

Thursday, June 2, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$2,102,240.72. The net payroll is in the amount of \$1,118,002.40

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Rik Rhoades, Vice President and Andrew Rhoades, President of the 445 Foundation, met with the Commissioners to present and overview of the Foundation's projects to raise monies to support the children who must visit and/or are admitted to Penn State Hershey Children's Hospital at Penn State Hershey Medical Center. Marta Murray, Assistant Director of the Children's Miracle Network, Hershey, PA, presented highlights of the Children's Miracle Network and thanked the Commissioners for their continued support.

The Commissioners adopted the following proclamation to proclaim "**Miracle Child Week**" in Lebanon County:

PROCLAMATION

WHEREAS, Penn State Hershey Children's Hospital at Penn State Hershey Medical Center is Central Pennsylvania's only Children's Hospital and the region's only pediatric trauma unit; and

WHEREAS, The Children's Miracle Network at Penn State Hershey Children's Hospital is one of 170 CMN affiliated hospitals across the United States and Canada; and

WHEREAS, Lebanon County is one of nine counties covered by the Children's Miracle Network at Penn State Hershey Children's Hospital at the Penn State Hershey Medical Center. There were 41,837 pediatric admissions or visits from Lebanon County to the Penn State Hershey Children's Hospital in 2009/2010; and

WHEREAS, The founding philosophy of CMN is that all monies raised in a community stay within that community, and all funds raised in Central Pennsylvania remain local to support patient and other services at Children's Hospital; and

WHEREAS, On June 11 and June 12, 2011 the Children's Miracle Network Telethon will be televised on W.G.A.L. TV Channel 8 from the Hershey Medical Center.

NOW, THEREFORE, WE, The Commissioners of Lebanon County, on behalf of all our citizens do hereby proclaim the week of June 6 through June 12, 2011 as "MIRACLE CHILD WEEK" in the County of Lebanon. FURTHER, we ask all residents in our community give support and rally, with the Children's Miracle Network in all their efforts to help make Miracles happen. After all, "It's all about the kids".

BOARD OF COUNTY COMMISSIONERS

*Larry E. Stohler
William G. Carpenter
Jo Ellen Litz*

*ATTEST: Jamie A. Wolgemuth
County Administrator*

*ADOPTED: This Second Day of June,
Two Thousand Eleven.*

John Leahy, Chief Detective in the Office of the Lebanon County District Attorney, presented an Impaired Driving grant application for consideration.

The Commissioners approved and signed a grant application to the Bureau of Highway Safety and Traffic Engineering, Safety Management Division, for the **2011-2012 Sobriety Checkpoint** program to be used by the Office of the District Attorney. The grant amount request is \$25,000.

James Holtry, Administrator of Lebanon County Children & Youth, met with the Commissioners to present a Group Home contract for consideration.

The Commissioners entered into an **agreement with Kami Green to work as a Houseparent** (summer/part-time) employee for Children and Youth, effective until August 26, 2011. The rate of pay is \$8.75 per hour for a maximum of forty (40) hours per week.

At 9:52 a.m., the Commissioners sat as the County Board of Assessment.

At 9:53 a.m., the Commissioners reconvened the regular meeting.

Phyllis Holtry, Administrator of Community Action Partnership of Lebanon County, met with the Commissioners to present contracts for consideration.

The Commissioners approved and signed a **contract between the US Department of Housing & Urban Development (HUD) Lebanon County Community Action Partnership, for the renewal grant agreement of the 2010 Supportive Housing Program**. The funds in the total award amount of \$26,234.00 are for the 539 N. 7th Street, 319 S. 10th Street and 321 S. 10th Street properties

The Commissioners approved and signed a **2010-2011 Agreement for Provision of Transportation between the Lebanon County Community Action Partnership (CAP) and Phil Haven Hospital for Medical Assistance (MA) Transportation**. Phil Haven Behavioral Health Care Services will transport MA eligible clients to their facility with vehicles owned by Phil Haven. Reimbursement will be \$7.57 per trip. Any charges in excess of the usual and customary charge are subject to recovery by both CAP and the PA Department of Public Welfare (DPW).

Kevin Schrum, Administrator of the Lebanon County Mental Health/Mental Retardation/Early Intervention, met with the Commissioners to present FY 2011-2012 HealthChoices Agreements for consideration. Carol Davies, Fiscal Operations Officer of MH/MR/EI was also in attendance.

The Commissioners approved and signed the **Comprehensive Management Services Agreement** by and between the Counties of Cumberland, Dauphin, Lancaster, Lebanon and Perry and Community Behavioral Health Care Network of Pennsylvania, Inc., dated as of July 1, 2011. The Department of Public Welfare (DPW) has implemented a mandatory managed care program, under the name Health Choices Behavioral Health Program for medical assistance recipients.

The Commissioners approved and signed the **HealthChoices Behavioral Health Agreement** between the Commonwealth of Pennsylvania, acting through its Department of Public Welfare and the County of Lebanon. The Centers for Medicare and Medicaid Services approved a waiver request to implement a mandatory managed care program for MA recipients in Adams, Berks, Cumberland, Dauphin, Lebanon, Lehigh, Lancaster, Northampton, Perry and York Counties.

The Commissioners approved and signed an **Administrative Agreement** between the County of Lebanon and the Capital Area Behavioral Health Collaborative, 2300 Vartan Way, Suite 206, Harrisburg, PA 17110, effective July 1, 2011. The Commonwealth of Pennsylvania, through its Department of Public Welfare (DPW), has implemented a mandatory Medicaid managed care initiative known as HealthChoices. The County, with the Counties of Cumberland, Dauphin, Lancaster and Perry has selected and contracted with CHNP to provide administrative and clinical services for HealthChoices.

Kevin Schrum, Administrator of Lebanon County Mental Health/Mental Retardation/Early Intervention, Sally Barry, Chief Probation of Lebanon County Adult Probation along with Carol Saltzer, Director of Crisis Intervention of Lebanon County and Dr. Jeffrey Yocum, Lebanon County Coroner, came before the Commissioners to inform them of a synthetic drug known as "bath salts" and its adverse effects on individuals taking this drug. Bath salts are being sold over the counter at various locations. It is the hope of the committee that this drug will become illegal or banned in the State of Pennsylvania.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Thursday, June 9, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Stohler absent. Comm. Carpenter presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$1,917,528.01.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

James Holtry, Administrator of Lebanon County Children and Youth, met with the Commissioners to present third quarter invoices .

The Commissioners approve the third quarter invoices for Children and Youth as follows:

Third Quarter Invoices

Adoption Assistance	\$ 65,812.02
Placement Maintenance	\$125,632.45
Act 148	\$375,980.00
Medicaid	<u>\$ 491.72</u>
Total	\$567,916.19

First Quarter Supplemental

Act 148	\$17,781
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Second Quarter Supplemental

Act 148	\$20,291
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Daniel Kauffman, Director of Lebanon County Emergency Management Agency, met with the Commissioners to present the 2011/2012 Radiation Emergency Response Fund Grant Agreement for consideration.

The Commissioners approved and signed the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, State Fiscal **Year 2011/2012 Radiation Emergency Response Fund (RERF) Grant Agreement in the amount of \$14,108.00.**

The Commissioners approved and signed a **Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance. The Lebanon County Commissioners resolves and certifies that they will provide Lebanon Transit local funds in the amount of \$79,869.00 to match state funds provided pursuant to 74 Pa C.S. Section 1513 in Fiscal Year 2011-12.** The local matching funds will be paid to the State on a quarterly basis in the amount of \$19,967.25.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners adopted a proclamation for *Fresh Creative*. Fresh Creative, will be honored with the 2011 Leon Hoover Entrepreneurial Spirit Award on June 9, 2011. Fresh Creative is a marketing, advertising and public relations firm is located in the heart of downtown Lebanon.

The Commissioners adopted a proclamation for *Warren Lewis*. Mr. Lewis, will be honored as the "2011 Small Business Person of the Year" on June 9, 2011. Mr. Lewis is owner of their fifty-one year family-owned dealership Klick-Lewis which is located in Palmyra, Pennsylvania and has a complement of ninety employees; and

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Wednesday, June 15, 2011 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven. Comm. Carpenter absent. Comm. Stohler presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator of Cedar Haven, met with the Commissioners to discuss the business transactions of the facility.

The Commissioners adopted the following **resolution for Cedar Haven:**

RESOLUTION

Effective July 1, 2011 the Lebanon County Commissioners hereby establish the following private pay rates for Facility and Therapeutic Leave days provided at Cedar Haven:

Nursing Facility Services provided on all units

\$255.00 per day

Cedar Haven will reserve a resident's bed (if the resident so chooses) while the resident is hospitalized for a discounted rate of \$150.00 per day.

The costs that are not covered by the per diem charges are rehabilitative therapies and other personal expenses. These items will be billed to each resident individually.

Physician services, prescription medications, laboratory and x-ray services, orthotic/prosthetic devices are supplied by outside providers and thus are not incorporated in our cost or charge structure and are directly payable to the providers of the service. Health insurance may defray the cost of these services.

Lebanon County Commissioners

/s/ Larry E. Stohler

/s/ William G. Carpenter

/s/ Jo Ellen Litz

Attest: /s/ Jamie A. Wolgemuth
County Administrator

The **occupancy rate** at the facility is at **92% capacity**.

A sinkhole appeared on June 10th on the rear parking lot. A contractor was contacted and it was repaired on Monday June 13th.

The Commissioners, as per **Grant Agreement**, authorized the **disbursement on the final payment of \$25,496.96 to E.comm Life Safety System, LLC**, 1866 Colonial Village Lane, Suite 112, Lancaster, PA 17605, for the 2D Nurse Call Bell System at Cedar Haven.

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business transactions of the facility.

The Commissioners approved to renew the **contact between D.B. Fisher School Student Transportation, Inc., Lebanon, PA and Renova Center at the rate of \$23.50 per hour with a minimum charge of \$36.50 per day.** D. B. Fisher will provide service to transport clients of Renova Center to and from the Ephrata Area Rehabilitation Services (EARS), Ephrata, PA on weekdays with the exception of holidays or Mondays when a holiday falls on Saturday or Sunday.

The Commissioners entered into a **contract agreement between Ephrata Area Rehabilitation Services (EARS), 29 Cloister Avenue, Ephrata, PA and Renova Center.** EARS will provide residents with Adult Training and Work Activities services for the contract period from July 1, 2011 until June 30, 2012 at the following rate schedule:

Adult Training Services - \$1.83 per 15 minutes
Work Activities Services - \$1.41 per 15 minutes

The Commissioners approved and signed a **Purchase of Service Agreement with the Myerstown Family Practice, PC referred to as Medical Directors and the Lebanon County Commissioners on behalf of Renova Center.** Medical Directors shall provide administrative and direct care services to the residents of Renova Center for the period from July 1, 2011 to June 30, 2012 at the rate of \$1,178.75 which reflects an increase of 2.5%.

The Commissioners approved and signed a **Service agreement between First Aid and Safety Patrol Emergency Medical Services and Renova Center for the provision of Emergency and non-emergency ambulance transport services for residents of the Renova.** The cost is \$40.00 per patient bed per annum and the bed count of this agreement is twenty-five. This agreement is in effect for a one year period commencing July 1, 2011 at the total annual subscription charge of \$1,000.00.

Repairs are being made to the exit hardware on the doors at the ramp at Renova Center.

Three (3) residents will visit Longwood Gardens in Kennett Square, PA on Friday, June 17th.

It was moved by Comm. Litz, seconded by Comm. Stohler to adjourn the meeting.

At 12:00 noon the Commissioners met with the other members of the Prison Board to conduct their monthly meeting held at the Correctional Facility.

Thursday, June 16, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Litz absent. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comments and no comment was heard.

It was moved by Comm. Carpenter, seconded by Comm. Stohler to approve the minutes of the previous meeting.

Ranae Lemke, 1st Deputy in the County Treasurer's Office, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$2,813,446.72.

This week's net payroll is in the amount of \$1,144,240.69.

Desiree Nguyen, Director of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

It was moved by Comm. Carpenter, seconded by Comm. Stohler to adjourn the meeting.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment to hear assessment appeals.

Thursday, June 23, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$798,735.63.

The Commissioners approved and signed an **Automated Clearing House (ACH) Services Addendum between WorldPay US, Inc. and the County Commissioners on behalf of the County Treasurer's Office** with respect to the crediting and debiting of transactions via the ACH network as described in the Addendum. The Addendum shall amend and shall constitute a part of the Submitter Merchant Payment Processing Agreement with WorldPay and RBS Citizens, N.A. **Bank which will allow online payments of e-checks in addition to the credit card.**

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Kevin Schrum, Administrator of the Lebanon County Mental Health/Mental Retardation/Early Intervention and Acting Executive Director of the Lebanon County Commission on Drug & Alcohol Abuse, met with the Commissioners to present contract amendments for Drug & Alcohol and MH/MR/EI. Carol Davies, Fiscal Operations Officer was also in attendance.

The Commissioners approved and signed the **FY 2010-2011 provider contract changes for Drug & Alcohol Abuse** in the amount of \$2,833.00.

The Commissioners approved and signed the **FY 2011-2012 provider contracts for Drug & Alcohol Abuse.**

The Commissioners approved and signed the **FY 2010-2011 MH/MR/EI Provider Contract Amendments** in the total amount of **\$14,678.00.**

The Commissioners approved and signed the **FY 2011-2012 MH/MR/EI Provider Contract Amendments** in the total amount of **\$3,570,889.00.**

The Commissioners approved and signed the **FY 2011-2012 MH/MR/EI Budget in the amount of \$2,122,000.00 with a deficit of \$595,000.00.**

Catherine Kilgore, CJAB Grant Coordinator in the Lebanon County Adult Probation Department, met with the Commissioners to present an Intermediate Punishment Plan Update for 2011-2012.

The Commissioners approved and signed the **2011-2012 Pennsylvania Commission On Crime and Delinquency Intermediate Punishment (IP) Plan.** In accordance with Act 2000-41, the Restorative

Sanctions and Restrictive Intermediate Punishments Programs will be implemented and conform with applicable regulations and meet minimum standards.

Jamie Wolgemuth, County Administrator, presented the following item for consideration.

The Commissioners approved to renew and sign the **Inmate Telephone Contract with Global Tell*Link** (GTL), 2609 Cameron St., Mobile, AL 376607, on behalf of the Lebanon County Correctional Facility (LCCF) **at a cost of \$191,438.60**. GTL is a statewide computer vendor that has established recognized computer/phone infrastructure within the criminal justice community in Pennsylvania which is currently essential for LCCF to communicate with other criminal justice agencies.

Commissioners Stohler suggested that a Handicapped accessible ramp be built in front of the County-City Building.

It was moved by Commissioner Stohler to install a handicapped accessible ramp in front of the building which is along 8th Street in order to provide equal access for the front and back of the building. Comm. Stohler stated that 75% of the cost could come from the Community Development Block Grant (CDBG). After a discussion, motion died for lack of second.

Commissioner Litz requested an update on the **alternate Public Service Answering Point (PSAP)** for the EMA 911 Center. Commissioner Stohler presented findings thus far stating that vendors are slow to reply with pricing. Commissioner Litz stated that the **Career and Technology Center (CTC) offered space for the PSAP and requested that a visit of this facility take place**. After a discussion, Commissioner Carpenter suggested that **the Board, along with the Director of Emergency Management Agency, visit CTC after the next Cedar Haven meeting on July 20th. The Board is in favor of this suggestion**. Commissioner Carpenter also suggested placing the requirements of a PSAP out for bid.

Dennis Firestone, Lebanon County Purchasing Agent, met with the Commissioners to open bids received for the **Roof Replacement Project, Eldercare Building**: Award of the contract will be held at a later date.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Gable & Son Construction, Inc. Lebanon, PA	\$27,100.00
Spotts Brothers, Inc. Schuylkill Haven, PA	\$26,460.00
Banes Roofing, Inc. Telford, PA	\$34,800.00
Hutchison Construction, LLC Hazelton, PA	\$22,160.00
Sensenig, CO Ephrata, PA	\$31,600.00

Charles Wertz, Director of the Lebanon County Conservation District, met with the Commissioners to present **checks from the following municipalities for the Farmland Preservation Program** in Lebanon County, and to present the summer 2011 update on the activities of the Conservation District.

<u>Municipality</u>	<u>Donation Amount</u>
Swatara Township	\$3,000.00
South Annville Township	\$20,000.00
Bethel Township	\$5,000.00
South Londonderry Township	\$9,000.00
North Annville Township	\$5,000.00
South Lebanon Township	\$7,000.00
North Londonderry Township	\$1,000.00

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Thursday, June 30, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes from the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$3,176,743.51. This week's net payroll is in the amount of \$1,104,271.04.

The Commissioners approved and signed a **Corporate Banking Resolution between Wells Fargo Bank (formerly Metro Bank) and the Lebanon County Commissioners for the Farmland Preservation Program**. Wells Fargo Bank is designated as the Financial Institution of and depository for the funds, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Dennis Firestone, Lebanon County Purchasing Agent, met with the Commissioners to recommend award of the Roof Replacement Project, Eldercare Building Bid.

The Commissioners awarded the **Roof Replacement Project, Eldercare Building contract to Hutchinson Construction, LLC, Hazelton, PA at their low bid amount of \$22,160.00.**

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.