

**Thursday, July 1, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$1,471,172.33.

This week's net payroll is in the amount of \$1,095,602.83.

Stephanie Butler, Agricultural Conservation Specialist of the Lebanon County Conservation District, met with the Commissioners to present a **donation check from North Cornwall Township in the amount of \$5,000.00**, and to present a **summer 2010 update on the Farmland Preservation Program**.

John Leahy, Chief Detective of the Office of the Lebanon County District Attorney, met with the Commissioners to present a DUI Grant application for consideration. Upon notification by PennDOT, a reduction in the amount of funding received could be cut by approximately \$20,000.

The Commissioners approved and signed the Pennsylvania **Department of Transportation grant application in the total project cost of \$40,520.00**. The funds will be used by the Office of the District Attorney/County Detective Bureau for the proposed 2010-2011 Sobriety Checkpoint project.

The Commissioners approved and signed the following municipalities **liquid fuels applications for county aid for the year 2010**, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Allocation Requested</u>
Cleona Borough	\$1,421.00
Mt. Gretna Borough	346.00
North Annville Township	3,083.00
North Lebanon Township	6,489.00
North Londonderry Township	2,910.00

Daniel Kauffman, Director of Lebanon County Emergency Management Agency, met with the Commissioners to introduce Sid McConahy, Sr. Project Manager and Len Kowalski, Senior Program Manager of Mission Critical Partners, 200 Innovation Blvd., State College, PA 16803. **Mr. McConahy and Mr. Kowalski presented a Tri-ennial Plan/Strategic Plan with emphasis on the "Next Generation" 911 plans** for consideration.

The Commissioners approved **funding from Part 1 of the Comprehensive Plan Implementation Fund for the Fountain Park Restoration Project in the amount of \$25,000**. The application seeks Category 2 funding assistance. The funds will be used by the Schaefferstown Water Company Fountain Park the proposed removal, repair and replacement of all aspects of the oldest chartered water works in the country.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, July 8, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The minutes from the June 24, 2010 meeting were approved by the Board.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with **expenditures** in the amount of **\$3,113,245.60**.

Brian Bradley, Vice President of RBC Capital Markets Corporation, One Logan Square, 130 North 18<sup>th</sup> Street, Philadelphia, PA, along with Jamie Wolgemuth, County Administrator, met with the Commissioners to present the **2010 General Obligation Bonds, Series of 2010 refinancing of the \$11.7 million 2003 General Obligation Bonds. The price of the GOB, Series of 2010 shall be \$11,725,000.00 for the period of 2011-2023.** The principal is due October 15 and the interest is due April 15 and October 15. The County realized a savings of \$411,000 when the bonds were refinanced due to a zealous bond market. The original bonds were initially issued to pay for a new Emergency Management Agency communications system.

The Commissioners approved and signed the **2010-2015 Grant Agreement between the Department of Health, Bureau of Drug and Alcohol Programs (BDAP) and the Single County Authority (SCA) and the Lebanon Commission on Drug & Alcohol Abuse.** The Agreement is for the period of July 1, 2010 thru June 30, 2015.

The Commissioners approved and signed the following municipalities **liquid fuels applications for county aid for the year 2010**, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Allocation Requested</u>
City of Lebanon	\$21,000.00
West Cornwall Township	1,363.00
Palmyra Borough	4,862.00

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, July 15, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Carpenter absent. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the July 1 and July 8, 2010 meetings.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$2,512,093.16.

This week's net payroll is in the amount of \$1,118,185.89.

Leigh Beamesderfer, Forester of the Lebanon County Conservation District, met with the Commissioners to present an **update of the 2010 gypsy moth program** and to request a letter to participate in the 2010-2011 program.

The Commissioners approved and signed a letter of intent to the DCNR, Division of Forest Pest Management a letter informing them that **Lebanon County is planning to participate in the 2010-2011 gypsy moth suppression program** according to the procedures outlined in the Cooperator Participation Manual – County Cooperator. This letter is evidence of our intent to participate in the 2011 spray program.

Catherine Kilgore, LCCJAB Planner/Grant Coordinator in the Lebanon County Adult Probation Department, met with the Commissioners to present a CJAB Concept Paper for consideration. Brian Deiderick, Public Defender, Sally Barry, Chief Adult Probation Officer and John Leahy, Chief Detective in the Office of the District Attorney were also in attendance.

The Commissioners approved and signed the Pennsylvania Commission on Crime and Delinquency (PCCD) **2010 CJAB Concept Paper to apply for funds to be used for the Imaging/Indexing Technology Project**. The total project is for the period of January 1, 2011-December 31, 2011 at the overall project cost of \$38,509. The breakdown is as follows: The funds will be used by the Adult Probation Department, the Public Defender's Office and the Office of the District Attorney to increase accuracy, decrease the time to fine files, and to better manage the limited physical office space available for physical file storage.

Adult Probation	\$6,182.00
Public Defender	\$6,182.00
District Attorney	\$26,145.00

Dennis Firestone, Lebanon County Purchasing Agent, along with Jon Fitzkee, Transportation Planner in the Lebanon County Planning Department, met with the Commissioners to open bids received for the **re-bid of the Traffic Signal (Light Emitting Diode) LED Signalization Upgrade Project** as follows: Award of the contract will be made at a later date.

<u>Bidder</u>	<u>Total Bid</u>
Republic Intelligent Transportation Services, Inc. Billerica, MA 01821-5730	\$134,392.

Charles A. Higging & Sons, Inc. Media, PA 19063	\$174,013
Ronald R. Herr, Traffic Signals, Inc. Palmyra, Pa 17078	\$135,919
C.M. High, Inc. Myerstown, PA 17067	\$146,739.33
PA Percs, Inc. Mechanicsburg, PA	\$140,819.52

The Commissioners accepted **the Pennsylvania Commission on Crime and Delinquency (PCCD) for state Restrictive Intermediate Punishment-Drug & Alcohol funds**. The funds in the amount of \$677,319 will be used by the Lebanon County Commission on Drug & Alcohol Abuse for their Drug and Alcohol Treatment Based RIP through the project period of July 1, 2010 to June 30, 2011.

The Commissioners approved and signed the following municipalities **liquid fuels applications for county aid for the year 2010**, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for consideration.

<u>Municipality</u>	<u>Allocation Requested</u>
Richland Borough	\$939.00

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.

**Wednesday, July 21, 2010 10:30 a.m.**

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator and Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions.

The occupancy rate at Cedar Haven is 93.8%.

The Commissioners approved and signed a **Disbursement Request No. 1 for a grant** between the County Commissioners Association of PA and Lebanon County. This payment was disbursed to Comm Solutions Company, Malvern, PA 19355 in the amount of \$31,955.66 for activities performed in accordance with the Grant Agreement dated as of January 1, 2010.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business and personnel transactions for Renova.

At 12:00 noon, the Commissioners met with the other members of the Prison Board to conduct their monthly meeting.

**Thursday, July 22, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was made.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly with expenditures in the amount of \$926,291.97.

John Ditzler, 1<sup>st</sup> Assistant D. A. of the Lebanon County District Attorney's Office, met with the Commissioners to present a Victims of Juvenile Offenders Grant extension for consideration. Tammy Hankins, Victim Witness Coordinator was also in attendance.

The Commissioners approved and signed a **Project Modification Request** (PMR) to receive Victims of Juvenile Offenders (VOJO) funding for the period of January 1, 2011 through June 30, 2011 in the amount of \$15,838. These funds will be used by the Office of the District Attorney towards the cost of salaries, benefits and supplies for the Victim-Witness Program of Lebanon County.

The Commissioners approved and signed the **Certification of County Maintenance Effort**. Whereas, pursuant to Section 254(a) of Help America Vote Act and in accordance with its agreement for HAVA Title II Financial Assistance with the Commonwealth of

Pennsylvania, Lebanon County certifies that it has maintained its level of expenditures (as identified in Element No. 7 of the County Plan) for the administration of voting programs at a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November of 2000. **This certification is for the reporting period of January 1, 2010 through June 30, 2010. The level of expenditures required in the County Plan, Element No.7 equals \$181,680 and the level of expenditures, current report period equals \$163,021.37.**

The Commissioners approved and signed the **quarterly Working Capital Request and Performance Report** (HAVA Grants-Section 101, Section 102, Title II (Section 251). **The reporting period is April-June 2010 (3<sup>rd</sup> quarter, 2010). The cumulative interest earned to date is \$1,526.69.**

The Commissioners approved and signed the **third quarterly reimbursement request and Performance Report** (HAVA Grant-Section 261). **This report is for the period of April-June 2010 (3<sup>rd</sup> quarter 2010). The expenditures to date are \$13,984.98.**

Dennis Firestone, Lebanon County Purchasing Agent, met with Commissioners to recommend award of the bid for the LED Upgrade Project. Mr. Firestone informed the Commissioners that the following late re-bid was received after the bid opening because it was addressed to the incorrect office room number:

<u>Bidder</u>	<u>Total Bid</u>
Wyoming Electric & Signal, Inc. Wyoming, PA 18644	\$180,626.00

The Commissioners made an ward of the the contract for the re-bid of the **Traffic Signal (Light Emitting Diode) LED Signalization Upgrade Project to Republic Intelligent Transportation Services, Inc. , Billerica, MA 01821-5730 at their low bid amount of \$134,392.00.**

The Commissioners approved and signed the contract amendment between Lebanon County and the state through the Department of Community and Economic Development for the **Community Services Block Grant (CSBG). This amendment, in the amount of \$284,655, extends the contract to December 31, 2010.**

The Commissioners approved and signed the following **municipalities liquid fuels applications for county aid for the year 2010**, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Allocation Requested</u>
East Hanover Township	\$4,717.00
North Cornwall Township	\$3,335.00

The Commissioners adopted a proclamation for *Rosalia S. Woolley*. Rosalia began her career with the County of Lebanon employed as a substitute Senior Center Manager for Area Agency on Aging on April 10, 1987. WHEREAS, on July 31, 2010 Rosalia will retire as Manager of the Annville Senior Community Center with over twenty-three years of distinguished service.

BOARD OF COUNTY COMISSIONERS

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 9:50 a.m., the Commissioners met in an executive session to discuss personnel matters.

**Thursday, July 29, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today at the Lebanon Valley Expo Center & Fairgrounds Visitor Center, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment no comment was heard.

Harry Bachman of the Lebanon Valley Expo Center & Fairgrounds welcomed the Commissioners and everyone in attendance to the fair. Nadine Moore, Fair Queen Coordinator introduced Fair Queen. Lyndsey Gibson, 2010 Lebanon Area Fair Queen, also presented a welcome and escorted the Commissioners and guests on a tour of the fair.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$3,099,527.46.

This week's net payroll is in the amount of \$1,086,706.25.

Sally Barry, Chief of the Lebanon County Adult Probation Department, met with the Commissioners to present a Grant-In-Aid Application for consideration.

The Commissioners approved and signed the **Pennsylvania Board of Probation and Parole, the FY July 1, 2010 June 30, 2011 Grant-In-Aid Continuing Program for the Improvement of Adult Probation Services Application and Agreement**. The requested amount is \$732,316.

*Charles Wertz*, Manager of the Lebanon County Conservation District, met with the Commissioners to present an update of the activities of the District. During his presentation, Mr. Wertz informed the Commissioners that he was notified that the County was awarded \$266,000 in new federal funds for Lebanon County's Farmland Preservation Program.

*Philip Hall*, West Nile Virus Coordinator of Lebanon County Extension Office, met with the Commissioners to present a mid-season update of the West Nile Virus Program. Mr. Hall informed the Commissioners that he will once again spray in the Campbelltown area on Friday, which is the hot spot for mosquitoes in Lebanon County.

Jamie Wolgemuth, County Administrator, presented the following item for consideration.

The Commissioners approved and signed a **Letter of Intent (LOI) between Lebanon County and Honeywell International Inc.**, a Delaware Corporation located at 1145 Hwy 315, Wilkes-Barre, PA 18702. Honeywell will perform a detailed analysis of the Customer facilities energy and utilities infrastructure providing the design, engineering, project management, project installation and applicable ongoing support services as required to develop a performance based contracting program. The terms of this LOI energy infrastructure include all heating, ventilation, air conditioning, temperature controls, electrical system and the building envelope as it pertains to energy conservation measures. This LOI shall be effective for a term of twelve (12) months) from the date of its execution.

Commissioner Litz presented the Triennial 911 Plan, and the 21<sup>st</sup> Century Inc. contract for court-ordered reassessment for consideration. Lengthy discussions followed.

It was moved by Comm. Litz, seconded by Comm. Carpenter to **hire MCM Consulting to prepare a Triennial 911 Plan for the Lebanon County Emergency Management Agency (EMA)**. Comm. Litz and Comm. Carpenter voted "Aye". Comm. Stohler voted "Nay" and stated that he would like to have the EMA staff prepare the Triennial Plan for Lebanon County. Motion carried.

It was moved by Comm. Litz, seconded by Comm. Carpenter to sign the **contract with 21<sup>st</sup> Century Appraisal Inc., 1801 Oberlin Road, Middletown, PA 17057**. The County Solicitor reviewed the contract. 21<sup>st</sup> Century Appraisal will perform the court-ordered reassessment for Lebanon County. Comm. Litz and Comm. Carpenter voted "Aye", Comm. Stohler voted "Nay". Motion carried.

It was moved by Comm. Litz, seconded by Comm. Carpenter to **not require a Performance Bond on the reassessment to be conducted by 21<sup>st</sup> Century Appraisal**. To purchase a bond would cost the County approximately \$25,000-\$50,000. Comm. Litz and Comm. Carpenter voted "Aye". Comm. Stohler voted "Nay" as he would like to have the Performance Bond as a type of insurance policy for the County in the event 21<sup>st</sup> Century would fail to provide the services. Motion carried.

It was moved by Comm. Litz, seconded by Comm. Carpenter to **allow the payment schedule as written the contract with 21<sup>st</sup> Century Appraisal**. Comm. Litz and Comm. Carpenter voted "Aye", Comm. Stohler voted "Nay". Motion carried.

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.