

**Thursday, August 5, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment. Floyd Shepps, resident of North Lebanon Township, expressed his dissatisfaction with 21<sup>st</sup> Century Appraisals stating that his property in Tioga County was reassessed too high and believes that the same will happen when his property in Lebanon County is reassessed by them; and that 21<sup>st</sup> Century is not reliable. The Commissioners along with Daniel Seaman, Chief County Assessor stated that 21<sup>st</sup> Century will be monitored through the Lebanon County Assessment Office.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the previous meeting. Vote unanimous

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$1,143,572.59.

John Ditzler, 1<sup>st</sup> Assistant D.A. along with Tammy Hartman-Hankins, Victim Witness Coordinator in the Office of the District Attorney, met with the Commissioners to present a Rights and Services (RASA) grant proposal for consideration.

The Commissioners approved and signed the Pennsylvania Commission on Crime and Delinquency (PCCD), the **Rights and Services (RASA) grant** in the amount of \$136,062.00 for the period of January 1, 2011 to December 31, 2010. PCCD allotted \$68,031.00 to be used towards the cost of salaries, benefits and supplies for the Office of the District Attorney's Victim Witness Program for Lebanon County.

Peter Edelman of Stevens & Lee Bond Counsel, met with the Board of Commissioners to present the **documents for the signing of the General Obligation Bonds** of the County in the Aggregate principal amount of \$11,725,000 for the refinancing of the 2003 General Obligation Bonds.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved the **Part 2 application for funding from the Comprehensive Plan Implementation Fund for the South Anville Township for the Anville-Cleona Regional Comprehensive Plan**. It is understood that the recipient is requesting the grant in an amount not to exceed \$38,345.00 to implement the scope of work specified in Exhibit "A".

The Commissioners approved the **Part 2 application for funding from the Comprehensive Plan Implementation Fund for the Myerstown Borough Council**. It is understood that the recipient is requesting the grant in an amount not to exceed \$12,500.00 to be used for the project known as the "Myerstown Borough Comprehensive Plan Update Project".

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

**Thursday, August 12, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment. Floyd Shepps, resident of North Lebanon Township, once again addressed the Board of Commissioners with his concerns about the court-order reassessment.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the previous meeting. Vote unanimous

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$2,683,772.92. This week's net payroll is in the amount of \$1,087,139.07.

Raymond Bender, Executive Director of the Lebanon County Redevelopment Authority, met with the Commissioners to present a HOME Program Application for consideration.

The Commissioners approved and signed and authorized the submission to the Department of Community and Economic Development and the Pennsylvania Housing Finance Agency, a **Resolution of the Board of Commissioners of the County of Lebanon authorizing the filing of an application for funds** with the Pennsylvania Department of Community and Economic Development. The County of Lebanon is desirous of obtaining **HOME funds in the amount of \$500,000 for affordable housing activities fundable under Title II of the National Affordable Housing Act of 1990.**

The Commissioners adopted a **Resolution of the Commissioners of Lebanon County revising the Fiscal Year 209 Community Development Block grant Program budget.** The FY 2009 sidewalk project in South Lebanon Township has incurred costs of \$3900 above the budgeted amount and requires a budget revision.

Kevin Schrum, Administrator of the Lebanon County Mental Health/Mental Retardation/Early Intervention, met with the Commissioners to present an agreement and contract for consideration.

The Commissioners approved and signed the **Infants, Toddlers and Families Medicaid Waiver Operating Agreement** between the Office of Child Development & Early Learning, Pennsylvania Department of Public Welfare and the Lebanon County Mental Health/Mental Retardation/Early Intervention Program. The County applied to the administration of the Infants, Toddlers & Families Medicaid Waiver Program and is responsible for implementation on behalf of Lebanon County, effective July 1, 2010. Vote unanimous.

The Commissioners to approved and signed the **FY 2010-11 EI Waiver Provider contracts** for Mental Health/Mental Retardation/Early Intervention's participation in the Infants, Toddlers and Families Medicaid Waiver Program on behalf of Lebanon County, effective July 1, 2010. Vote unanimous.

The Commissioners approved and signed the Commonwealth of Pennsylvania, Department of Public Welfare, Office of Child Development and Early Learning, **Supplemental Provider Agreement for Participation in Pennsylvania's Infants, Toddlers and Families Waiver.** This agreement certifies that the Lebanon County Mental

Health/Mental Retardation/Early Intervention Program agrees to participate in the Pennsylvania Assistance Program, as a provider in the Infants, Toddlers, and Families Medicaid Waiver (ITF Waiver on behalf of Lebanon County).

The Commissioners approved the **Mental Health/Mental Retardation/Early Intervention FY 2009-10 contract amendments** in the change amount of \$32,168.00 and the FY 2010-11 contract amendments in the change amount of \$28,639.00.

Jamie Wolgemuth, County Administrator, presented the following item(s) for consideration.

The Commissioners approved and signed a letter of permission to *Christian Brightbill* of Troop 415, Cornwall, PA, **to construct a 10 foot by 10 foot storm shelter on the Lebanon Valley Rail Trail for his Boy Scout Eagle project.** It is understood that the shelter being constructed will be located approximately 150 yards from mile marker nine on the north side of the trail in accordance with the plans as prepared by the Wilson Consulting Group.

The Commissioners approved a **Site Use Authorization Statement** which grants permission to the Greater Lebanon Refuse Authority (GLRA) to host a Pharmaceutical Collection and Disposal Event on Saturday, November 6, 2010, at the Lebanon County and City Building. In addition, we have agreed to permit site use to the following organizations acting on behalf of the Program Sponsor:

Clean Venture, Inc.  
Community Health Council of Lebanon County  
Lebanon County Commission on Drug and Alcohol Abuse  
Lebanon County Conservation District  
Lebanon County District Attorney's Office  
Lebanon County Sheriff's Office  
Pennsylvania National Guard  
Frank Heilman, Sr., Pharmacist  
George and/or Linda Schneiter, Pharmacists

*Edward L. Anspach*, Ono, PA, was appointed member of the Lebanon Transit Authority with a term to end January 31, 2013. Mr. Anspach will fill the unexpired term of the late Rev. John Shenk.

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.

**Wednesday, August 18, 2010 10:30 a.m.**

The regular meeting of the County Commissioners was held today at Cedar Haven. Comm. Litz absent. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator and Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business transactions.

Mindy Peiffer, Director of Human Resources at Cedar Haven presented the weekly personnel transactions.

The Commissioners approved and signed a **Disbursement Request** for Cedar Haven on a Grant Agreement dated January 1, 2010 for drawdown of funds in the amount of \$98,175.00. Activities for this disbursement are as follows:

- \$31,053.24 – Comm Solutions
- \$ 1,050.00 – Internet connection – equipment
- \$ 1,100.00 – Internet connection – Sonic wall
- \$ 1,106.00 – Internet connection – security x 24 months
- \$ 1,439.76 – Internet x 24 months
- \$ 4,550.00 – Acer Notebook PC's
- \$ 300.00 – HP Laser Jet 2035 – Social Services
- \$ 5,376.00 – Ergotron teach Well Mobile Carts
- \$52,200.00 – Jeron Provider 680 – call bell system, 2C & 3C
- \$98,175.00

The **occupancy rate** at Cedar Haven is 95%.

The **Fall Frolic** will be held Saturday, September 11, 2010.

Desiree Nguyen, Director and Melissa Light, Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

It was moved by Comm. Stohler, seconded by Comm. Carpenter to adjourn the meeting.

At 12:00 noon, the Commissioners met with the other members of the **Prison Board** to conduct their monthly meeting.

**Thursday, August 19, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment. *Joe Zimmerman*, resident of Annville Township addressed the Board to express his concerns with the court-ordered reassessment.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with **expenditures** in the amount of \$2,127,953.80.

A Salary Board session for personnel transactions of August 18, 2010 was held.

*Floyd Shepps*, resident of North Lebanon Township, once again addressed the Board of Commissioners with his concerns about the court-order reassessment reiterating that his two main concerns are 1) publicity and 2) quality control. Mr. Shepps first introduced his mother, mother-in-law and father-in-law who expressed their concerns about the possibility of having to pay high taxes. A lengthy discussion followed. Daniel Seaman, Chief County Assessor was also in attendance.

At 10:15 a.m., the Commissioners sat as the County **Board of Assessment**.

At 10:17 a.m., the Commissioners reconvened the regular meeting.

James Holtry, Administrator of Lebanon County Children & Youth, met with Commissioners to present invoices for consideration.

The Commissioners approve and signed **invoices for Children & Youth** as follows:

First Quarter Supplemental

IV-E Placement Maintenance	\$107,677.08
----------------------------	--------------

Second Quarter Supplemental

IV-E Placement Maintenance	\$ 96,256.74
----------------------------	--------------

Third Quarter Supplemental

IV-E Placement Maintenance	\$ 88,824.47
----------------------------	--------------

Fourth Quarter Invoices

IV-E Adoption Assistance	\$ 69,044.03
IV-E Placement Maintenance	\$242,524.92
ACT 148	\$495,840.00
<u>Medicaid</u>	<u>\$ 1,462.17</u>
Total	\$808,871.12
Total all Invoices	\$1,101,629.30

Phyllis Holtry, Administrator of Lebanon County Community Action Partnership, met with the Commissioners to present various items for consideration.

The Commissioners approved and signed, on behalf of Community Action Partnership, the **4<sup>th</sup> quarter Human Services Development Fund report** for the period of July 1, 2009 to June 30, 2010 in the plan total amount of \$173,356.

The Commissioners approved and signed, on behalf of Community Action Partnership, the **pre-expenditure plan for the Human Services Development Fund** in the amount of \$160,233.00 for the period of July 1, 2010 to June 30, 2011.

The Commissioners approved and signed, on behalf of Community Action Partnership, the **pre-expenditure plan budget, Homeless Assistance Report** in the amount of \$183,354.00 for the period of July 1, 2010 to June 30, 2011.

The Commissioners approved and signed, on behalf of Community Action Partnership, the **4<sup>th</sup> quarter expenditure report for the Medical Assistance Transportation Program (MATP)** for the period of July 1, 2009 to June 30, 2010 in the amount of \$80,358.00.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

**Thursday, August 26, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Ranae Lemke, 1<sup>st</sup> Deputy in the Lebanon County Treasurer's Office, presented the weekly Treasurer's report with expenditures in the amount of \$2,078,393.63. This week's net payroll is in the amount of \$1,092,221.45.

Carolyn Reb, Director of the Lebanon County Management Information Systems, met with the Commissioners to present a contract for Drug & Alcohol PC Maintenance.

The Commissioners approved and signed a **contract with PennData Networks (PDN), Harrisburg, for maintenance and service of the PC for Lebanon County Commission on Drug & Alcohol Abuse (LCCDAA)**. The annual cost to the County will be \$306.72 for the period of July 2010 through June 2011. PDN will insure the on-site timely repair and service of 13 devices located at LCCDAA.

Andrew Cohen, President and Founder of Rock Properties, Newark, NJ 07102, and owner of Weavertown Terrace (formerly Spruce Park), 500 Weavertown Road, North Lebanon, PA, met with the Commissioners to present an **application request for funding from the Affordable Housing Funds (Act 137)**. Mr. Cohen stated that they need to **rehabilitate fifty (50) kitchens within the complex at a cost of \$250,000.00 and is asking the County for a match of \$46,500.00**. Edward Arnold, former County Commissioner and Brian Hoffman, Director of the Lebanon County Housing Authority spoke to the concerns of this project. Ten (10) residents of Weavertown Terrace were in attendance and several spoke in favor of the project while Raymond Bender, Director of the Lebanon County Redevelopment Authority stated his concerns concerning a grant going to a private enterprise. A lengthy discussion followed with Commissioners' participation stating that they are not in favor the providing funds to this project for a privately-owned apartment complex.

Timothy Whelan, Vice President of Community Impact for United Way of the Capitol Region, met with the Commissioners to present highlights of the Pennsylvania 2-1-1 Hotline. **PA211, a non-profit organization, is a federally designated number to be used for information, referral and access to non-emergency health and human services**. Kevin Schrum, Administrator of the Lebanon County Mental Health/Mental Retardation/Early Intervention, Carol Saltzer, Director of Crisis Intervention Information and Referral Center, and Michael Kristovensky, Administrator of Lebanon County Area Agency on Aging, spoke strongly against this service as it will be a duplication of services for our area. Mark Hoffman, President of the Lebanon County United Way was in attendance. A lengthy discussion followed with Commissioners' participation stating their concerns over uncertain future funding and a lack of inclusion in past discussions.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners entered into a **lease agreement between the City of Lebanon and County of Lebanon. The City will lease the premises situated at 400 South 8<sup>th</sup> Street, Lebanon, PA, 1<sup>st</sup> floor office space, Room 108 and 110 consisting of 1,795**

**square feet.** The original term of lease shall be for twenty-four (24) months, commencing August 1, 2010 and terminating on August 1, 2010, thereafter shall be based on a month to month basis. The rent shall be the sum of \$10.50 per square foot, which shall be paid in consecutive monthly payments of \$1,571.00 per month on the first day of each consecutive month during the term of this lease and any extension. The space will be utilized by 21<sup>st</sup> Century Appraisals for the court-ordered reassessment project of the County of Lebanon. Vote unanimous.

The Commissioners authorized the advertising of **Ordinance #41**, whereas, the Board of Commissioners of Lebanon County, PA will consider for adoption Ordinance No. 41 on Thursday, September 16, 2010, at 9:30 a.m., Room 207, Lebanon County Municipal Building, 400 S. Eighth Street, Lebanon, PA. **The proposed ordinance is a replacement for Ordinance No. 15 enacted by the County in 1991 incident to the adoption of the 1990 Lebanon County Municipal Waste Management Plan.** This ordinance, if adopted, will supersede Ordinance 15 and will memorialize the approval of the county for the 2010 Municipal Waste Management Plan as well as the Municipal Waste Management Agreement signed between the County and the Greater Lebanon Refuse Authority. A copy of the proposed Ordinance may be examined at the Lebanon Daily News, the Lebanon County Law Library and Room 207 of the Municipal Building during regular business hours. Adrienne C. Snelling, Solicitor

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 1:30 p.m., the Commissioners sat as the County **Board of Assessment** to hear assessment appeals.