

**Thursday, May 6, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$4,477,376.67. This week's net payroll is in the amount of \$1,067,783.62.

Dennis Firestone, Lebanon County Purchasing, met with the Commissioners, upon their request, to present the additional quotes for the **replacement of a filing system** for the Sheriff's Office and to make a recommendation of the same: The quotes are as follows:

<u>Company</u>	<u>Quote</u> (Lektriever only)
Reynolds Business Systems Allentown, PA	\$5,965.00
Avail Business Systems Johnstown, PA	\$5,750.00
Office Solutions of PA MaCungie, PA	\$5,465.00
Herre Consulting Harrisburg, PA	\$5,513.20

The Commissioners approved to purchase a **replacement filing system for the Sheriff's Office**, at the best price, from Herre Consulting at their cost of \$8,126.90. Payment will be made from funds in the Record Improvement Account for the purchase of a new movable shelving system (lektriever).

Phyllis Holtry, Administrator of the Lebanon County Community Action Partnership (CAP), met with the Commissioners to present the 2010-2011 Work Ready renewal contract for approval.

The Commissioners approved and signed the **2010-2011 Work Ready renewal contract** between the Department of Public Welfare and Lebanon County Commissioners Lebanon Co. Community Action Partnership (CAP) in the amount of \$233,929. The Work Ready Program provides a gradual introduction to work for clients referred by the County Assistance Office. Vote unanimous.

Catharine Kilgore, Criminal Justice Advisory Board Planner in the Lebanon County Adult Probation Department, met with the Commissioners to present the 2010 Intermediate Punishment Plan for approval.

The Commissioners approved and signed the Pennsylvania Commission on Crime and Delinquency County **Intermediate Punishment (IP) Plan for Year 2010-2011**. The following authorized IP programs will be implemented and conform with applicable regulations and meet minimum standards:

### Restorative Sanctions

Alcohol or Drug Outpatient Treatment Program  
Community Service Program  
Drug Testing Program  
Fines Program  
Victim Restitution Program  
DUI Court Program

### Restrictive Intermediate Punishments

Electronic Monitoring Program  
House Arrest Program  
Intensive Supervision  
Residential Inpatient Drug and Alcohol Program  
Work Release Program (LCCM)  
SCRAM Devices used and very select cases not in the DUI Court Program

Jamie Wolgemuth, County Administrator, presented the following items for approval.

The Commissioners approved **funding from Part 2 of the Comprehensive Plan Implementation Fund in the amount of \$12,500 for Myerstown Boroughs' preparation of a comprehensive plan update.** The original comprehensive plan was done in 1966. Fire companies, the police department and wastewater facility will also benefit.

The Commissioners approved **funding in the amount of \$38,345.00 from Part 2 of the Comprehensive Plan Implementation Fund. The funds will be used by Annville, North Annville and South Annville Townships and Cleona Borough for preparation of a regional comprehensive plan update.**

*Jamie A. Wolgemuth*, County Administrator was **designated as the agent authorized to make application to the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) on behalf of the County of Lebanon for Public Disaster Assistance and Agreement for Financial Assistance. The application is for costs incurred in the back to back snowstorms from mid-February, 2010.** It is anticipated that Lebanon County will apply for approximately \$10,000-\$15,000.

Commissioner Stohler presented information to establish a free-standing **back-up 911 Public Service Answering Point (PSAP) for Lebanon County** to be equipped with certain main functions.

It was moved by Comm. Stohler to formally approach North Londonderry Township to discuss locating a four (4) position alternate Public Service Answering Point (PSAP) on their campus. Motion died for lack of second. A lengthy discussion followed.

Commissioner Litz gave additional input into an alternate Public Service Answering Point (PSAP). She also recommended creating a committee consisting of Emergency Mgmt. Agency personnel to study a location, the needs and equipment needed for a PSAP.

Commissioner Carpenter stated that a vote is premature; a meeting with the Director of EMA should be held first and then possibly cast a vote at a future meeting.

Commissioner Litz is in agreement to hold the vote, also look into or consider other sites for locating a PSAP.

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.

**Thursday, May 13, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's with expenditures in the amount of \$3,554,642.11.

The Commissioners of Lebanon County, Pennsylvania adopted a proclamation to proclaim the week of May 17-23, 2010, as *EMERGENCY MEDICAL SERVICES WEEK* with the theme, EMS.

The Commissioners approved and signed the **FY 2011-12 Lebanon County Mental Health Plan for Adults, Older Adults and Transition-age Youth with Serious Mental Illness and Co-occurring Disorders**.

The Commissioners approved the **FY 2009-2010 Mental Health/Mental Retardation/Early Intervention provider contract modifications for FY 2009-10 in the contract change amount of \$118,833 and FY 2008-09 in the total contract change amount of a\$12,776.00**.

Charles Blankenship, President of the Lebanon Valley Economic Development Corp., on behalf of the City of Lebanon, met with the Commissioners to present a Recovery Zone Bonds Resolution for approval. This **low interest financing** could be used by city businesses for a variety of purposes. LVEDC will administer the financing process. Mayor Sherry Capello of the City of Lebanon was also in attendance.

The Commissioners adopted a **Resolution and Certificate to designate the City of Lebanon as a "recovery zone"** for purposes of Section 1400U-1(b) (1) of the Code and the issuance of Recovery Zone Bonds, including Recovery Zone Economic Development Bonds in the amount of \$1.5 million; and Jackson Township Industrial Development Authority as the recipient of the Recovery Zone Facility Bonds.

At 10:20 a.m. the Commissioners along with the County Controller and County Treasurer, sat as the Retirement Board.

Archie Battistelli, Vice President/Investments of Stifel Nicolaus, met with the Retirement Board to present the results of the **1<sup>st</sup> Quarter Performance Review** of the Lebanon County Municipal Employees' Retirement Fund. Michael Battistelli and Brett Holland, Financial Advisors of Stifel Nicolaus also attended this meeting.

At 10:45 a.m., the Commissioners reconvened the regular meeting.

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.

**Wednesday, May 19, 2010 10:30 a.m.**

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator and Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions.

The Commissioners approve and sign a **grant agreement between the County Commissioners Association of Pennsylvania (CCAP)**, an entity created by Act of the General Assembly located at 17 North Front Street, Harrisburg, PA 17101-1624 and Lebanon County. CCAP implements electronic health records and other information technology initiatives in county and county-affiliated nursing homes in the Commonwealth of Pennsylvania. Lebanon County, a member of CCAP, has taken concrete steps in the preparation for the implementation of an information technology initiative project at Cedar Haven, the County Nursing Home. **CCAP will provide a grant to Lebanon County in the amount of \$168,000.00. The term of this Agreement shall commence on January 1, 2010 and end December 31, 2011.**

The occupancy rate at Cedar Haven is at 94% capacity.

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business transactions.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon, the Commissioners met with the other members of the Prison Board to conduct their monthly meeting.

**Thursday, May 20, 2010 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was made.

Ranae Lemke, 1<sup>st</sup> Deputy in the County Treasurer's office, presented the weekly Treasurer's report with expenditures in the amount of \$3,175,744.41. This week's net payroll is in the amount of \$1,066,765.50.

David Arnold, Lebanon County District Attorney along with Catharine, LCCJAB Planner/Grant Coordinator in Adult Probation and Sally Barry, Chief of Lebanon County Adult Probation, met with the Commissioners to present the DUI Court Grant and a training proposal for approval.

The Commissioners approve to grant permission for the eleven member DUI Court Treatment Team and Grant Coordinator to attend the **"National Association for Drug Court Professionals (NADCP)" free federal training**. The training will be facilitated by

a retired Drug/DWI Court Judge on June 29-30 in the Adult Probation Office, Alcohol Safe Driving Classroom.

The Commissioners approved and signed the **2010-2011 PennDOT DUI Court grant application in the total amount of \$140,160.** These funds will cover the cost of the two (2) DUI Court Adult Probation Officers and the DUI Court Coordinator.

Troy Williams, Executive Director of the Lebanon County Christian Ministries, presented the State Food Purchase Program Distribution Plan for Lebanon County.

The Commissioners approved and signed the **State Food Purchase Program Distribution Plan for Lebanon County for a five year period from July 1, 2010 to June 30, 2011.** The County Commissioners designate the Lebanon County Christian Ministries (LCCM) as the lead agency for the administration of the TEFAP program.

Jamie Wolgemuth, County Administrator, presented a Sale of Property for approval.

The Commissioners approved a **Sale from the Repository for Unsold Properties** to Donna & David Brightbill, 315 S. 8<sup>th</sup> Street, Lebanon, PA, on property located at 17 Shellie Street, Lebanon, PA, district/map & lot #27:2344881-373583-1147 (Mobile Home) for the bid amount of \$1.00.

Dennis Firestone, Lebanon County Purchasing, met with the Commissioners to **open the following bids received for the Traffic Signal LED (Light Emitting Diodes) Upgrade Project:** Award of the contract will be made at a later date. Jonathan Fitzkee, Transportation Planner in the Lebanon County Planning Department, and John Shick of Rettew Associates were in attendance.

<u>BIDDER</u>	<u>TOTAL BID</u>
Wyoming Electric & Signal, Inc. Wyoming, PA 18644	\$158,312.00
Telco, Inc. Reading, PA	\$149,882.92
Signals, Inc. (Ron Herre) Palmyra, PA	\$113,871.75
C.M. High, Inc. Myerstown, PA 17067	\$117,726.62
Republic ITS Billerica, MA 01821	\$98,654.00

Jamie Wolgemuth presented the court-ordered re-assessment proposals for selection.

It was moved by Comm. Litz, seconded by Comm. Carpenter to award the **contract for the court-ordered reassessment to 21<sup>st</sup> Century Appraisals at their low bid amount of \$2,120,000.00.** A lengthy discussion followed. Comm. Litz and Comm. Carpenter voted "Aye", Comm. Stohler voted "Nay" as he was in favor of hiring Tyler Technologies at their bid amount of \$2,875,600.00. Motion carried.

At 1:30 p.m., the Commissioners sat as the **County Board of Assessment.**

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

**Thursday, May 27, 2010 9:30 a.m.**

At 9:00 a.m., Commissioners Carpenter and Stohler along with President Judge Tylwalk sat as the **County Board of Elections**.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's with expenditures in the amount of \$2,275,792.59.

The Commissioners granted **exoneration of the 2008-2009 taxes on abandoned mobile homes to Thomas Leibel**, present owner of the Smokey Lane mobile home park located at 51 Green Point School Road, Jonestown, PA. The mobile homes and taxes owing are as indicated: Vote unanimous.

<u>Location</u>	<u>Amount</u>
3 Smokey Lane (district/map/lot #33:2301083-422035-4713)	\$71.00
7 Smokey Lane (district/map/lot #33:2301083-422035-2068)	\$95.00
8 Smokey Lane (district/map/lot #33:2301083-422035-5351)	\$117.15
9 Smokey Lane (district/map/lot #33:2301083-422035-4559)	\$131.35
10 Smokey Lane (district/map/lot #33:2301083-422035-4681)	\$145.55

The Commissioners adopted a proclamation for Gary Robson, Director of Human Resources. Gary will retire as Director of Human Resources with over thirty-nine years of distinguished service.

Rik Rhoades, Member of 444 Foundation and Marta Murry, Assistant Director of the Children's Miracle Network (CMN) along with the Eli and his parents Bret and Susan Sidler, met with the Commissioners to receive a proclamation. Mr. Rhoades and Ms. Murry presented highlights of CMN and the CMN telethon.

The Commissioners adopted a proclamation for the Children's Miracle Network. On June 5 and June 6, 2010 the Children's Miracle Network Telethon will be televised on W.G.A.L. TV Channel 8 from the Hershey Medical Center. WE, The Commissioners of Lebanon County, on behalf of all our citizens do hereby proclaim the week of May 31 through June 6, 2010 as "**MIRACLE CHILD WEEK**" in the County of Lebanon.

Raymond Bender, Executive Director of the Lebanon County Redevelopment Authority, met with the Commissioners to present the 2010 State Community Development Grant for approval.

The Commissioners approved the **allocation for the FY 2010 County CDBG Grant** funds in the approximate amount of \$382,476. In addition, there is \$75,000 of un-utilized funds from prior fiscal years available. The municipalities and projects approved are as follows:

<u>Activity</u>	<u>Budget Amount</u>
Annville – sidewalk improvements	\$10,460
Myerstown – ADA Curb Ramps	\$53,000
Street Improvements	
Swatara Township – Horst Drive	\$12,781
Storm Sewer Improvements	\$53,000
West Lebanon Township	
Housing Rehabilitation	\$109,000
Countywide rehabilitation for low and moderate Homeowners (includes use of Program Income)	
Homeownership – Provide assistance to low and moderate income families to purchase homes.	\$113,009
Administration and Planning	\$77,103
General Administration, Planning, Audit	

The Commissioners approved an **amendment to the 2008/2009 budget** that will reprogram unused 2008 funds for the South Londonderry Township sewer connections and the Quarry Road paving project in Swatara Township for a new paving project along Horst Drive, Swatara Township. In addition, Millcreek Township paving for FY 2007 & 2008 will be repurposed to the paving of East Alumni Avenue.

The Commissioners adopted a Resolution of the Board of Commissioners of the County of Lebanon approving the **Block Grant Program for Federal Fiscal Year 2010** and the Township of South Lebanon's Block Grant Program.

The Commissioners adopted new **Section 3 and Minority Business Enterprise (MBE)/Women Business Enterprise (WBE) plans**. The purpose of these plans is to outline the procedures that will be used in the administration of the CDBG funded activities to extend business opportunities and employment to disadvantaged, minority and women-owned businesses.

The Commissioners **confirmed the reappointment** of *Dr. David Eichler* by the Clarence Schock Foundation to serve another full three-year term on the Board of Directors for the Clarence Schock Memorial Park at Governor Dick. The term will end June 30, 2013.

*Thomas Harlan, Esquire*, was **reappointed** to serve another term on the Board of Directors for the Clarence Schock Memorial Park at Governor Dick. The term will end June 30, 2013.

Rick Messinger, District Manager of **Pictometry Intelligent Images**, Rochester, NY, met with the Commissioners to give a presentation of an online mapping tool. The

Directors of the Assessment Office, Geographical Information System (GIS) office, Emergency Mgmt. Agency and the Lebanon City Authority, departments that could benefit from the use of Pictometry were in attendance. A Q&A took place.

The Commissioners entered into a **grant Agreement between the County of Lebanon and Pictometry International Corp.**, 100 Town Centre Drive, Rochester, NY 14623, for the purchase of Pictometry Web Services and software at a cost not to exceed \$150,000.00. Pictometry is an online mapping tool that will be useful in the upcoming property-value reassessment. **Pictometry will give an angled view from every side of an object.** The Change Finder software will allow tax assessors to identify changes made to properties when subsequent images of the county are taken in the future.

The Commissioners approved and signed a **letter of support** to Secretary Hanger of the Pennsylvania Department of Environmental Protection (DEP), **on behalf of North Londonderry Township for the funding request through the Pennsylvania Energy Development Authority (PEDA) grant program for North Londonderry Township's municipal complex alternative energy renovation project.** This project will drastically reduce the energy consumption of North Londonderry Township's municipal facilities, as well as address reduction goals for fossil fuel dependency. Funding for this \$311,658.60 municipal improvement will contribute to existing statewide efforts of environmental stewardship and energy independence, while reducing the financial burden on Township taxpayers to support municipal services. Additionally, this project will address four of the five Opportunities identified in the Lebanon County Comprehensive Plan's Energy Conservation Plan (Chapter 13).

The Commissioners adopted the following resolution on behalf of the County of **Lebanon Transit Authority** to certify funds:

**RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE**

The Lebanon County Commissioners of Lebanon County resolves  
(Name of Governing Body) (Name of Municipality)

and certifies that it will provide **County of Lebanon Transit Authority** local funds in the amount of

(Name of Local Transportation Organization)

**\$76,066.00** to match state funds provided pursuant to 74 Pa. C.S. Section 1513 in Fiscal Year 2010-11.

Further, the Lebanon County Commissioners resolves and certifies that the required

(Name of Governing Body)

amount of local matching funds will be provided no later than the end of the State Fiscal Year,

June 30, 2011. The following schedule indicates dates and payments of eligible local matching funds:

**Payment Date**

**Payment Amount**

<b>1<sup>st</sup> qtr FY 2010/2011</b>	<b>\$19,016.50</b>
<b>2<sup>nd</sup> qtr FY 2010/2011</b>	<b>\$19,016.50</b>
<b>3<sup>rd</sup> qtr FY 2010/2011</b>	<b>\$19,016.50</b> Subject to budget approval, December 2010
<b>4<sup>th</sup> qtr FY 2010/2011</b>	<b>\$19,016.50</b> Subject to budget approval, December 2010

I, William G. Carpenter, Chairman of the  
 (Name) (Official Title)  
Board of Commissioners of Lebanon County do hereby  
 certify that the  
 (Name of Governing Body) (Name of Municipality)

foregoing is a correct copy of the Resolution adopted at a regular meeting of the  
Board of County Commissioners held the 27<sup>th</sup> day of May, 2010.  
 (Name of Governing Body)

By: /s/ William G. Carpenter 5/27/2010  
 (Signature) (Date)

The Commissioners accepted a **Municipal Waste Planning Grant** Under Section 901 of the Municipal Waste Planning, Recycling and Waste Reduction Act (Act 101) for Lebanon County. The grant in the amount of \$41,240, of the total \$51,676 project will be used by the Greater Lebanon Refuse Authority (GLRA). This grant will reimburse 80% of the costs for the preparation and completion of the 2010 to 2020 Lebanon County Solid Waste Management Plan.

The Commissioners approved and signed a letter to be sent to North Londonderry Township to request their permission to more thoroughly explore the Township-owned property site around the **North Londonderry Township building as a potential location** that presents several promising characteristics necessary for an **alternate Public Service Answering Point (PSAP) for 911 calls in Lebanon County**. This might involve some non-invasive radio signal testing and some discussion with the Township Board. This vote is cast with the stipulation that no fee will be imposed upon the County.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.