S. Hershey Medical Center is participating in a clinical research study to test the effectiveness of two seizure medications on patients transported to the hospital by ambulance. The study is called RAMPART – the Rapid Anticonvulsant Medications Prior to Arrival Trial. This is a national trial being conducted at many major hospitals, including their partner, Temple University. This is an exception from informed consent study, meaning that patients who do not want to participate in this study must notify the medical center prior to needing EMS services.

Mark Chegwidan, Agricultural Resource Coordinator of the Lebanon County Conservation District, met with the Commissioners to conduct a **Right-to-be-Hheard hearing** on the proposed preservation of the Charles, Susan and Cynthia Zimmerman 30.97 acres of farmland located in Jackson Townships, Lebanon, PA. The easement purchase amount from Lebanon County is in the amount of \$2,500.00 per acre. The total actual value of the agricultural conservation easement is \$5,550.00. In addition, a Right-to-be-Hheard hearing was held on the proposed preservation of the Donald and Anna Stoner 119.68 acres of farmland located in Cornwall Borough and South Lebanon Township, Lebanon, PA. The

easement purchase amount from Lebanon County is in the amount of \$2,500.00 per acre. The total actual value of the agricultural conservation easement is \$5,700.00. Steve Lazorcik, neighbor to the Stoner Family was in attendance and stated that he is in support of the preservation of their farmland.

The Commissioners approved and signed the Pennsylvania Commission on Crime and Delinquency (PCCD), the **2010 renewal for a Gatekeeper Program continuation grant** in the amount of \$11,112.00. The Gatekeeper Program is a countywide program designed to provide accountability and intervention for first-time non-violent juvenile offenders. The program is an alternative to official court involvement and enables juvenile offenders to work with trained community panels.

Calvin Miller was reappointed Farmer Director and *Robert Arnold* was reappointed Public Director on the Lebanon County Conservation District Board. The terms will end December 31, 2013. Comm. Litz was approved to serve as the Commissioner on this Board.

The Commissioners entered into a **Statewide Automated Victim Information and Notification (SAVIN) Maintenance and Service Agreement** between the Pennsylvania District Attorneys Institute (PDAI) and Lebanon County. The agreement is effective for the period between January 1, 2010 and December 31, 2010. Lebanon County has committed to implement and use the PA SAVIN system to meet and enhance its responsibilities for victim notification as well as provide additional notification services to county residents. The PDAI and Lebanon County enter into this agreement with the purpose of defining and continuing a framework of cooperation between the two to implement and maintain a statewide automated victim information and notification system referred to as SAVIN in Lebanon County.

The Commissioners approved and signed the Mental Health/Mental Retardation/Early Intervention, **FY 2009-2010 contract amendments for the Community Services Group (CSG) Supported Housing** in the new contract rate of \$141,335.

The Commissioners amended the motion to approve and sign the Mental Health/Mental Retardation/Early Intervention **FY 2009-2010 contract amendments to include Tina Copeland** for the new contract rate of \$56,310 **and Barbara Weaber** for new contract amount of \$14,490. The FY 2009-2010 contract change amount is \$93,966.

Dr. Yocum, Chairman of the Pandemic Influenza Task Force (PITF) along with Daniel Kauffman, Director of the Lebanon County Emergency Management Agency and Brian Burke, Planning Officer in EMA and PITF members, met with the Commissioners to present an update of the **H1N1 Clinic** stating that they propose to increase site locations in order to serve more of the public.

Comm. Litz asked her fellow Commissioners if they would revisit Representative Swanger's request to send letters to all legislatures asking for their support to abolish the Office of Jury Commissioner.

It was moved by Comm. Litz, seconded by Comm. Carpenter to **send letters to all members of the Pennsylvania Senate and the House of Representatives asking for their support in the elimination of the Office of Jury Commissioner**. Comm. Carpenter and Comm. Stohler voted "Nay", Comm. Litz voted "Aye". **Motion denied**.

Comm. Stohler and Comm. Carpenter stated that they are not in favor of sending letters to all members of the Pennsylvania Senate and the House of Representatives. However, they are in favor of sending letters to Senator Folmer, Representatives Gingrich and Swanger. This will allow them the opportunity to address and vote on this issue.

The Commissioners authorized the County Administrator to draft a **letter to our Representatives (Gingrich & Swanger) and Senator Folmer asking for their support to abolish the Office of Jury Commissioner**.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 11:00 a.m., the Commissioners met with the Metropolitan Planning Organization (MPO) Policy Board.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment Revision of Taxes to hear an assessment appeal.

Thursday, December 24, 2009 9:30 a.m.

At 9:00 a.m., the Commissioners met in an executive session to discuss personnel matters.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

It was moved by Comm. Litz, seconded by Comm. Carpenter to approve the minutes of the previous meeting. Vote unanimous.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$619,919.43.

David Tshudy, Attorney with the Law Firm of Stevens & Lee, Harrisburg, PA representing Full Circle Investors, met with the Commissioners to present preliminary land development plans for Swatara Township for approval.

The Commissioners approved an **amended phasing schedule** submitted by Full Circle Investors LLC for Full Circle's 173 as provided in Section 508(4)(v) of the MPC, 53 P.S. § 10508(4) (v). The amended phasing schedule is as follows: Vote unanimous.

Phase I	Lots 1-15, 56-81, 162-173	October 1, 2012
Phase II	Lots 16-23, 46-55, 82-96, 148-161	October 1, 2015
Phase III	Lots 24-45, 97-108, 133-147	October 1, 2017
Phase IV	Lots 109-132	October 1, 2019

The Commissioners approved a **change order** to Breeding Construction, Lorton, VA for the removal of the existing roof (32 feet by 30 near roof hatch roof Area C on the Correctional Facility in the amount of \$15,730.00.

The Commissioners approved a **change order** to Breeding Construction, Lorton, VA to perform minor repairs to field membrane and strip in curb flashings with 12" peel and stick seam tape on Roof Area F at the Correctional Facility in the amount of \$18,250.00.

The Commissioners approved and signed a **Justice Assistance Grant (JAG) Local Jurisdiction Waiver** stating that the Sexual Assault Resource & Counseling Center of Lebanon has applied for the use of Justice Assistance Grant Program funding to enhance outreach and counseling served among underserved populations within Lebanon County. We recognize that Justice Assistance Grant funds are set aside for local government use. We believe that the proposed project will provide a direct local benefit, and that funding this project at the state level is in the best interests of our local unit of government. Vote unanimous.

/s/ Larry E. Stohler
Chair, Lebanon County Commissioner

The Commissioners adopted a proclamation for *Stephanie Horvat*, resident of Newmanstown, Pennsylvania, member of Girl Scout Troop 703-.378. Stephanie is a recipient of the **GIRL SCOUT GOLD AWARD** through the Girl Scouts in the Heart of Pennsylvania. To attain this prestigious Award, for her project, Stephanie "created a production of a recruitment video for the U.S. Naval Sea Cadet Corps" for the purpose to increase the enrollment of the Sea Cadet units in the area. We, the Commissioners of Lebanon County take this opportunity to recognize and extend congratulations to "*STEPHANIE HORVAT*" for all her achievements and we wish her a future of continued success in all her endeavors.

The Commissioners adopted the year **2010 general fund budget**, setting the County of Lebanon's general fund millage rate at 20.0 mills. The resolution is as follows:

RESOLUTION NO. 12-24-2009

A RESOLUTION OF THE COUNTY OF LEBANON, and the Commonwealth of Pennsylvania fixing the tax rate for the year 2010 and appropriating specific sums estimated to be required to be for the specific purpose of the County Government, hereinafter set for the during the fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and by the Board of Commissioners of the County of Lebanon, Pennsylvania:

SECTION 1. That a tax be and the same is hereby levied on all property within the said county subject to taxation for county purposes for the fiscal year 2010 as follows: tax rate for general county purposes, the sum of 20.0 mills on each dollar assessed valuation (or the sum of 20.0 dollars on each one hundred dollars of assessed valuation; total millage for all purposes 20.0).

SECTION 2. That for the expenses for the county for the fiscal year 2010 the amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth, which amounts are more fully itemized in the county budget form on file in the Office of the County Controller.

Lebanon County Commissioners

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Thursday, December 31, 2009 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

It was moved by Comm. Litz, seconded by Comm. Carpenter to approve the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report and reported expenditures in the amount of \$2,059,812.04.

This week's net payroll is in the amount of \$1,047,707.73.

The Commissioners approved and signed the **Pennsylvania Commission on Crime and Delinquency (PCCD), American Recovery and Reinvestment Act (ARRA) Justice Assistance Grant (JAG) "Expansion of Imaging Technology" Application**. The funds will be used to increase efficiency of the workflow process in departments directly related to the Criminal Justice System (CJAB Members). Specifically, the project will involve imaging pertinent client information for retrieval and condensed (Physical) storage of client case materials. The funds requested are in the amount of \$410,800.00 for the project period of April 1, 2010 thru September 30, 2011.

It was moved by Comm. Litz, seconded by Comm. Carpenter to approve and sign the **Pennsylvania Commission on Crime and Delinquency (PCCD), American Recovery and Reinvestment Act (ARRA) Justice Assistance Grant (JAG) "Criminal Justice Advisory Board Planner (CJAB)" Application**. The funds will be used for the Planner to continue to work with members of the Lebanon County Criminal Justice Advisory Board (LCCJAB) on identifying the strengths, weaknesses, and needs of the local criminal justice system. The funds requested are in the amount of \$85,197.00 for the period of April 1, 2010 thru March 31, 2012. Comm. Litz and Comm. Carpenter voted "Aye", Comm. Stohler voted "Nay". Motion carried.

Attorney Gregory Becker of Stevens & Lee, Bond Counsel along with Jamie Wolgemuth, County Administrator, met with the Commissioners to present a **2010 Tax and Revenue Anticipation Note (TRAN)** for approval. Financial S&Lutions LLC, the Financial Advisor, has been engaged by the County as its Financial Advisor to solicit proposals from area financial institutions in connection with the County's Tax Anticipation Note, Series of 2010 with the purpose of providing working capital in anticipation of receipt of its revenues. The County requests proposals from financial institutions to make bank-qualified, tax-exempt loan to the County.

The Commissioners approved and signed the **line of credit** commitment letter with Fulton Bank, N.A. for the County to borrow \$5,500,000.00 at a variable rate of 60% of the Prime Interest Rate with a Floor Rate of 2.53%. The principal payable will mature on July 31, 2010.

The Commissioners adopted **Resolution #12-31-09 to authorize the issuance of a Tax and Revenue Anticipation Note, Series of 2010 in the Principal amount of five million five hundred thousand dollars (\$5,500,000)**; providing for the date, interest rate, maturity date, payment and place of payment in respect of the Note; accepting the proposal attached hereto as Exhibit "B" from the Financial Institution or Entity named therein for the purchase of the Note; naming a Sinking Fund Depository/Paying Agent; authorizing the proper officers of the County to execute and deliver the Note and certain other documents and certificates in connection therewith; authorizing and directing the preparation, certification and filing of the necessary documents with the Department of Community and Economic Development of the Commonwealth of Pennsylvania; setting forth a form of the Note.

Franklin Shearer and *John Shenk* were reappointed members of the County of Lebanon Transit (COLT) Authority. Their terms will be January 31, 2013.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 10:01 a.m., the Commissioners reconvened their regular meeting.

At 10:02 a.m., the Commissioners along with the County Controller and the County Treasurer sat as the **Retirement Board** to conduct their annual meeting.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.