

**Thursday, May 5, 2011 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$3,336,240.05. This week's net payroll is in the amount of \$1,168,376.17.

The Commissioners, upon the recommendation of County Treasurer Neuin, to approve and sign a **Corporate Authorization Resolution** between **Fulton Bank and the County of Lebanon, to open an account for the 2011 General Obligation Bond (GOB) Energy Program**.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Raymond Bender, Executive Director of the Lebanon County Redevelopment Authority, met with the Commissioners to present a revision of the Community Development Block Grant (CDBG) for consideration.

The Commissioners approve to adopt and sign the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) **resolution to revise the FY 2008 and 2009 Community Development Block Grant Program budget**. Program income funds are available to fund new activities in the amount of \$60,558.69. The County desires to fund improvements at Cedar Haven for \$135,000.00.

At 9:48 a.m., Commissioner Stohler departed the meeting to attend a groundbreaking ceremony for the City of Lebanon Bridge Project .

Kevin Schrum, Executive Director of Lebanon County Mental Health/Mental Retardation/Early Intervention, met with the Commissioners to present a FY 2010-2011 amendment for approval. Carol Davies, Fiscal Operations Officer of MH/MR/EI was also in attendance.

The Commissioners approved and signed the **FY 2010-11 contract amendments for Mental Health/Mental Retardation/Early Intervention in the total contract amount of \$132,804.00**.

Frederick Wolfson of the Lebanon County Health Facilities Authority, introduced Richard Wood, Esquire of Rhoads & Sinon Law Firm, LLP Harrisburg, PA. Mr. Wood met with the Commissioners to present a resolution for the **Pleasant View Retirement Community Project** for consideration. Pleasant View proposes to construct, equip and furnish two new wings, each consisting of two floors housing a 17-bed health care neighborhood on each floor, for a total capacity of 68 beds in the maximum aggregate principal amount of tax-exempt obligations not to exceed \$15,000,000.00 to be issued with respect to the facility.

The Commissioners, **based upon item number six (6) in a Resolution, which states that approval granted shall not, in any way, pledge or obligate the credit or taxing power of this County, nor shall this County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority as provided herein, adopted Resolution number 5-5-11 on behalf of Pleasant View Retirement Community. It is also understood that this action will in no way affect the county's debt service nor interfere with its credit rating.** Pleasant View Retirement Community is a corporation not-for-profit organized and existing under laws of the Commonwealth of Pennsylvania, and owns and operates health center facilities in the Township of Penn, Lancaster County, Pennsylvania.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

**Thursday, May 12, 2011 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment. Kathie Pflueger, resident of West Lebanon Township, former county employee/retiree, and current candidate for Commissioner, stated her concerns about meetings held at Cedar Haven in regards to the Sunshine Law. The Board informed Mrs. Pflueger that the meetings, held every third Wednesday, are published in the local newspaper at the beginning of each new calendar year which is included in the public notice for the Commissioners regular meetings. Mrs. Pflueger also asked the board about the 2008 audit report, and the Commissioners lack of contributions made into the retirement fund since 2003, with the exception of 2008 when \$500,000.00 was deposited into this fund. Comm. Litz addressed those concerns.

The Commissions approve the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read with expenditures in the amount of \$3,911,133.91.

The Commissioners adopted a **resolution** to approve a **contract between the County of Lebanon and Metro Bank**. The county will open a **money market account for investments**.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Archie Battistelli, Vice President and Michael Battistelli, Financial Advisor of Stifel Nicolaus, Lebanon, PA along with Kevin Caron, Portfolio Manager of Washington Crossing Advisors, Stifel, Nicolaus & Co., Inc., 18 Columbia Turnpike Florham Park, NJ, met with the Retirement Board to present the results of the **1<sup>st</sup> Quarter Performance Review of the Lebanon County Municipal Employees' Retirement Fund**. Brett Holland, Financial Advisor of Stifel Nicolaus also attended this meeting.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 10:30 a.m., the Commissioners met in an executive session to discuss personnel matters.

**Wednesday, May 18,, 2011 10:30 a.m.**

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Stohler presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator and Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business transactions of the facility.

Mrs. Krause presented the personnel transactions of the facility.

The occupancy rate at the facility is at 94% capacity.

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business transactions of the facility.

The Renova Center Administration received a request for designated parking spaces for disabled individuals. Mr. Shahay will coordinate with Cedar Haven's Maintenance Department to create two spaces nearest to the accessible sidewalk in front of the facility.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, met with the Commissioners to present a personnel item for consideration.

The Commissioners approved a **benefits package for part time Assistant District Attorneys'** as follows:

- 1) Salary, with no fringe benefit accruals for vacation, sick and personal days.
- 2) Ability to enroll in the health insurance program upon the 4<sup>th</sup> month of employment.
- 3) If not enrolled in the health insurance program, or end health insurance coverage with the County, the HELX (Health Insurance Exchange Program) will not be granted to them.
- 4) Life insurance coverage in the 7<sup>th</sup> month of employment.
- 5) Immediate and mandatory enrollment in the retirement program.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners approved, signed the **Pennsylvania Department of Transportation (PennDOT), form MS-999, the final Project Completion Report, for the County bridge maintenance work in the total amount of \$271,529.49.** The contractor for this project was Bill Anskis Company, Inc., 111 Industrial Park Road, Elysburg, PA 17824. The project period was November 6, 2006 to June 7, 2007.

Mr. Wolgemuth reported that Liquid Fuels reports will become a strictly online grant process with PennDOT (Pennsylvania Department of Transportation). As a result, the County must clean-up old grants with municipalities.

The Commissioners approved and signed the **Pennsylvania Emergency Management Agency (PEMA) Hazardous Material Response Fund (HMRF) application in the amount of \$14,458.83.** The funds must be disbursed or legally obligated no later than June 30, 2012. The HMRF Program is

designed to enhance, not replace, ongoing county efforts to develop and maintain a hazardous material safety program in Lebanon County.

The Commissioners approved and signed a **Custom Cover Agreement between CenturyLink Sales Solutions, Inc. and Lebanon County Emergency Management Agency** for a twelve (12) month period. CenturyLink will provide products and services for the E911 Center – Cassidian Communications Patriot System. The total contract value is 40 hours \$4,800.00.

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

At 12:00 noon the Commissioners met with the other members of the Prison Board to conduct their monthly meeting held at the Correctional Facility.

**Thursday, May 19, 2011 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comments and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$2,341,824.35.

This week's net payroll is in the amount of \$1,111,725.76.

Desiree Nguyen, Director and Melissa Light, Personnel Officer in Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Jamie Wolgemuth, County Administrator, presented the following items for consideration:

It was moved by Comm. Litz, seconded by Comm. Stohler to approve and sign a **Change Order to the Lebanon County Energy Savings Performance Contract – Phase II with Honeywell International Inc.**, 525 E. Market Street, York, PA. The original contract sum was \$3,696,929. The original guarantee was \$5,853,045. **The guarantee will be increased by this Change Order in the amount of \$246,214 and the new guarantee including this Change Order will be \$6,099,259.** Honeywell will perform a detailed analysis of County-owned buildings energy and utilities infrastructure providing the design, engineering, project management, project installation and applicable ongoing support services as required to develop a performance based contracting program. Comm. Litz and Comm. Stohler voted "Aye", Comm. Carpenter voted "Nay". Motion carried.

*Raymond Bender* was reappointed member of the Clarence Schock Memorial Park at Governor Dick Board with a term to end June 30, 2014.

The Commissioners confirmed the Clarence Schock Foundation Board of Directors' decision to reappoint *Harrison Diehl* as a Foundation member on the Clarence Schock Memorial Park at Governor Dick Board. This term will end June 30, 2014.

*Paul Baker* and *Donald Bliss* as trustees on the Lebanon County Library System Board with terms to end December 31, 2013.

The Commissioners accepted the Subgrant award for federal **Juvenile Accountability Block Grant funds from the Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$10,000.00**. The funds will be used by Juvenile Probation for the Gatekeeper Program in Lebanon County during the period of April 1, 2011 to March 31, 2012.

Ralph Backenstose, president of Lebanon County Ambulance Association, met with the Commissioners to present and overview of emergency provider services, and highlights of events and activities being held for Emergency Medical Services Week. Members of the Association-Bryan Smith, executive director of First Aid and Safety Patrol, Jim Reilly of Central Medical Ambulance Services of the Cleona/North Cornwall areas, Barbara Zimmerman, and Daniel Kauffman of the Lebanon County Emergency Management Agency were also in attendance.

The Commissioners adopted the following proclamation to proclaim Emergency Medical Services Week in Lebanon County:

### **PROCLAMATION**

***WHEREAS**, emergency medical services is a vital public service; and*

***WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and*

***WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and*

***WHEREAS**, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and*

***WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and*

***WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.*

***THEREFORE, WE**, The Commissioners of Lebanon County, Pennsylvania in recognition of this event do hereby proclaim the week of May 16-21, 2011, as*

### **EMERGENCY MEDICAL SERVICES WEEK**

*with the theme, EMS: A Proud Partner in Your Community, We encourage the community to observe this week with appropriate programs, ceremonies and activities.*

**BOARD OF COUNTY COMMISSIONERS**

*ATTEST: Jamie A. Wolgemuth  
County Administrator*

*ADOPTED: This Nineteenth Day of May,  
Two Thousand Eleven.*

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 1:30 p.m., the Commissioners sat as the County Board of Assessment to hear appeals.

**Thursday, May 26, 2011 9:30 a.m.**

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$2,427,101.65.

The Commissioners acknowledged Treasurer Neuin's decision to purchase a Certificate of Deposit in the amount of \$1,400,000.00 for 60 days from Metro Bank at the rate of .50%.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Kevin Schrum, Executive Director of the Lebanon County Mental Health/Mental Retardation/Early Intervention, met with the Commissioners to present the FY2012-2017 Mental Health Plan for Lebanon County. The plan is designed to be a plan for guiding the Lebanon County Mental Health Program's efforts to provide the best mental health care and treatment in the most efficient and effective manner. Holly Leahy, MH Program Specialist of MH/MR/EI was also in attendance.

It was moved by Comm. Carpenter, seconded by Comm. Litz to approve and sign the Mental Health Plan for Adults, Older Adults and Transition-Age Youth with Serious Mental Illness and Co-Occurring Disorders for fiscal years 2012 through 2017. Vote unanimous.

John Ditzler, 1<sup>st</sup> Assistant D.A. in the Office of the Lebanon County District Attorney, met with the Commissioners to present the FY 2011-2012 Victims of Juvenile Offenders Grant Extension application for consideration. Tammy Hartman-Hankins, Victim Witness Coordinator was also in attendance.

The Commissioners approved and signed a **FY 2011-2012 Project Modification Request for an extension on the Victims of Juvenile Offenders Grant (VOJO) application.** The funds, in the amount of \$17,236.00, will be used towards the cost of salaries, benefits and supplies of the Juvenile Victim/Witness Service Provider program in Lebanon County.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

It was moved by Comm. Litz, seconded by Comm. Stohler to approve a **Part 2 application for funding from the Comprehensive Plan Implementation Fund for the Quittie Creek Nature Park Project in the amount of \$25,000.** The application seeks Category 2 funding assistance. The funds will be used by the Quittie Creek Nature Park Committee of Friends of Old Annville, Inc., toward the proposed purchase of 12.1 acres for the addition of stream-side land that is contiguous with the existing Quittie Creek Nature Park in Annville. Once purchased, the land will be transferred to Annville Township as a permanent addition to the nature park. **Comm. Litz and Comm. Stohler voted "Aye", Comm. Carpenter voted "Nay". Motion carried.**

The Commissioners approved the **Part 1 application from Bethel Township for funding from the Comprehensive Plan Implementation Fund for the installation of a new swing set and the state required, impact-absorbing surface for the Bethel Township Lions Park Project.** The request sought Category 1 funding assistance in the amount of \$3,942.00.

It was moved by Comm. Litz to approve the **Part 1 application from the Lebanon County Conservation District for funding from the Comprehensive Plan Implementation Fund for the PA Leaf Pack-Lebanon County Teacher Training Project.** The request sought Category 3 funding assistance in the amount of \$3,000.00. **Motion died for lack of a second.**

It was moved by Comm. Litz to approve the **Part 1 application from the Lebanon Valley Conservancy in conjunction with the Lebanon County Historical Society, the Preservation Trust of Lebanon County, the Lebanon Valley Tourism Bureau and the Lebanon Valley Bicycle Coalition** for funding from the Comprehensive Plan Implementation Fund to develop a Lebanon County Heritage Trail Walking Tour Brochure for the villages of Annville, Jonestown and Palmyra Project. The request sought Category 2 funding assistance in the amount of \$6,000.00. **Motion died for lack of a second.**

The Commissioners accepted the recommendation of the County's Bridge Engineer Selection Committee, to **select Wilson Consulting Group, PC as Lebanon County's bridge engineer for the inspection of county and municipal bridges within Lebanon County.** Additionally, a formal request was made to the **Pennsylvania Department of Transportation (PennDOT) for a time extension on the expiration date of the current NBIS Bridge Inspection and Inventory Project Engineering Agreement # 088653** which is set to expire May, 2011.

Michael Kristovensky, Administrator of the Lebanon County Area Agency on Aging, met with the Commissioners to present various items for consideration. Mr. Kristovensky discussed the re-location of the Myerstown Senior Center and the possibility of transferring the "Pride of the Valley" bus contract, from Lebanon Transit to Brightbill Body Works, 2701 E. Cumberland Street, Lebanon, PA. Joseph Lescisko, Deputy Administrator and Belva Charles-Ream, Fiscal Officer of AAA were also in attendance.

The Commissioners approved the **FY 2010-2011 Aging Block Grant Amendment 2 in the total sources of budget amount of \$3,190,228.00.**

The Commissioners approved and signed the **FY 2011-2012 Cooperative Grant Agreement and PDA over 60 Medicaid Waiver Agreement** on behalf of Area Agency on Aging.

The Commissioner approved and signed the **Farmers' Market Application** on behalf of Area Agency on Aging. The Farmers Market Program stipulations are listed below: Eligible persons will receive four (4) \$5.00 checks one time only during the program distribution year from June to November.

1. Must be a Lebanon County resident
2. Must be 60 years of age or older during 2011
3. Must show proof of residence and age
4. Must have income less than \$20,147 for one (1) person; \$27,214 for two (2) people and \$34,281 for three (3) people.

Daniel Kauffman, Director of Emergency Management Agency introduced Michael McGrady of MCM Consulting Group, Inc. Mr. McGrady presented the 2011-2013 9-1-1 Triennial Plan for wireline and wireless planning in Lebanon County.

The Commissioners adopted a resolution to approve the 9-1-1 telephone access plan for Lebanon County as follows:

**RESOLUTION 5-26-2011**

RESOLUTION OF THE COMMISSIONERS OF  
County of Lebanon

**APPROVING THE 9-1-1 TELEPHONE ACCESS PLAN  
AND CONTRIBUTION RATE FOR THE RESIDENTS OF THE COUNTY OF LEBANON**

*WHEREAS*, the COUNTY of LEBANON Commissioners are implementing a County wide centralized Communications Center to dispatch all County emergency services; and

*WHEREAS*, the County-wide Centralized Communication Center shall serve as the 9-1-1 Public Safety Access Point; and

*WHEREAS*, the COUNTY of LEBANON Commissioners have appointed Daniel J. Kauffman as the Lebanon County 9-1-1- coordinator; and

*WHEREAS*, the COUNTY of LEBANON Commissioners have developed a plan for implementation of enhanced 9-1-1 Telephone services for the County of Lebanon; and

*WHEREAS*, the COUNTY of LEBANON Commissioners have set the monthly contribution rate at \$1.25 per month and the rate will be included on all monthly telephone bills; collected by the telephone company and forwarded to the Lebanon County Commissioners for the exclusive use in the payment of authorized charges for the implementation and provision of 9-1-1 Emergency Telephone Services in and to Lebanon County; and

*WHEREAS*, the said rate shall remain in effect by law for a period of not less than 3 years; and

*WHEREAS*, this plan conforms with the Guidelines for Administration of Chapter 53, Emergency Telephone Service, of Title 35 of the Pennsylvania Consolidated Statutes.

NOW, THEREFORE, be it resolved, by the COUNTY of LEBANON Commissioners as follows:

1. That said 9-1-1 Telephone access plan is approved by the COUNTY of LEBANON Commissioners.
2. That DANIEL J. KAUFFMAN of the COUNTY of LEBANON 9-1-1 Coordinator is authorized to file and update said plan and transmit all required documents and information to the Pennsylvania Emergency Management Agency for distribution to such other agents as required.

FOR THE COUNTY OF LEBANON, PENNSYLVANIA

*I hereby certify that the above is a true and correct copy of a resolution adopted by the Lebanon County Commissioners at its regularly scheduled meeting held May 26, 2011.*

**BOARD OF COUNTY COMMISSIONERS**

(seal)

/s/ *Larry E. Stohler*, Chairman  
/s/ *William G. Carpenter*, Vice Chairman  
/s/ Jo Ellen Litz, Secretary

**ATTEST:** /s/ *Jamie A. Wolgemuth*  
County Administrator

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

At 10:30 a.m., the Commissioners met in an executive session to discuss personnel matters.