

Thursday, April 7, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$3,119,146.23.

This week's net payroll is in the amount of \$1,113,161.99.

The Commissioners approved the **transfer of \$219,423.57 from the General Fund to the General Obligation Bonds, Series of 2010 held in Fulton Financial Advisors to pay principal and interest due on April 15, 2011.**

The Commissioners approved **the transfer of \$139,398.58 from the General Fund to General Obligation Bonds, Series of 2009 held in Fulton Financial Advisors to pay principal and interest due on April 15, 2011.**

The Commissioners approved the **transfer of \$68,173.02 from the General Fund to the 2006 Loan Fund held in Wachovia Bank to pay interest due on April 15, 2011**

The Commissioners approved the **transfer of \$133,939.73 from the General Fund to the 2008 Loan Fund held in Wachovia Bank to pay principal and interest due on April 15, 2011.** Vote unanimous.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Megan Ryland-Tanner, Assistant D.A., Beth Hoch and Tammy Hartman-Hankins, Victim Witness Coordinators in the Office of the District Attorney, met with the Commissioners to present highlights of Crime Victims' Rights Week.

The Commissioners adopted the following proclamation to proclaim **National Crime Victims' Rights Week**:

PROCLAMATION

- WHEREAS, 20 million Americans are victims of crime each year; and
- WHEREAS, crime exacts an emotional, physical, psychological, and financial toll on victims; and
- WHEREAS we can help victims of crime reshape their lives and ensure that they receive the support they need, the respect they deserve, and the rights they have earned; and
- WHEREAS, we applaud the advocates and survivors who brought rights and resources for victims and have changed the course of history; and

WHEREAS, National Crime Victims' Rights Week, April 10-16, 2011, provides an opportunity for us to recommit to working together for better treatment for victims; and

WHEREAS, The Lebanon County Victim Witness Program is joining forces with other victim service programs, criminal justice officials, and concerned citizens throughout the nation to raise awareness of victims' rights and observe National Crime Victims' Rights Week.

NOW THEREFORE, WE, The Commissioners of Lebanon County, do hereby proclaim the week of April 10-16, 2011 as "*NATIONAL CRIME VICTIMS' RIGHTS WEEK*" in the County of Lebanon.

BOARD OF LEBANON
COUNTY COMMISSIONERS

Larry E. Stohler
William G. Carpenter
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
County Administrator

ADOPTED: This Seventh Day of April,
Two Thousand Eleven.

Michael Vind, Financial Advisor of Financial S&Lutions LLC, Brian Bradley, Vice President of RBC Dain Rauscher Corp., and Peter Edleman, of Stevens & Lee, met with the Commissioners to present the General Obligation Bonds, Series of 2011 for consideration.

The Commissioners approved and signed **Ordinance #43 for the Honeywell Energy Project**, to authorize and direct incurring of nonelectoral debt through the issuance of a Series of General Obligation Bonds of the County **in the aggregate principal amount of three million eight hundred fifty-five thousand dollars (\$3,855,000)** pursuant to the act of the General Assembly of the Commonwealth of Pennsylvania, known as the local Government Unit Debt Act, 53 PA.C.S., Chapters 80-82, as amended (The "Act"); finding that a private sale by negotiation is in the best financial interests of the County, etc. The term bonds are due April 15th for the period 2012 to 2031.

The Commissioners adopted a proclamation for David Lauver. NOW, THEREFORE, WE, The Commissioners of Lebanon County, on behalf of all our residents, united with the Friends Committee of Children's Resource Center, to honor "*DETECTIVE DAVID LAUVER, JR.*" for his integrity and many years of dedication in his profession to the community; and further, we extend congratulations and best wishes to him for a future of continued success.

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

At 10:05 a.m., Commissioner Carpenter, Judge Samuel Kline sat as the County Board of Elections. Jamie Wolgemuth was absent.

Thursday, April 14, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$1,977,231.40.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

At 9:38 a.m., the Commissioners sat as the County Board of Assessment.

At 9:39 a.m., the Commissioners reconvened the regular meeting.

Nicholas Yingst, Chief Clerk of Voter Registration, met with the Commissioners to present a Help America Vote Act (HAVA) report for consideration.

The Commissioners approved and signed the **Help America Vote Act (HAVA) report**. The reimburseable amount owed to the County for costs associated with handicapped-accessible audio voting machines purchased in 2010 and poll worker training is in the amount of \$6,152.39

Timothy Barr, CTO/Public Education Coordinator of 21st Century Appraisals, Inc., met with the Commissioners to show a **video entitled "Understanding Reassessment"** as an update of the Court-ordered reassessment taking place in Lebanon County. The video is also available for the public to view on the County's website.

The following representative of area hospitals met with the Commissioners to present highlights of their plans to recognize National Nurses and National Hospital Week.

The Good Samaritan Hospital:

Kimberly Feeman, Senior Vice President & Chief Operating Officer
Jackie Gould, Vice President, Nursing Services
John Sheetz, Cardiac Educator, Educational Services

Veterans Administration Medical Center:

Mr. Robert W. Callaghan, Jr., Director
Margaret Wilson, RN, Associate Director/Patient Care Services

The Commissioners adopted the following proclamation to proclaim "National Nurses Week" in Lebanon County:

'2011 NATIONAL NURSES WEEK'

***WHEREAS**, the profession of nursing is committed to the promotion of health, the prevention of disease and the delivery of quality health care; and*

***WHEREAS**, dramatic changes are occurring in the way that Pennsylvanians meet and pay for their health care needs; and*

***WHEREAS**, the emphasis on cost effectiveness and the expansion of technology have given new meaning and direction to nursing care; and*

***WHEREAS**, nursing has met the challenge of the evolving health care system while continuing to provide safe, conscientious, dependable, compassionate care for all consumers at affordable prices; and*

***WHEREAS**, nurses are efficient, knowledgeable healthcare professionals who have assumed leadership roles in the management and delivery of patient care services.*

***NOW, THEREFORE, WE**, The County Commissioners of Lebanon County, Pennsylvania, do hereby proclaim May 8-14, 2011 as **'NATIONAL NURSES WEEK'** and encourage all citizens of Lebanon County to join in this expression of appreciation for the contributions given to our community by nurses.*

**BOARD OF LEBANON COUNTY
COMMISSIONERS**

Larry E. Stohler
William G. Carpenter
Jo Ellen Litz

ATTEST: *Jamie A. Wolgemuth
County Administrator*

ADOPTED: *This Fourteenth Day of April,
Two Thousand Eleven.*

The Commissioners adopted the following proclamation to proclaim "National Hospital Week" in Lebanon County:

'2011 NATIONAL HOSPITAL WEEK'

***WHEREAS**, May 8-14, 2011 has been designated National Hospital Week by the American Hospital Association; and*

***WHEREAS**, the Good Samaritan Health System, the Veterans Administration Medical Center, and Philhaven Hospital are leaders in assuring the health and well-being of the community; and*

***WHEREAS**, these hospitals and the community engage in many and varied partnerships to enhance the quality of health of the citizens of Lebanon County; and*

WHEREAS, it is the desire of the Lebanon County Commissioners to recognize the outstanding efforts of the Good Samaritan Health Systems, the Veterans Administration Medical Center, and Philhaven Hospital for their commitment to serving the community with high quality health care programs.

NOW, THEREFORE, WE, The County Commissioners of Lebanon County, Pennsylvania, do hereby proclaim May 8-14, 2011 as '**NATIONAL HOSPITAL WEEK**' and encourage all citizens of Lebanon County to join in this expression of appreciation for the contributions given to our community by these hospitals and the employees, medical staff, and volunteers who represent them.

**BOARD OF LEBANON COUNTY
COMMISSIONERS**

Larry E. Stohler
William G. Carpenter
Jo Ellen Litz

ATTEST: Jamie A. Wolgemuth
County Administrator

ADOPTED: This Fourteenth Day of April,
Two Thousand Eleven.

Jamie Wolgemuth, County Administrator, presented the following item for consideration.

Sally Barry was reappointed member of the Lebanon County Commission on Drug and Alcohol Abuse Advisory County with a term to end February 2014.

At 10:28 a.m., the Commissioners called a recess.

At 10:30 a.m., the Commissioners reconvened the meeting.

Thomas Kotay, of the Metropolitan Planning Organization (MPO) and Jonathan Fitzkee, Transportation Planner of the Lebanon County Planning Department along with John Wengert, President of Lebanon Valley Rails to Trails, met with the Commissioners to present a DCNR grant application for a Feasibility Study of the Phase 6 Rail Trail Project. Mr. Wengert gave an account of rail trail projects thus far.

The Commissioners approved and signed a **Department of Conservation and Natural Resources (DCNR) grant agreement/resolution, on behalf of Lebanon Valley Rails-To-Trails, Inc. (LVRT), to conduct an in-depth Feasibility Study for the Phase 6-Chestnut Street in the City of Lebanon to Union Canal Tunnel Park in North Lebanon Township Recreational Trail Project in the amount of \$25,000.** The cost breakdown is as follows:

<u>Funding Source</u>	<u>Amount</u>
DCNR	\$12,500 (requested funds)
LVRT	\$ 5,000 (matching funds)
Metropolitan Planning Organization (MPO)	\$ 5,000 (2011-2012 UPWP funds)
Mark Wilson, Consulting Group	\$ 2,500 (donated services)
Lebanon County Planning/GIS Departments	(in-kind services)

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Wednesday, April 20, 2011 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Stohler presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions of the facility.

The Spring Fling was held on Saturday, April 16th. The event raised \$1,527.00.

The **occupancy rate at the facility is at 92% capacity**. Staffing from outside nursing agencies is being adjusted according to the census.

The **Department of Health visited the facility for complaint investigations. All complaints were found to be unsubstantiated.**

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business transactions of the facility.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 12:00 noon the Commissioners met with the other members of the Prison Board to conduct their monthly meeting held at the Correctional Facility.

Thursday, April 21, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Litz absent. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment. Martin Barondick, resident of Ebenezer, voiced his opposition to closed door executive sessions. Mr. Barondick stated that he would like to be informed in all aspects of Commissioners meetings. Comm. Carpenter stated that executive sessions are needed to discuss personnel issues. Phyllis Dryden stated that she feels executive sessions are needed for confidentiality, in order to keep certain things private.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$3,639,684.22. This week's net payroll is in the amount of \$1,107,091.51.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Jenny Murphy Shifflet, Executive Director of Sexual Assault Resource Counseling Center of Lebanon County, met with the Commissioners to present highlights of Sexual Assault Awareness Month, "Time To Get Involved" campaign, the Cloth Line Project and the Healing Arts Project Campaign.

The Commissioners adopted a proclamation to proclaim the month of April 2011 as Sexual Assault Awareness Month in Lebanon County.

Sally Barry, Chief of the Lebanon County Adult Probation Department, met with the Commissioners to present a FY 2011-2012 Restrictive Intermediate Punishment Program (Crossroads) grant application and a contract for services agreement for consideration.

The Commissioners approved and signed the **Pennsylvania Commission on Crime and Delinquency (PCCD) grant application on behalf of Adult Probation**. The funds will be used for the continuation of the Restrictive Intermediate Punishment Program (Renaissance Crossroads Program) in Lebanon County. **The total anticipated budget amount is \$736,612.00**. The budget breakdown is as follows:

<u>BUDGET</u>	<u>AMOUNT</u>
PCCD Grant (Treatment Portion) Budget	\$597,892
PCCD Grant (Probation Portion) Budget	\$58,127
Medical Assistance (MA) (CBHNP Portion) Budget	\$129,030

The Commissioners approved and signed a **Contract for Services between Lebanon County Adult Probation Department and Pennsylvania Counseling Services, Inc. (PCS)**. It is agreed that PCS will charge indirect corporate costs according to PCCD's approved cost allocation methodology. This contract shall commence effective July 1, 2011 on a monthly basis unless terminated.

Jamie Wolgemuth, County Administrator, presented the following item for approval:

The Commissioners adopted a proclamation in to recognize Lyle Krall. **NOW, THEREFORE, WE**, The Commissioners of Lebanon County, on behalf of all our residents, take this opportunity to recognize and congratulate Lyle on an exemplary career, and for his years of dedicated service to his family, church, profession and the Community. **FURTHER**, we do hereby proclaim April 30, 2011 as "**LYLE KRALL DAY**" in Lebanon County and extend best wishes for a continued rewarding future.

It was moved by Comm. Carpenter, seconded by Comm. Stohler to adjourn the meeting.

Thursday, April 28, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Students participating in “**Youth Government Day**” along with the Commissioners and the County Administrator are as follows: Comm. Stohler (Kaylor) presiding.

Kirby Kaylor – Annville-Cleona High School
Larry E. Stohler, Chairman

Ashley Schaeffer – Eastern Lebanon High School
William G. Carpenter, Vice Chairman

Dennis Goodstein – Cornwall Lebanon High School
Jo Ellen Litz, Secretary

Ian Garman – Northern Lebanon High School
Jamie A. Wolgemuth, County Administrator

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment. Several individuals expressed or stated their concerns.

It was moved by Comm. Litz (Goodstein), seconded by Comm. Carpenter (Schaeffer) to approve the minutes of previous. Vote unanimous.

Sallie Neuin, County Treasurer along with her student counterpart Samantha Light of Annville-Cleona High School, presented the weekly Treasurer’s report.

It was moved by Comm. Carpenter (Schaeffer), seconded by Comm. Litz (Goodstein) to accept the Treasurer’s report as read with expenditures in the amount of \$2,549,518.16 . Vote unanimous.

It was moved by Comm. Litz (Goodstein), seconded by Comm. Carpenter (Schaeffer) to approve a request of Treasurer Neuin to have the Tax Claim and Treasurer employees work up to an additional five (5) hours per week for a period of two (2) weeks. Vote unanimous.

Desiree Nguyen, Director of Human Resources along with her student counterpart Chanice Moul of Northern Lebanon School District, and Melissa Light, HR Officer, presented this week’s position requests, personnel transactions and conference/seminar requests.

Daniel Kauffman, Director of the Lebanon County Emergency Management Agency, met with the Commissioners to report and describe storm damage which occurred early this morning in various parts of Lebanon County.

It was moved by Comm. Carpenter (Schaeffer), seconded by Comm. Litz (Goodstein), to adopt the following **proclamation** due to a **High Wind and Rain Storm Disaster** that occurred in Lebanon County: Vote unanimous.

LEBANON COUNTY EMERGENCY MANAGEMENT AGENCY

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, investigations made, at our direction, have disclosed that **HIGH WIND** and **STORM** damage have adversely affected a large area of Lebanon County, Pennsylvania, resulting in potential endangerment to the health and welfare of the residents and harm or damage to public and private facilities, property, and services; and

WHEREAS, the emergency situation may be of such magnitude or severity as to render essential the Commonwealth's supplementation of county and municipal efforts and resources and the activation of the Commonwealth and all applicable county and municipal emergency response plans;

NOW THEREFORE, pursuant to the provisions of Subsection 7501 (b) of the Emergency Management Services Code (35 PA C.S.A. Section 7101 et seq), we do hereby proclaim the existence of a disaster emergency in the affected areas of Lebanon County, and direct all Lebanon County departments/offices to utilize all available resources and personnel as is deemed necessary to cope with the magnitude and severity of this emergency situation.

FURTHER, We hereby authorize that up to \$_____ in funds may be used in response to the emergency situation. The aforementioned funds shall be used for disaster-related expenses incurred by various departments/offices. These funds shall be credited to a special account established by the County of Lebanon Treasurer. The time consuming bid and contract procedures and formalities normally prescribed by law shall be waived for the duration of this Proclamation, mandatory constitutional requirements excepted.

FURTHER, We direct that the emergency response and recovery aspects of the Lebanon County and all applicable disaster emergency response plans be activated and that all county actions taken to implement those plans to coordinated through the Lebanon County Emergency Management Agency; and

STILL FURTHER, We hereby direct the executive officers for all the County of Lebanon agencies and departments affected by this emergency to act as necessary to meet the current exigencies legally authorized under this proclamation, namely; by the employment of temporary workers; by the rental of equipment and by entering into such contracts and agreements as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

ADOPTED THIS DAY 28th OF APRIL, 2011

LEBANON COUNTY BOARD OF COMMISSIONERS

/s/ Larry E. Stohler, Chairman

/s/ William G. Carpenter, Vice Chairman

/s/ Jo Ellen Litz, Secretary

Attest: /s/ Jamie A. Wolgemuth
County Administrator

Lynn Snead, Director of the Domestic Violence Intervention of Lebanon County, presented an Emergency Shelter Grant application and proposal for consideration.

It was moved by Comm. Carpenter (Schaeffer), seconded by Comm. Litz (Goodstein), to approve and sign an agreement between the Commonwealth of Pennsylvania, Department of Community and Economic Development (EDCD) and County of Lebanon for the **Emergency Shelter Grant (ESG) Program, on behalf of Domestic Violence Intervention (D.V.I.) of Lebanon County**. The grant is in the

amount of \$51,250.00 for the period of June 1, 2011 and May 31, 2013. The grant will support the following operational expenses of DVI: Vote unanimous.

<u>Item</u>	<u>Cost</u>
Emergency Shelter Operations and Space Costs	\$50,000
Emergency Shelter Related Costs	\$1,690

It was moved by Comm. Litz (Goodstein) to approve three (3) grant requests for funding from the **Comprehensive Plan Implementation Fund**. Motion died for lack of second.

Peter Edelman of Stevens & Lee met with the Commissioners to obtain their signatures for **closing of the 2011 Bond for the Honeywell Project**.

It was moved by Comm. Litz (Goodstein), seconded by Comm. Carpenter (Schaeffer) to adjourn the meeting.

At 11:00 a.m., the Commissioners held a policy board meeting of the Metropolitan Planning Organization (MPO).