

Thursday, January 6, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners approved the minutes of the previous meeting.

At 9:32 a.m., the Commissioners **reorganized the Board for the year 2011.**

On motion of Comm. Carpenter, seconded by Comm. Litz, Commissioner *Stohler* was elected Chairman of the Board. Vote unanimous.

On motion of Comm. Stohler, seconded by Comm. Litz, Commissioner *Carpenter* was elected Vice-Chairman of the Board. Vote unanimous.

On motion of Comm. Carpenter, seconded by Comm. Stohler, Commissioner *Litz* was elected Secretary of the Board. Vote unanimous.

On motion of Comm. Carpenter seconded by Comm. Litz to reappoint *Jamie A. Wolgemuth* as County Administrator to the Board of County Commissioners for the year 2011. Vote unanimous.

On motion of Comm. Litz, seconded by Comm. Carpenter to reappoint *Attorney Adrienne C. Snelling* as Solicitor to the Board of County Commissioners for the year 2011. Vote unanimous.

On motion of Comm. Litz, seconded by Comm. Carpenter to **re-appoint all employees on the County payroll to their respective positions.** Vote unanimous.

On motion of Comm. Carpenter, seconded by Comm. Litz to approve the following schedule for meetings of the Board of Commissioners for the year 2011: Notice to be posted and advertised in accordance with the law. Vote unanimous.

PUBLIC NOTICE

The Lebanon County Commissioners will hold regularly scheduled meetings to transact county business on the following days for the Year 2011.

- Every Thursday in Room 207 of the Municipal Building, Lebanon, Pennsylvania beginning at 9:30 a.m. and continue until all business is transacted. If a holiday falls on Thursday, then the meeting will be held on the preceding Wednesday. In the event the holiday falls on a Wednesday, there will be only one meeting held this week on Thursday following the Wednesday holiday.
- The third Wednesday of each month at the Lebanon County Nursing Home, Cedar Haven, beginning at 10:30 a.m. and continue until all business is transacted.
- The Commissioners will meet on all other Wednesday, beginning at 9:30 a.m. in Room 207 of the Municipal Building and from time to time thereafter during the day until the close of business at 4:30 p.m. for the purpose of work sessions dealing with county government functions.
- The Thursday following the fourth Saturday in July, the Commissioners meeting will be held at the Lebanon Valley Expo Center & Fairgrounds, 80 Rocherty Road, Lebanon, PA 17042 beginning at 9:30 a.m. and continue until all business is transacted.

Individuals, committees or groups wishing to meet with Board of Commissioners are requested to call the office at 274-2801 extension 2202 prior to the date of the meeting to arrange for an appointment. Meetings arranged by appointment will be given priority to avoid unnecessary delay.

The Lebanon County Salary Board will meet during the regularly scheduled meeting of the County Commissioners every Thursday in Room 207 of the Municipal Building, Lebanon, Pennsylvania unless a holiday falls on Thursday then the board will meet immediately following the meeting on the preceding Wednesday.

BOARD OF COUNTY COMMISSIONERS

Attest: *Jamie A. Wolgemuth*
County Administrator

On motion of Comm. Carpenter, seconded by Comm. Litz to assign each Commissioner to the following department or agency as **liaison** for the year 2011. Vote unanimous.

Larry E. Stohler – Area Agency on Aging
Children & Youth
Drug & Alcohol
Emergency Management Agency
Lebanon Valley Expo Center & Fairgrounds - Tourist Promotion Agency
Mental Health/Mental Retardation
Renova Center

William G. Carpenter – Assessment
Building & Grounds
City of Lebanon
Elections
Management Information Systems (MIS)
Planning
Veterans Affairs

Jo Ellen Litz – Ag Extension
Chamber of Commerce & Economic Development Corp.
Lebanon Transit Authority
Conservation District
Housing & Redevelopment
United Way

On motion of Comm. Carpenter, seconded by Comm. Litz to approve **Depository Banks for the year 2011** as follows: Vote unanimous.

FIRST NATIONAL BANK OF FREDERICKSBURG

LEB CO COMM CEDAR HAVEN DIRECT DEPOSIT
LEB CO COMM CEDAR HAVEN OPERATING ACCOUNT
LEB CO COMM CEDAR HAVEN ASSESSMENT
LEB CO COMM DOMESTIC RELATIONS TITLE IV-D
LEB CO COMM DOMESTIC RELATIONS INCENTIVE
LEB CO COMM FINES, COSTS & RESTITUTION
LEB CO COMM SWEEP ACCOUNT

LEB CO COMM GENERAL FUND
LEB CO COMM GOVERNOR DICK ACCOUNT
LEB CO COMM CHILDREN & YOUTH
LEB CO COMM INDEPENDENT LIVING GRANT (C&Y)
LEB CO COMM OFFENDER SUPERVISION FUND
LEB CO CRIME VICTIM ACT 96 STATE GRANT
LEB CO CRIME VICTIM VOCA FEDERAL GRANT
LEB CO EMPLOYEES RETIREMENT FUND
LEB CO CAPP DEVELOPMENT FUND
LEB CO CAPP EMERGENCY FOOD & SHELTER PROGRAM
LEB CO CAPP EMERGENCY SHELTER GRANT
LEB CO CAPP PLANNING GRANT
LEB CO CAPP SUPPORTED WORK PROGRAM
LEB CO CAPP WORK FORCE INVESTMENT AREA
LEB CO CAPP HOUSING ASSISTANCE PROGRAM
LEB CO CAPP CLIENT FEEDS BRIDGE HOUSE GRANT
LEB CO CAPP COMMUNITY SERVICE BLOCK GRANT
LEB CO CAPP CRISIS INTERVENTION
LEB CO CAPP MEDICAL ASSISTANCE TRANSPORTATION PROGRAM
LEB CO CAPP CSBG STIMULUS
LEB CO CAPP SUPPORTIVE HOUSING
LEB CO HOTEL ROOM RENTAL TAX
LEB CO PA LICENSE FEES
SUBDIVISION BOND ACCOUNT (PLANNING)
LEB CO SEWAGE-DLA (PLANNING)
LEB CO COMM STOP GRANT
LEB CO TAX CLAIM BUREAU SALES
LEB CO 08' CAPITAL PROJECT
LEB CO CITY TAX REVENUE
LEB CO N.L. PIZZA HUT LOC (PLANNING)
LEB CO COMM ROW AUTOMATION FUND
CORNWALL TOWNSHIP
EAST HANOVER TOWNSHIP
HEIDELBURG TOWNSHIP
NORTH LEBANON
PALAMYRA BORO
RICHLAND BORO
SOUTH ANNVILLE TOWNSHIP
SOUTH LEBANON TOWNSHIP
SOUTH LONDONDERRY TOWNSHIP
UNION TOWNSHIP
WEST CORNWALL

WACHOVIA

LEB CO COMM RENOVIA CENTER
LEB CO LAND PRESERVATION ACCOUNT
LEB CO MENTAL HEALTH MENTAL RETARDATION PROGRAM
LEB CO RENOVIA CENTER FUND DEPRECIATON
LEB CO RENOVIA CENTER SPECIFIED GIFT
2006 CAPITAL PROJECT

JONESTOWN BANK & TRUST

AREA AGENCY ON AGING CONGREGATED FEEDING PROGRAM
LEB CO GENERAL FUND

FULTON

AREA AGENCY ON AGING
AREA AGENCY ON AGING CONGREGAE FEEDING PROGRAM
LEB CO COMM PAYROLL ACCOUNT
LEB CO GENERAL FUND MONEY MARKET
LEB CO LIQUID FUELS TAX FUND
LEB CO COMM INDUSTRIAL DEVELOPMENT
LEB CO ACT 44 BRIDGE
LEB CO COMM 09 GOB
LEB CO COMM HOTEL TAX COUNTY SHARE
LEB CO COMM PARK & RECREATION
LEB CO RECORD IMPROVEMENT COUNTY SHARE
LEB CO COMM SIGNAL PROJECT

COMMERCE BANK

LEB CO RECORD IMPROVEMENT (ROD)
2003 GOB BOND ACCOUNT
LEB CO COMM GENERAL FUND
LEB CO COMM EMA ACT 78
LEB CO COMM EMA HAZ-MAT 165

COMMERCE BANK CONT.

LEB CO COMM EMA ACT 56 E911
LEB CO COMM DRUG & ALCOHOL
LEB CO COMM MANAGED CARE INITIATIVE
LEB CO COMM HAVA GRANT

METRO

LEB CO COMM GENERAL FUND

PA TREASURY OF HARRISBURG

LEB CO COMM GENERA FUND-INVEST

SOVEREIGN BANK

LEB CO COMM GENERL FUND

PA LOCAL GOVERNMENT INVESTMENT TRUST

LEB CO COMM PAYROLL FUND
LEB CO COMM GENERAL FUND
LEB CO COMM TAX CLAIM BUREAU
LEB CO COMM DRUG & ALCOHOL PROGRAM
LEB CO COMM MENTAL HEALTH/RETARDATION FUND
LEB CO COMM RENOVA CENTER

At 9:35 a.m., the Commissioners sat as the **Salary Board to reorganize for the year 2011.**

On motion duly seconded, this meeting adjourned.

At 9:40 a.m., the Commissioners sat as the **County Board of Assessment to reorganize for the year 2011.**

On motion duly seconded, this meeting adjourned.

At 9:42 a.m., the Commissioners sat as the **Board of Elections to reorganize for the year 2011.**

On motion duly seconded, this meeting adjourned.

At 9:44 a.m., the Commissioners reorganized the **Registration Commission for the year 2011.**

On motion duly seconded, this meeting adjourned.

At 9:50 a.m., the Commissioners **reconvened the regular meeting.**

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$614,483.70.

The Commissioners approved the **Sale from the Repository for Unsold Properties** to Margaret Roth, Lebanon, PA on property located at 2 Sunrise Court, Lebanon, PA, district/map & lot #19-2345480-391469-1725 (Mobile Home) in the bid amount of \$1.00.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Jamie Wolgemuth, County Administrator, presented the following item for approval.

The Commissioners approved and signed the following municipality's **liquid fuels application for special county aid for the year 2010**, and to submit the application to the Pennsylvania Department of Transportation (PennDOT) for their approval:

South Lebanon \$10,000.00

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

At 10:30 a.m., the Commissioners met in an executive session to discuss personnel matters.

Thursday, January 13, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners approved the minutes of the previous meeting

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report with expenditures in the amount of \$2,889,892.60.

This week's net payroll is in the amount of \$1,138,888.23.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Chairman Commissioner Stohler announced that **Kevin Schrum, Director of Mental Health/Mental Retardation/Early Intervention (MH/MR/EI), will oversee the Commission on Drug and Alcohol Abuse (CDAA) office.** Comm. Stohler stated that a replacement for the late Mrs. Klarsch will not immediately be sought, and that the possibility exist where the position could be eliminated and the office restructured under a different department. Mr. Schrum will provide supervision for the CDAA office until the Commissioners decide what they will do and how they will administer the program in the future. (i.e. replace CDAA, put it under the MH/MR/EI office, or something else).

Charles Wertz, Director of the Lebanon County Conservation District, met with the Commissioners to present a check, an update of the farmland preservation program, and the Chesapeake Bay cleanup program. The check, in the amount of \$10,000, is a donation from Jackson Township toward the farmland preservation program.

James Holtry, Administrator of the Lebanon County Children & Youth, met with the Commissioners to present first quarter invoices for consideration.

The Commissioners approved the **first quarter invoices on behalf of Children and Youth** as follows:

1st Quarter Invoices

Title IV-E Placement Maintenance	\$129,861.58
Title IV-E Adoption Assistance	\$ 63,125.56
Medicaid	\$ 463.41
TANF	\$101,841.18
ACT 148	<u>\$313,805.00</u>
Total	\$609,096.73

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners accepted a **grant from the Pennsylvania Commission on Crime and Delinquency (PCCD) for federal Byrne Justice Assistance Grant Program (2008 Supplement) funds. The funds, in the amount of \$28,882.00, will be used for the Imaging and Indexing CJAB Project”.**

The Commissioners approved and signed an **Addendum to the Office Lease Agreement between the County of Lebanon and the Senate of Pennsylvania for the district office of Senator Mike Folmer** located in Room 101, Municipal Building, 400 S. Eighth Street, Lebanon, PA 17042. **The term of the four (4) year lease commences on the 1st day of January 2011 and terminating, unless otherwise renewed, on December 2014,** under the same terms and conditions except as provided hereinafter. The rental for the renewal period shall be increased by an amount equal to the increase, if any, in the Consumer Price Index (CPI-U for Phila.-Wilmington-Atlantic City, PA-DE-NJ-MD) for the period August 2010 through August 2014 as published by the United States Bureau of Labor and Statistics; provided however, such increase shall not exceed three percent (3%) for each year of said CPI calculation. Vote unanimous.

The Commissioners approved and signed a **contract**, on behalf of Community Action Partnership (CAP), **between the County and BOYO Transportation Services, Inc., for the Medical Assistance Transportation Program (MATP).** MATP is through the Department of Public Welfare and the contract is in effect from July 1, 2010 to June 30, 2011.

The Commissioners entered into a **County Service Level Agreement with the County Commissioners Association of Pennsylvania (CCAP) for the period January 1, 2011 and December 31, 2011 for a SharePoint Website Program.** CCAP will provide a secure SharePoint Services platform for website hosting. The supported services will consist of hosting website only, while allowing site administrators to control site organization, content and user permissions.

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

Wednesday, January 19, 2011 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator of Cedar Haven, met with the Commissioners to discuss the business transaction.

Melinda Peiffer, Director of Human Resources for Cedar Haven, met with the Commissioners to present the personnel transactions.

The Commissioners approve the submission of a **third disbursement request in the amount of \$12,564.00.**

The **occupancy rate at the facility is at 95% capacity.**

Mr. Schlegel presented an annual report on the **"Red Flag" program** which is part of the Corporate Compliance Program. This program is in place to assist in preventing Identity Theft and Medical Identity Theft. There were no reports of fraud during 2010.

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business transactions.

Mr. Shahay reported that both recent admissions have been completed.

Julie Baum was reappointed as a member on the Renova Center Advisory Board for a term to expire on January 31, 2013.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved and signed a **Redevelopment Assistance Capital Grant (RACP)** on behalf of Philhaven, a non-profit health organization. Philhaven will submit a grant application to the Commonwealth of Pennsylvania, Redevelopment Assistance Capital Project for the amount of \$750,000.00. There will be no cost to the County. The projects are as follows:

1. Renovation of two inpatient units including conversion of double to single rooms.
2. Replacement of HVAC systems on inpatient units.

The Commissioners approved and signed a **lease agreement** between Lebanon County and **Dell Financial Services**, LLC, 99355 Collections Center Drive, Chicago, IL 60693 for equipment leasing. The annual rent payment is in the amount of \$41,082.87 for a period of forty-eight (48) months.

The Commissioners approved and signed Amendment No. 1 to a **System Maintenance Agreement** between **Harris Corporation**, RFCD, 1000 Kreider Dr., Middletown, PA 17057 and Lebanon County, PA **on behalf of Emergency Management Agency, for equipment.** The maintenance billing period is effective from January 1, 2011 to December 31, 2011. The annual charges are \$250,000, the hourly rate (normal business hours) is \$125.00, and the hourly rate (overtime and holidays) is \$125.00.

It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon the Commissioners met with the other members of the Prison Board to conduct their monthly meeting held at the Correctional Facility.

Thursday, December 16, 2010 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$2,819,595.04.

Mrs. Neuin presented a request from the Record Improvement Committee on behalf of Dr. Jeffrey Yocum, Coroner.

The Commissioners approved the **payment of \$5,895.00 from Record Improvement funds for the Coroner to replace paper files with electronic files.** This system will allow the Coroner access to files at the scene of a murder 24 hours, 7 days per week which will include pictures and death certificates.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Nicholas Yingst, Chief Clerk of the Lebanon County Voter Registration, met with the Commissioners to present a Certification and a Help America Vote Act (HAVA) report for approval.

The Commissioners approved and signed the **Certification of County Maintenance Effort.** Whereas, pursuant to Section 254(a) of Help America Vote Act and in accordance with its agreement for HAVA Title II Financial Assistance with the Commonwealth of Pennsylvania. Lebanon County certifies that it has maintained its level of expenditures (as identified in Element No. 7 of the County Plan) for the administration of voting programs at a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November of 2000. This certification is for the reporting period of January 1, 2010 through December 31, 2010. The level of expenditures required in the County Plan, Element No.7 equals \$181,680 and the level of expenditures, **current report period equals \$297,616.30.**

The Commissioners approved and signed the **quarterly Working Capital Request and Performance Report** (HAVA Grant-Section 261). **The reimbursement request is in the amount of \$6,152.39.**

Kristopher Troup, Executive Director of the Lebanon County Planning Department, met with the Commissioners to introduce Jason Sweat, OEA Project Manager in the Office of the Secretary of Defense. Mr. Sweat presented an overview of the Fort Indiantown Gap (FIG) Joint Land-use Study/Compatible-Use Program.

It was moved by Comm. Litz, seconded by Comm. Carpenter to **support a land use study, being conducted by the Office of the Secretary of Defense on land which surrounds Fort Indiantown Gap, Annville, PA.** The County Planning personnel will provide needed information that will assist in the study and also count as a 10% required County match. A lengthy discussion along with a question and answer period followed. Comm. Litz and Comm. Carpenter voted "Aye", Comm. Stohler voted "Nay". Motion carried.

Sally Barry, Chief Probation Officer of the Lebanon County Adult Probation Department, met with the Commissioners to present a Grant-in-Aid application amendment for consideration.

The Commissioners approved and signed a **Pennsylvania Board of Probation and Parole (PBPP) grant-in-aid application amendment on behalf of Adult Probation.** The Commonwealth's Office of General Counsel requires the insertion of language pertaining to the Right-to-Know Law (RTKL) into all Commonwealth contracts and grant agreements. Specifically, context of amendments to grant-in-aid agreements issued by PBPP involve funding to adult probation offices. The RTKL response time will increase from five (5) days to twenty (20) days.

Jamie Wolgemuth, County Administrator, presented the following items for approval.

Barbara Heckard and *Barry Heckard* were reappointed members of the Lebanon Transit Authority with terms to end January 31, 2014.

The Commissioners approved and signed the following **municipalities liquid fuels applications for special county aid** for the year 2010, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Amount</u>
Jonestown Borough	\$9,000
Mount Gretna Borough	\$10,000

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment to hear assessment appeals.

Wednesday, January 19, 2011 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Carpenter presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator of Cedar Haven, met with the Commissioners to discuss the business transaction.

Melinda Peiffer, Director of Human Resources for Cedar Haven, met with the Commissioners to present the personnel transactions.

The Commissioners approve the submission of a **third disbursement request in the amount of \$12,564.00.**

The **occupancy rate at the facility is at 95% capacity.**

Mr. Schlegel presented an annual report on the **"Red Flag" program** which is part of the Corporate Compliance Program. This program is in place to assist in preventing Identity Theft and Medical Identity Theft. There were no reports of fraud during 2010.

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Mr. Shahay reported that both recent admissions have been completed.

Julie Baum was reappointed as a member on the Renova Center Advisory Board for a term to expire on January 31, 2013.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved and signed a **Redevelopment Assistance Capital Grant (RACP)** on behalf of Philhaven, a non-profit health organization. Philhaven will submit a grant application to the Commonwealth of Pennsylvania, Redevelopment Assistance Capital Project for the amount of \$750,000.00. There will be no cost to the County. The projects are as follows:

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The Commissioners approved and signed a **lease agreement** between Lebanon County and **Dell Financial Services**, LLC, 99355 Collections Center Drive, Chicago, IL 60693 for equipment leasing. The annual rent payment is in the amount of \$41,082.87 for a period of forty-eight (48) months.

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It was moved by Comm. Stohler, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon the Commissioners met with the other members of the Prison Board to conduct their monthly meeting held at the Correctional Facility.

Thursday, January 20, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$2,819,595.04.

Mrs. Neuin presented a request from the Record Improvement Committee on behalf of Dr. Jeffrey Yocum, Coroner.

The Commissioners approved the **payment of \$5,895.00 from Record Improvement funds for the Coroner to replace paper files with electronic files.** This system will allow the Coroner access to files at the scene of a murder 24 hours, 7 days per week which will include pictures and death certificates.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Nicholas Yingst, Chief Clerk of the Lebanon County Voter Registration, met with the Commissioners to present a Certification and a Help America Vote Act (HAVA) report for approval.

The Commissioners approved and signed the **Certification of County Maintenance Effort.** Whereas, pursuant to Section 254(a) of Help America Vote Act and in accordance with its agreement for HAVA Title II Financial Assistance with the Commonwealth of Pennsylvania. Lebanon County certifies that it has maintained its level of expenditures (as identified in Element No. 7 of the County Plan) for the administration of voting programs at a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November of 2000. This certification is for the reporting period of January 1, 2010 through December 31, 2010. The level of expenditures required in the County Plan, Element No.7 equals \$181,680 and the level of expenditures, **current report period equals \$297,616.30.**

The Commissioners approved and signed the **quarterly Working Capital Request and Performance Report** (HAVA Grant-Section 261). **The reimbursement request is in the amount of \$6,152.39.**

Kristopher Troup, Executive Director of the Lebanon County Planning Department, met with the Commissioners to introduce Jason Sweat, OEA Project Manager in the Office of the Secretary of Defense. Mr. Sweat presented an overview of the Fort Indiantown Gap (FIG) Joint Land-use Study/Compatible-Use Program.

It was moved by Comm. Litz, seconded by Comm. Carpenter to **support a land use study, being conducted by the Office of the Secretary of Defense on land which surrounds Fort Indiantown Gap, Annville, PA.** The County Planning personnel will provide needed information that will assist in the study and also count as a 10% required County match. A lengthy discussion along with a question and answer period followed. Comm. Litz and Comm. Carpenter voted "Aye", Comm. Stohler voted "Nay". Motion carried.

Sally Barry, Chief Probation Officer of the Lebanon County Adult Probation Department, met with the Commissioners to present a Grant-in-Aid application amendment for consideration.

The Commissioners approved and signed a **Pennsylvania Board of Probation and Parole (PBPP) grant-in-aid application amendment on behalf of Adult Probation.** The Commonwealth's Office of General Counsel requires the insertion of language pertaining to the Right-to-Know Law (RTKL) into all Commonwealth contracts and grant agreements. Specifically, context of amendments to grant-in-aid agreements issued by PBPP involve funding to adult probation offices. The RTKL response time will increase from five (5) days to twenty (20) days.

Jamie Wolgemuth, County Administrator, presented the following items for approval.

Barbara Heckard and *Barry Heckard* were reappointed members of the Lebanon Transit Authority with terms to end January 31, 2014.

The Commissioners approved and signed the following **municipalities liquid fuels applications for special county aid** for the year 2010, and to submit the applications to the Pennsylvania Department of Transportation (PennDOT) for their approval:

<u>Municipality</u>	<u>Amount</u>
Jonestown Borough	\$9,000
Mount Gretna Borough	\$10,000

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment to hear assessment appeals.

Thursday, January 27, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report and Sales of Properties.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$2,223,222.89. This week's net payroll is in the amount of \$1,106,521.46.

The Commissioners approved the **sale of three properties which were placed in the Tax Claim Bureau Repository for Unsold Properties**. Written bids were received on the properties listed below:

<u>Bidder</u>	<u>Location/Bid Amount</u>
A Hunter Property Management Anville, PA 17003	55 Lebanon Valley Court (district/map/lot #19:2344256-391514-2976) - \$5.00
A Hunter Property Management Anville, Pa 17003	7 Lebanon Valley Court (district/map/lot#19:2344256-391514-2402) - \$5.00
A Hunter Property Management Anville, Pa 17003	3 Lebanon Valley Court (district/map/lot#19:2344256-391514-5146) - \$5.00

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved and signed the Pennsylvania Department of Transportation, Bureau of Municipal Services the **2010 Report of Act 44 Tax Fund** for Lebanon County. The balance at the close of this period is \$99,466.20.

The Commissioners approved and signed the Pennsylvania Department of Transportation, Bureau of Municipal Services the **2010 Report of County Liquid Fuels Tax Funds** for Lebanon County. The unencumbered balance at the close of this period is \$166,246.28.

The Commissioners accepted the Continuation Subgrant Award from the Pennsylvania Commission on Crime and Delinquency in the amount of **\$136,062.00** for the project period of January 1, 2011 to December 31, 2012. This grant will be used by the District Attorney for the **Rights and Services (RASA) program** in Lebanon County.

Randall Ebersole was reappointed member of the Lebanon County Health Facilities Authority Board with a term to end December 15, 2015.

Joyce Daub was reappointed member of the Lebanon Transit Authority Board with a term to end January 31, 2014.

Lloyd Early, Adam Hain, Jr. and Donald Umberger were reappointed members of the Lebanon County Agricultural Land Preservation Board, with terms to end January 31, 2014.

The Commissioners adopted the following proclamation to declare "**Lebanon Bologna Day**" in Lebanon County:

PROCLAMATION

WHEREAS, *Founded in 1905 by founder Paul Harris, the Rotary Club of Lebanon was organized on April 5, 1921 and chartered as Club Number 884 by Rotary International on April 26, 1921; and*

WHEREAS, *Since its inception, The Rotary Club of Lebanon fulfilling its purpose of "being of service to mankind and fostering world understanding and peace"; continues to demonstrate their motto of "service above self" by providing services to the community and directly to people of need; and*

WHEREAS, *On January 28 and 29, 2011 the Rotary Club of Lebanon will host its Inaugural Bologna Fest and Winter Carnival at the Lebanon Valley Expo Center and Fairgrounds to support the YMCA in building a Youth Center, the Rotary's End Polio Now campaign and other projects throughout the world.*

NOW, THEREFORE, WE, *The Commissioners of Lebanon County, on behalf of all our citizens, do hereby recognize the Rotary Club of Lebanon in their dedication to assist communities locally, regionally, nationally and internationally. **THEREFORE**, we do hereby proclaim January 29, 2011 as '**LEBANON BOLOGNA DAY**' in the County of Lebanon. In addition, we extend best wishes for a successful event and all future endeavors as they are "Building Communities and Bridging Continents".*

BOARD OF COUNTY COMMISSIONERS

*Larry E. Stohler
William G. Carpenter
Jo Ellen Litz*

*Attest: Jamie A. Wolgemuth
County Administrator*

*Adopted: This Twenty Seventh Day of January,
Two Thousand Eleven.*

It was moved by Comm. Carpenter, seconded by Comm. Stohler to deny a request from the Lebanon County Conservation District and Lebanon County Agricultural Land Preservation Board on their Part 1 application, Category 2 request for funding from the **Comprehensive Plan Implementation Fund**. The application seeks funding in the amount of \$200,000.00 for the continuation and expansion of the Lebanon Agricultural Land Preservation Program. Comm. Carpenter and Comm. Stohler voted "Aye", Comm. Litz voted "Nay". Motion carried.

It was moved by Comm. Stohler, to approve \$30,000.00 on a request from the Lebanon County Conservation District and Lebanon County Agricultural Land Preservation Board on their Part 1 application, Category 3 request for funding from the **Comprehensive Plan Implementation Fund**.

The application seeks funding in the amount of \$50,000.00 for the purchase of a perpetual agricultural conservation easement on the 122.5 acre June Horst farm in Heidelberg Township, Lebanon County, PA. Motion died for lack of a second.

It was moved by Comm. Litz, to approve \$50,000.00 on a request from the Lebanon County Conservation District and Lebanon County Agricultural Land Preservation Board on their Part 1 application, Category 3 request for funding from the **Comprehensive Plan Implementation Fund**. The application seeks funding in the amount of \$200,000.00 for the continuation and expansion of the Lebanon Agricultural Land Preservation Program. Motion died for lack of a second.

The Commissioners approved and signed the Bureau of Farmland Preservation, Pennsylvania Department of Agriculture the **Certification of County Funds for 2011 Program Year**. The accumulated total certified county-match funds for 2011 is in the amount of \$75,600. If approved, the funds will be used by the County for the purchase of agriculture conservation easements.

The Commissioners approved to participate in the **National Association of Counties (NaCo) free Prescription Drug Card program**. The County will distribute the cards provided by NaCo, through property owner's tax bills at a cost of one cent (1¢) each. The cards can be used by residents of Lebanon County at local pharmacies who may receive up to twenty-two percent (22%) in discounts on prescription medications not covered by insurance. Prescription Drug Cards will also be available here in the County-City Municipal Buildings and other participating municipalities.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 10:00 a.m., the Commissioners met in an executive session to discuss personnel matters.