

Thursday, April 1, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with **expenditures** in the amount of **\$2,027,441.664**.

At 9:46 a.m., the Commissioners sat as the County Board of Elections.

At 9:48 a.m., the Commissioners reconvened the regular meeting.

Carolyn Reb, Director of Management Information Systems, met with the Commissioners to present a proposed Cost Analysis for an **e-Certified Return Receipt Project** for approval.

The Commissioners approved the **purchase of a certified mailing costs system** from **Pitney Bowes for electronic Certified Return Receipt (eCRR)** for the various departments that would utilize the system. The projected annual savings is approximately \$26,950 per year in the County's postage expense.

Sallie Neuin, County Treasurer/Record Improvement Committee, along with Sheriff Michael DeLeo, met with the Commissioners to request the use of funds from the Record Improvement Account for **replacement of a Filing System for the Sheriff's Office**. The purchase is proposed to be made from Herre Consulting at a total cost of \$8,126.90. A discussion followed.

It was moved by Comm. Litz to allow the purchase of a new movable shelving system (**lektriever**) for the Sheriff's Office at the best price after two more quotes are obtained. Motion died for lack of second. The Commissioners decided to revisit the request after additional quotes are received.

At 10:15 a.m., the Commissioners met in an **executive session** to discuss personnel matters.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, April 8, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report and debt service payments due April 15 for approval

The Commissioners accepted the **Treasurer's report** with expenditures in the amount of \$3,869,432.75.

This week's **net payroll** is in the amount of \$1,049,079.44.

The Commissioners approved the **transfer of \$252,123.75 from the General Fund to the 2003B General Obligation Bonds held in Fulton Financial Advisors** to pay principal and interest due on April 15, 2010. Vote unanimous.

The Commissioners approved the **transfer of \$144,498.75 from the General Fund to the 2009 General Obligation Bonds held in Fulton Financial Advisors** to pay principal and interest due on April 15, 2010.

The Commissioners approved the **transfer of \$131,827.79 from the General Fund to the 2006 Loan Fund held in Wachovia Bank** to pay interest due on April 15, 2010.

The Commissioners approved the **transfer of \$72,536.93 from the General Fund to the 2008 Loan Fund held in Wachovia Bank** to pay interest due on April 15, 2010.

At 9:40 a.m., the Commissioners called a recess.

At 9:44 a.m., the Commissioners reconvened the regular meeting.

Mark Chegwidde, Agricultural Resource Coordinator of the Lebanon County Conservation District, met with the Commissioners and presented a check from Bethel Township in the amount of \$10,000.00 toward Farmland Preservation, the Conservation District 2009 Annual Report and highlights of the Earth Day activities.

At 10:00 a.m., Commissioner Litz departed the meeting.

Mark Chegwidde, Agricultural Resource Coordinator of the Lebanon County Conservation District, met with the Commissioners to **conduct a Right-to-be-Heard hearing** on the proposed preservation of the following farms. No public was in attendance, therefore, no comment(s) were made.

Lebanon County Agricultural Land Preservation Board

Summary of Farms "In-Process" for Preservation & Neighboring Landowner Hearing

Presented on April 8, 2010 to the Lebanon County Commissioners

Name	Total Acres	Appraised Conservation Easement value/acre	Soils Qualifying as Prime Farmland	Charitable Contribution Made by Landowner	Expected Reimbursement from Federal Farm & Ranchland Protection Program	Easement Purchase Price per Acre	Estimated Incidental Costs to be Paid by the State
James & Cheryl Dice	89.41	\$278,959.00	87.0%	\$55,434.00	\$148,872.00	\$2,500.00	\$4,500.00
Richard, Bonita, Steven and April Kreiser	170.69	\$652,035.00	75.0%	\$225,310.00	\$214,500.00	\$2,500.00	\$4,500.00
George Ungemach	102.80	\$308,400.00	87.0%	\$51,400.00	\$147,973.00	\$2,500.00	\$4,500.00
Raymond Hoover	105.76	\$220,510.00	92.0%	\$0.00	\$122,946.00	\$2,085.00	\$4,500.00
Curtis & Dorothy Martin	96.45	\$383,871.00	100.0%	\$142,746.00	\$116,614.00	\$2,500.00	\$4,500.00

Preserved as of 4/8/10: 130 Agricultural Conservation Easements (149 farms) representing 15,222.07 acres.

Program totals including these farms: 135 ACEs (155 farms) representing 15,787.18 acres.

It was moved by Comm. Stohler, seconded by Comm. Carpenter to adjourn the meeting.

Thursday, April 15, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the previous meeting. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$1,485,168.41.

At 9:43 a.m., the Commissioners sat as the County Board of Assessment.

At 9:43 a.m., the Commissioners reconvened the regular meeting.

Jamie Wolgemuth, County Administrator read a proclamation for Sexual Assault Resource Counseling Center (SARCC).

The Commissioners adopted a proclamation to proclaim the month of April 2010 as "**SEXUAL ASSAULT AWARENESS MONTH**" within the County of Lebanon.

Jenny Murphy-Shifflet, President, along with Kathleen Dugan, Vice President of the Sexual Assault Resource & Counseling Center (SARCC) of Lebanon County, met with the Commissioners to receive a proclamation and to present an update of the activities of SARCC.

At 9:55 a.m., the Commissioners Carpenter and Stohler along with President Judge Tylwalk sat as the County **Board of Elections**.

At 9:56 a.m., the Commissioners reconvened the regular meeting.

Nicholas Yingst, Chief Clerk of Voter Registration, met with the Commissioners to present Help America Vote Act (HAVA) reports for approval.

The Commissioners approved and signed the Commonwealth of Pennsylvania, Department of State (DOS), **County Application and Agreement for HAVA Financial Assistance Title II, Section 261**. DOS will award an additional grant in the amount of \$6,152.39 to the County in order to assist the County's ongoing efforts to implement the provisions of HAVA Section 261 (b)(1) to assure access for individuals with disabilities. The funds will be divided between the cost of voting machines (either previously purchased or yet-to-be purchased) and poll worker training. The County agrees to expend all grant funds by June 30, 2011.

The Commissioners approved and signed the **final Performance Report and Certification of HAVA (Help America Vote Act) Compliance for the Section 101 Funds**. The expenditures this report is \$2,558.86.

The Commissioners approved and signed **the final Performance Report and Certification of HAVA (Help America Vote Act) Compliance for the Section 102 Funds**. The expenditures this report is \$32,176.96.

The Commissioners approved and signed the **final Performance Report and Certification of HAVA (Help America Vote Act) Compliance for Title II Funds**. The expenditures this report is \$52,238.07.

The Commissioners approved and signed the **quarterly Working Capital Request and Performance Report for the (HAVA Grants-Section 101)**. The reporting period is January-March 2010 (2nd quarter, 2010). The cumulative interest earned to date is \$1,498.78 and the total payment requested this report is \$0.00.

The Commissioners approved and signed the **quarterly reimbursement request and Performance Report (HAVA Grant-Section 261)**. This report is for the period of January-March 2010 (2nd quarter 2010). The expenditures to date are \$13,984.98 and the reimbursement requested is \$0.00.

Raymond Bender, Executive Director of the Lebanon County Redevelopment Authority, met with the Commissioners to present **revisions of the 2009 Community Development Block Grant (CDBG) Program Resolution** for approval. Mr. Bender informed the Commissioners of the following 1) South Lebanon Township needs \$7,000 additional to complete the CDBG-R project 2) Funds from Acquisition/Demolition will be taken to create this new activity 3) The County had \$54,043.50 left over in FY 2009 funds when the ADA sidewalk projects were funded from FY 2005 to expedite implementation and 4) The funds are proposed to be moved to a new activity and will increase funding to housing rehabilitation.

The Commissioners adopted the following resolution on behalf of the Lebanon County Redevelopment Authority:

RESOLUTION

Resolution of the Commissioners of Lebanon County **revising the Fiscal Year 2009 Community Development Block Grant Program budget**.

Whereas, Lebanon County receives an annual allocation of federal Community Development Block Grant funds under Act 179 of the Commonwealth of Pennsylvania, Department of Community and Economic Development; and

Whereas, the County desires to make efficient and effective use of the federal funds in a timely manner.

Now, Therefore, Be It Resolved by the Commissioners of Lebanon County that the revisions dates April 2010, be approved and that the Chairman of the Board of Commissioners is hereby authorized to submit same to the Pennsylvania Department of Community and Economic Development.

Approved this 15th day of April, 2010.

By: /s/ William G. Carpenter, Chairman
Board of Commissioners

Attest: /s/ Jamie A. Wolgemuth
Chief Clerk

Kristopher Troup, Executive Director of the Lebanon County Planning Department, met with the Commissioners to present a **South Central Pennsylvania Regional Action Plan** for approval. The Regional Action Organization will be composed of Planning directors from eight counties that will represents the interests of Adams, Cumberland, Dauphin Franklin Lancaster, Lebanon, York and Perry Counties.

It was moved by Comm. Litz to support the **Regional Action Plan** just as long as the committee will include a public option; a means by which the public can engage and have input. Motion died for lack of second.

It was moved by Comm. Stohler, seconded by Comm. Carpenter to **adopt the Regional Action Plan as presented by the Director of Planning and to appoint Kristopher Troup, Executive Director of the Planning Department, to serve as the county's representative to the South Central Pennsylvania Regional Action Plan Committee.** The Committee will identify, evaluate and prioritize regionally significant projects for South Central Pennsylvania. Comm. Stohler and Comm. Carpenter voted "Aye", Comm. Litz voted "Nay" due to the lack of an option for public input. Motion carried.

Jamie Wolgemuth, County Administrator, presented the following items for approval.

The Commissioners accepted and signed a **Recycling Development and Implementation Grant for Lebanon County in the amount of \$130,500.** The Agreement is between the Pennsylvania Department of Environmental Protection (DEP) and Lebanon County. The funds will be utilized to enhance the County's mandated municipal curbside recycling programs.

The Commissioners approved and signed a **grant agreement between the Commonwealth of Pennsylvania Department of Conservation and Natural Resources (DCNR) and the Lebanon Count Commissioners for implementation of the Lebanon Valley Rail Trail Phase 9-Swatara Creek Bridge to US Route 22 Project.**

Commissioner Litz presented the following items for approval.

The Commissioners approved the **payment of matching funds from the Affordable Housing Trust Fund Act 137, in the amount of \$42,000** for the next three year grant period to **the Lebanon County Housing Authority.** The monies will be used to provide matching funds for the **Supportive Housing Program (SHP)** operated by the Lebanon County Housing Authority, to assist with homelessness in the County of Lebanon.

It was moved by Comm. Litz, seconded by Comm. Stohler to appoint the following individuals as members of **the Lebanon County Commission for Women:** Comm. Litz and Comm. Stohler voted "Aye", Comm. Carpenter voted "Nay". Motion carried.

<i>Lauren Stauffer Holubec</i>	<i>Sue Werner</i>
<i>Kimberly Kreider Umble</i>	<i>Bonnie Loy</i>
<i>Loreen Burkett</i>	<i>Cheryl Batdorf</i>

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

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By: /s/ William G. Carpenter, Chairman
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Attest: /s/ Jamie A. Wolgemuth
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Plan for approval. The Regional Action Organization will be composed of Planning directors from eight counties that will represents the interests of Adams, Cumberland, Dauphin Franklin Lancaster, Lebanon, York and Perry Counties.

It was moved by Comm. Litz to support the Regional Action Plan just as long as the committee will include a public option; a means by which the public can engage and have input. Motion died for lack of second.

It was moved by Comm. Stohler, seconded by Comm. Carpenter to adopt the **Regional Action Plan as presented by the Director of Planning and to appoint Kristopher Troup, Executive Director of the Planning Department, to serve as the county's representative to the South Central Pennsylvania Regional Action Plan Committee.** The Committee will identify, evaluate and prioritize regionally significant projects for South Central Pennsylvania. Comm. Stohler and Comm. Carpenter voted "Aye", Comm. Litz voted "Nay" due to the lack of an option for public input. Motion carried.

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The Commissioners approved and signed a grant agreement between the Commonwealth of Pennsylvania Department of Conservation and Natural Resources (DCNR) and the Lebanon Count Commissioners for **implementation of the Lebanon Valley Rail Trail Phase 9-Swatara Creek Bridge to US Route 22 Project.**

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The Commissioners approved the payment of matching funds from the **Affordable Housing Trust Fund Act 137, in the amount of \$42,000 for the next three year grant period to the Lebanon County Housing Authority.** The monies will be used to provide matching funds for the Supportive Housing Program (SHP) operated by the Lebanon County Housing Authority, to assist with homelessness in the County of Lebanon.

It was moved by Comm. Litz, seconded by Comm. Stohler to appoint the following individuals as **members of the Lebanon County Commission for Women:** Comm. Litz and Comm. Stohler voted "Aye", Comm. Carpenter voted "Nay". Motion carried.

<i>Lauren Stauffer Holubec</i>	<i>Sue Werner</i>
<i>Kimberly Kreider Umble</i>	<i>Bonnie Loy</i>
<i>Loreen Burkett</i>	<i>Cheryl Batdorf</i>

Comm. Litz inquired of the status of a back-up **911 Public Service Answering Point (PSAP)** for Lebanon County. Comm. Stohler stated that he is in the process of working on it. A discussion followed.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Wednesday, April 21, 2010 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions.

Jamie Wolgemuth, County Administrator, Daniel Seaman, Chief County Assessor of the Lebanon County Assessment Office and Adrienne Snelling, County Solicitor, met with the Commissioners to discuss proposals from interested firms to conduct a court-ordered re-assessment of all real-estate parcels in Lebanon County by January 1, 2013.

It was moved by Comm. Stohler, seconded by Comm. Litz to **seek a settlement with Cordia Communications Corp.**, White Plains, New York, for 911 fees and request the full amount of \$13,338.32. Comm. Stohler and Comm. Litz voted "Aye", Comm. Carpenter voted "Nay". Motion carried.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon, the Commissioners met with the other members of the Prison Board to conduct their monthly meeting.

Thursday, April 22, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was made.

Commissioner Litz requested that the draft minutes from the April 15, 2010 County Commissioners meeting include a reference to a discussion held on a 911 back-up Public Service Answering Point (PSAP).

Further discussion was held regarding the status of a back-up **911 Public Service Answering Point (PSAP) for Lebanon County**. Comm. Stohler indicated that he will present a proposal on an alternate Public Service Answering Point in approximately a month or so.

It was agreed that the minutes for the April 15, 2010 Commissioners meeting will be re-considered at the April 29, 2010 meeting.

It was moved by Comm. Litz to seek a grant to do a formal study toward completion of an alternate 911 Public Service Answering Point (PSAP). A discussion followed. Motion died for lack of second.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$3,241,951.01.

This week's net payroll is in the amount of \$1,082,073.59.

Karen Hess, Director of the Lebanon County Domestic Relations Office, met with the Commissioners to present the **Title IV-D Cooperative Agreement** for approval. This Agreement is jointly developed by the Pennsylvania Department of Public Welfare (DPW) Bureau of Child Support Enforcement (BCSE), the Domestic Relations Section (DRS) of the Courts of Common Pleas represented by the Administrative Office of the Pennsylvania Courts (AOPC) and the Domestic Relations Association of Pennsylvania (DRAP), and the counties represented by the County Commissioners Association of Pennsylvania (CCAP).

The Commissioners approved and signed the County Commissioners Association of Pennsylvania (CCAP) endorsed 2010-2015 **Title IV-D Cooperative Agreement of the Social Security Act**. The purpose of this Agreement is to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program and to assure optimum results in securing financial and medical support for minor children (and where appropriate for the custodial parents of said minor children. This Agreement is negotiated for a five-year period, with the current Agreement expiring September 30, 2010.

Jamie Wolgemuth, County Administrator, presented a request for letter of support from the County for an energy project at Fort Indiantown Gap.

The Commissioners approved and signed a **letter of support to Ft. Indiantown Gap (FTIG) for their use of micro hydro turbines** to capture energy from FTIG's waste water treatment plant. FTIG will utilize federal monies for this project that falls in line with the Pennsylvania Energy Initiatives. We understand that our support does not commit Lebanon County to any financial obligation.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, April 29, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Students participating in "Youth Government Day" along with the Commissioners and the County Administrator are as follows: Comm. Carpenter (Long) presiding.

Tim Long – Annville/Cleona High School
William G. Carpenter, Chairman

Madison Shaak – Eastern Lebanon High School
Larry E. Stohler, Vice Chairman

Bren "Zeke" Cole – Cornwall Lebanon High School
Jo Ellen Litz, Secretary

Hosman Uruga – Cornwall Lebanon High School
Jamie A. Wolgemuth, County Administrator

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the April 15th, April 21st & 22nd meetings. Vote unanimous.

Kimbree Nee of Eastern Lebanon High School, student counterpart of Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

It was moved by Comm. Stohler (Shaak), seconded by Comm. Litz (Cole) to accept the Treasurer's report with expenditures in the amount of \$6,203,763.00. Vote unanimous.

Gary Robson Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

It was moved by Comm. Stohler (Shaak), seconded by Comm. Litz (Cole) to accept the resignation of Amber High, L.P.N. (pt) with Cedar Haven, effective April 21, 2010. Vote unanimous.

It was moved by Comm. Stohler (Shaak), seconded by Comm. Litz (Cole) to accept the resignation of Tammy Gable, Dietary Aide (ft) with Cedar Haven, effective April 21, 2010. Vote unanimous.

It was moved by Comm. Stohler (Shaak), seconded by Comm. Litz (Cole) to approve a change of status for Marie Weise, Food Cart Attendant (pt) to the position of PT Transport Aide (pt) at Cedar Haven, effective April 28, 2010. Vote unanimous.

The Commissioners adopted a proclamation to proclaim May 6-12, 2010 as '**NATIONAL NURSES WEEK**' and encourage all citizens of Lebanon County to join in this expression of appreciation for the contributions given to our community by nurses.

**BOARD OF LEBANON COUNTY
COMMISSIONERS**

Dr. Mark Kapolka of the Lebanon Valley Conservancy and James Binder of the Pennsylvania Game Commission, met with the Commissioners to present a video outlining the **Middlecreek Initiative to preserve habitat for the migrating Tundra Swan**.

Catherine Kilgore, Grant Coordinator in Adult Probation, met with the Commissioners to present a **federal Justice Assistance Grant** for approval. The crux of the project is to create an interoperable Records Management System (RMS) that has crime mapping and LEJIS (Law Enforcement Justice Information Sharing) capabilities. The BASLE (Better Automation Sharing for Law Enforcement) grant is being coordinated by North Cornwall Township and involves 4 Police Departments (North Lebanon, North Cornwall, Millcreek, and Lebanon City).

The Commissioners approved and signed the Pennsylvania Commission on Crime and Delinquency (PCCD), a federal **Justice Assistance Grant (JAG) application**. **The funds will be used by the Emergency Management Agency (EMA) to purchase hardware required to serve as the central hub for the Records Management System (RMS)**. The server will be stored by EMA in the Municipal Building. The total cost for this part of the project will be \$12,359.

Hosman Uruga of Cornwall Lebanon High School, student counterpart of Jamie Wolgemuth, County Administrator, presented various grants for acceptance.

The Commissioners acknowledged that the Pennsylvania Commission on Crime and Delinquency (PCCD) approved Lebanon County's application for federal **STOP Violence Against Women Funds**. The award is as follows:

2009-VA: 01/01/2010 – 12/31/2010 - \$81,640.00
2010-VA: 06/01/2010 – 12/31/2010 - \$146,680.00
2011-VA: 06-01/2011 – 12/31/2012 - \$146,680.00

The Commissioners acknowledged that the Pennsylvania Commission on Crime and Delinquency (PCCD) approved Lebanon County's application for federal **Juvenile Accountability Block Grant funds**, in the amount of \$10,000.00 for the period of April 1, 2010 to March 31, 2011. The funds will be used for the **Gatekeeper Program**.

The Commissioners acknowledged that the Pennsylvania Commission on Crime and Delinquency (PCCD) approved Lebanon County's application for state **License to Carry funds**. The funds, in the amount of \$15,000.00 for the period of April 1, 2010 to March 31, 2011, will be used by the Sheriff's Office.

At 11:00 a.m., the Commissioners along with their student counterpart met with the *Metropolitan Planning Organization (MPO)* for the regular *meeting*.

It was moved by Comm. Stohler (Shaak), seconded by Comm. Litz (Cole) to adjourn the meeting.