

Thursday, June 3, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

Dawn Boltz, 2nd Deputy in the Lebanon County Treasurer's Office, presented the weekly Treasurer's report with expenditures in the amount of \$4,111,653.93.

This week's net payroll is in the amount of \$1,096,547.26.

David Arnold, Lebanon County District Attorney, along with four (4) members of law enforcement (2 South Lebanon and 2 from the City of Lebanon), met with the Commissioners to request permission to continue the **Emergency Services Unit (ESU) Team** and to make application for grants. ESU was established in 2005 under the Office of the District Attorney. **The mission of the Lebanon County Emergency Services Unit is to provide law enforcement agencies within Lebanon County a highly trained and equipped specialized unit; a type of SWAT Team.** The goal of this unit is to resolve such incidents with the least amount of risk and vulnerability to the victims, community, unit members and perpetrators, as well as any other parties who may be involved. A lengthy discussion followed. The Commissioners told D.A. Arnold that the County would need to have a formal agreement with the other municipalities involved, and that he can move forward and provide additional information (i.e. insurance responsibilities).

Dr. James Leaming, MD FACEP of Penn State Hershey Medical Center, Department of Emergency Medicine, Hershey, PA., met with the Commissioners to inform them of an **IMMEDIATE Trial Research Study**. Life Lion EMS and Penn State Milton S. Hershey Medical Center are participating in a nationwide study called the IMMEDIATE Trial. The trial will test whether administration of a glucose, insulin and potassium IV solution, referred to as "GIK" is helpful to participating patients at the first signs of a heart attack. Stacey Cleary, Program Coordinator and Kathleen Hay, PhD of Hershey Medical Center were also in attendance

Michael Kristovensky, Administrator of the Lebanon County Area Agency on Aging, met with the Commissioners to present the Aging Block Grant Budget Sources and an Area Agency on Aging Foundation proposal for approval. Joseph Lescisko, Deputy Administrator and Belva Charles-Ream, Fiscal Assistant of AAA were also in attendance.

The Commissioners approved the **2009-2010 Aging Block Grant Amendment** in the total sources of funds amount of \$3,210,795.

The Commissioners authorized the Administration of Area Agency on Aging to research the possibility of establishing an **Area Agency on Aging Foundation** for Lebanon County.

Catharine Kilgore, CJAB Planner/Grant Coordinator in the Lebanon County Adult Probation Department, met with the Commissioners to present a "Readiness Assessment Project" proposal for approval.

The Commissioners approved and signed a **Memorandum of Understanding** between the County Commissioners Association of Pennsylvania (CCAP) and Lebanon County for a grant. The CCAP has established and is deploying a **Data Quality Improvement team**

to assist county justice agencies in assessing their data quality and identifying ways to enhance the quality of their records, and in developing and executing a corrective action plan. The grant is provided by Pennsylvania Commission on Crime and Delinquency (PCCD) for a period of April 1, 2010 to September 30, 2011. Vote unanimous.

At 10:55 a.m., the Commissioners called a recess.

At 11:03 a.m., the Commissioners reconvened the meeting.

Daniel Kauffman, Director of the Lebanon County Emergency Management Agency introduced Michael McGrady, President of MCM Consulting Group, Inc., 107 Kathy Ann Court, McMurray, PA 15317, a public safety telecommunication consulting firm. Mr. McGrady gave an overview of a **Professional Services proposal for 9-1-1 Wireline/Wireless Planning for Lebanon County 9-1-1** presentation. The role of MCM is to provide expert counsel, provide multiple solution scenarios, and monitor the performance of selected vendors. They help manage vendor relationships in detail to identify what services and products the vendors are capable of providing, set clearly defined timelines and ensure performance that meets contractual commitments, while protecting the vital financial interest of the client. Their training programs ensure that the staff of 9-1-1 centers is prepared to do the difficult job that is asked of them.

The Commissioners signed a **contract agreement** between the County of Lebanon, acting through the Lebanon County Community Action partnership (LCCAP), and Potential Reentry Opportunities in Business and Education (**PROBE**). Funding is through the Community Services Block Grant (CSBG) stimulus funds in the amount of \$22,742 for the period of January 1, 2010 through September 30, 2010.

The Commissioners approved and signed an **end of lease three (3) year renewal agreement with IBM Credit LLC**. IBM will provide an IBM I5 Mainframe for our Management Information Systems department at a cost of \$1210 per month. Vote unanimous.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, June 10, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Litz absent. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

It was moved by Comm. Stohler, seconded by Comm. Litz to approve the minutes of the May 27 and June 3 meetings. Vote unanimous.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$1,427,322.49. Vote unanimous.

The Commissioners approved and signed the following **municipalities liquid fuels applications for county aid for the year 2010**, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval

<u>Municipality</u>	<u>Allocation Requested</u>
West Lebanon Township	\$796.00
Jackson Township	\$5,112.00
South Londonderry Township	\$3,527.00

Dennis Firestone, Lebanon County Purchasing along with Jon Fitzkee, Transportation Planner in the Planning Department, met with the Commissioners to recommend that the bids received for the **Traffic Signal LED (Light Emitting Diodes) Upgrade Project** be rejected. Thomas Kotay of the Planning Department was also in attendance.

The Commissioners **rejected the bids received and opened during the May 20th meeting for the Traffic Signal LED (Light Emitting Diodes) Upgrade due to the increase in the quantity of Traffic Signals added to the project scope by the City of Lebanon.** The project will be re-advertised for rebid. Vote unanimous.

The Commissioners approved the **FY 2009-2010 third quarter invoices for Children & Youth** as follows:

Third Quarter Invoices

IV-E Placement Maintenance	\$112,594.35
IV-E Adoption Assistance	\$ 65,386.87
Medicaid	\$ 665.32
Act 148	<u>\$453,967.00</u>
Total	\$632,613.54

The Commissioners adopted a **proclamation** for *Georgette Krall* as follows:

RESOLUTION

WHEREAS, *Georgette L. Krall, fondly known as "Georgie", began her career with the County of Lebanon employed as a Clerk in the Office of District Justice Ensminger on April 20, 1981; and*

WHEREAS, throughout her many years of employment, Georgie served the County with concern and commitment of providing integrity to her profession; and

WHEREAS, Georgie performed her duties and responsibilities in a professional manner which reflects great credit upon herself and Lebanon County Government; and

WHEREAS, on September 1, 2010 Georgette will retire as Office Manager in the Office of District Judge Smith with over twenty-nine years of distinguished service.

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of all of the residents of our community, unite to thank "**GEORGIE**" for her many years of outstanding dedicated service, and we extend best wishes for a blessed future.

BOARD OF COUNTY COMISSIONERS

William G. Carpenter
Larry E. Stohler
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
County Administrator

ADOPTED: This Tenth Day of June,
Two Thousand Ten.

The Commissioners adopted a **proclamation** for Gary Breidenstine as follows:

RESOLUTION

WHEREAS, Gary L. Breidenstine began his career with the County of Lebanon employed as a Correctional Officer for the Lebanon County Correctional Facility on December 20, 1979; and

WHEREAS, throughout his years of employment, Gary served our community with concern and commitment of providing supervisory skills at the Facility; and

WHEREAS, Gary performed his duties and responsibilities in a professional manner which reflects great credit upon himself and Lebanon County Government; and

WHEREAS, September 4, 2010 Gary will retire as a Sergeant with nearly thirty one years of distinguished service.

NOW, THEREFORE, BE IT RESOLVED THAT WE, The Commissioners of Lebanon County, on behalf of the past and present Warden, employees and all residents of Lebanon

County, unite to thank "GARY" for his many years of dedicated service, and we extend best wish for the very best retirement and most rewarding future.

BOARD OF COUNTY COMISSIONERS

*William G. Carpenter
Larry E. Stohler
Jo Ellen Litz*

ATTEST: *Jamie A. Wolgemuth
County Administrator*

ADOPTED: *This Tenth Day of June,
Two Thousand Ten.*

It was moved by Comm. Stohler, seconded by Comm. Carpenter to adjourn the meeting.

At 11:30 a.m., the Board of Commissioners joined with the Pennsylvania Farm Preservation Board, the Lebanon County Farmland Preservation Board, and the Lebanon County Conservation District to celebrate the **4,000th preserved farm in the state** through the Commonwealth's nationally recognized farmland preservation program. In addition, included in the celebration was the **preservation of over 15,000 acres in Lebanon County**. The festivities were held on the Charles & Susan Zimmerman Farm, 1179 Miller Road, Myerstown, PA 17067.

Wednesday, June 16, 2010 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions.

The Commissioners adopted the following Resolution:

RESOLUTION

Effective July 1, 2010 the Lebanon County Commissioners hereby establish the following private pay rates for Facility and Therapeutic Leave days provided at Cedar Haven:

Nursing Facility Services provided on all units

\$245.00 per day.

Cedar Haven will reserve a resident's bed (if the resident so chooses) while the resident is hospitalized for a 50% discounted rate or \$122.50 per day.

The costs that are not covered by the per diem charges are rehabilitative therapies and other personal expenses. These items will be billed to each resident individually.

Physician services, prescription medications, laboratory and x-ray services, orthotic/prosthetic devices are supplied by outside providers and thus are not incorporated in our cost or charge structure and are directly payable to the providers of the service. Health Insurance may defray the cost of these services.

Roman Shahay, Administrator of Lebanon County Renova Center, met with the Commissioners to discuss the business transactions at the Renova Center.

The Commissioners approved and signed a revised contract between **D.B. Fisher School Student Transportation Company, Inc.**, 1715 Grace Avenue, Lebanon, PA and Renova Center for services to transport clients of Renova Center to and from the EARS Center on weekdays with the exception of holidays or Mondays when a holiday falls on Saturday or Sunday. The cost to Renova Center will be \$23.00 per hour with a minimum charge of \$36.00 per day. Annually on July 1, the rates will be adjusted, using the Consumer Price Index as the minimum increase. Fuel rate increase will be adjusted as deemed necessary. An additional change of \$12.70 per hour will be charged for an aid to accompany clients on the vehicle.

The Commissioners entered into an agreement between Renova Center and **Ephrata Area Rehab. Services** (EARS) for adult training services and work activities services. The fee is \$1.67 per 15 minutes for adult training services and \$1.43 per 15 minutes for work activities services. The contract period is from July 1, 2010 until June 30, 2011.

The Commissioners approved and signed a Service Agreement between **First Aid and Safety Patrol** of Lebanon and Renova Center for the provision of Emergency and Non-emergency ambulance transport services. This agreement shall serve as a subscription program for the residents of said facility at a cost of forty dollars (\$40.00) per patient bed, per annum. The patient bed count as of this agreement is twenty-five (25). This agreement shall remain in effect for a period of one (1) year commencing July 1, 2010. Total annual subscription charge is one thousand dollars (\$1000.00).

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon, the Commissioners met with the other members of the **Prison Board** to conduct their monthly meeting.

Thursday, June 17, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was made.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly **Treasurer's report** with expenditures in the amount of \$3,013,212.06. This week's net payroll is in the amount of \$1,124,901.38.

The Commissioners approved and signed the direct services, support service, direct service cost reimbursement and support service cost reimbursement **agreements with SCA on behalf of the Lebanon County Commission on Drug & Alcohol Abuse**; for the provision of drug and alcohol abuse treatment and prevention and other services. This contract shall be effective from July 1, 2010 through June 30, 2011.

The Commissioners approved and signed a letter **address to the Department of the Auditor General, Bureau of County Audits for the examination of the Liquid Fuels Tax Fund and Act 44 Fund** of Lebanon County for the year ended December 31, 2009. Vote unanimous.

The Commissioners approved and signed the following municipalities **liquid fuels applications** for county aid for the year 2010, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Allocation Requested</u>
Jonestown Borough	\$945.00
Heidelberg Township	\$4,694.00
Annaville Township	\$3,204.00
Millcreek Township	\$3,695.00
South Annville Township	\$2,046.00

Timothy Barr, CTO/Public Education Coordinator of 21st Century Appraisals, Inc. 1801 Oberlin Road, Middletown, PA 17057, met with the Commissioners to present an **overview of the court-ordered, county-wide reassessment project** at a cost of \$2,120,000 to be completed and implemented by 2013. The contract includes complete management of the reassessment process, a public education program, new computer software, field data collection and data entry, quality control, real estate market analysis, formula development, Fair Market Value appraisals, Clean and Green valuation, informal reviews, defense of values and consulting. The Lebanon County Assessment Office will join with 21st Century to take advantage of the information, local knowledge, and skills already present in the County; and will also complete an existing data collection and data entry project for large improved parcels and exempt properties which will be integrated with the reassessment process. Michael Russell, Project Director at 21st Century and Daniel Seaman, Chief County Assessor along with Carl Stumpf, Chief Property Appraiser of Lebanon County were also in attendance.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

Thursday, June 24, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report and a request from the Record Improvement Committee for consideration.

The Commissioners accepted the Treasurer's report with expenditures in the amount of \$1,278,262.93.

The Commissioners approved the amount of **\$5,940.00 from the Records Improvement grants for the purchase of a pressure seal machine**. The machine will be used by the Assessment Office to ensure confidentiality for property owners receiving change of assessment and homestead/farmstead notices during the upcoming re-assessment. A Versaseal VS1500 will be purchased from MultiGraphic Company as follows:

Cost:

\$3995.00 with freight of approximately \$160.00

Service agreement:

\$1785 total for a 3 year contract (which is basically a locked-in price of \$595.00 per year)

Kevin Schrum, Administrator and Carol Davies, Fiscal Operations Officer of the Lebanon County Mental Health/Mental Retardation/Early Intervention, met with the Commissioners to present Provider Contracts, the Budget Summary and Operating Agreement for consideration.

The Commissioners approved the **FY2010-2011 provider contracts for Mental Health/Mental Retardation/Early Intervention in the total amount of \$3,489,427** and will not require any additional financial commitment from the County.

The Commissioners approved the summary of the **FY2010-2011 budget for Mental Health/Mental Retardation/Early Intervention in the total amount of \$7,797,436.00**.

The Commissioners approved and signed the **FY 2010-11 Office of Developmental Programs (ODP) Administrative Entity (AE) Operating Agreement** on behalf of Mental Health/Mental Retardation/Early Intervention. This Agreement is effective as of July 1, 2010 for the purposes of MR Waiver Programs.

Daniel Kauffman, Director of the Lebanon County Emergency Management Agency, met with the Commissioners to present the SFY 2010-2011 Radiation Emergency response Fund Grant Agreements and the FFY 2010 Emergency Management Performance Grant for consideration.

The Commissioners approved and signed the **Radiation Emergency Response Fund (RERF) Grant Agreements and Memorandum of Understandings (MOUs)** for the State Fiscal Year (SFY) 2010-2011 on behalf of the Emergency Management Agency.

The Commissioners approved and signed the **Federal Fiscal Year (FFY) 2010 Emergency Management Performance Grant (EMPG) Agreement**. The allocation of **\$111,216.00 is made to support personnel (salaries and benefits)** for the approved Coordinator, Operations & Training Officer and two (2) Planner staff positions for the performance period of October 1, 2009 to September 30, 2010.

Phyllis Holtry, Administrator of the Lebanon County Community Action Partnership Agency, met with the Commissioners to present a grant and the quarterly reports for consideration.

The Commissioners approved and signed the **Assurance of Compliance for the Community Action Partnership's 2010-2011 Department of Public Welfare, Homeless Assistance Program (HAP) Grant**. The budget is in the amount of \$182,097.00 for the period of July 1, 2010 to June 30, 2011.

The Commissioners approved and signed the **U.S. Department of Housing and Urban Development (HUD) renewal contract in the amount of \$26,234.00 for the period of December 1, 2010 through November 30, 2011**. These federal funds will be used by Community Action Partnership (CAP) to support the case manager and the cost of utilities and repairs for the three (3) transitional houses.

The Commissioners approved and signed the **Community Action Partnership (CAP) Agency's 2nd quarterly, 2010 reports** for both the Department of Community & Economic Development (DCED), Homeless Prevention and Rapid Re-Housing (HPRP) programs.

James Holtry, Administrator of the Lebanon County Children & Youth Services, met with the Commissioners to present contracts for consideration.

The Commissioners **approved the FY 2009-2010 personal contracts** summary for Children & Youth Services.

The Commissioners approved and signed **a contract between Lebanon County Children & Youth Service and Lancaster County Detention**, 150 North Queen Street, PA 17602 at the rate of \$275.00 per day for detention and \$168.00 per day for shelter. This Agreement shall remain in force and effect from July 1, 2010 to June 30, 2011.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved and signed the **contract agreement between Phoenix Services Inc., Project Able, adult day training program** operating under the Chapter 2380 regulations at 221 West Penn Avenue, Cleona, PA 17042 and Renova Center. The contract covers the period from July 1, 2010 until June 30, 2011 at the following fee schedule:

Adult Training Services - \$3.01 per quarter hour
Transportation - \$16.50 per one way trip per person per day

The Commissioners approved and signed the **Intermunicipal Agreement between the City of Lebanon, PA and County of Lebanon, PA for the 2010 Byrne Justice Assistance Grant (JAG) Program Award**. The City was awarded the \$17,595.00 from

the grant and it must be used for police services. The City agrees to provide the County with \$8,797.50 from the JAG award for personnel costs for law enforcement activities.

The Commissioners approved and signed the following municipalities **liquid fuels applications for county aid for the year 2010**, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Allocation Requested</u>
Bethel Township	\$4,861.00
Myerstown Borough	\$2,438.00
Swatara Township	\$3,695.00
South Lebanon Township	\$7,614.00
Cornwall Borough	\$3,044.00
Union Township	\$3,559.00

The Commissioners to **authorize the signing of the Secretary/Clerk Certificate**, on behalf of the Management Information Systems (MIS) Office. This Certificate will be used by MIS to purchase a storage tray, storage area and a network that was previously approved in the 2010 budget.

The Commissioners adopted the following proclamation to recognize the *Borough of Palmyra* on their **"250TH ANNIVERSARY"** and extend congratulations and best wishes to the Palmyra community on this historic milestone.

The Commissioners accepted a proclamation (below) from the Commonwealth of Pennsylvania Governor's Office in special recognition of a record number of farms preserved in Pennsylvania and record number of acres preserved in Lebanon County:

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 11:00 a.m., the Commissioners met with the County Metropolitan Planning Organization (MPO) to conduct a meeting.