

Thursday, October 6, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today. Comm. Litz absent. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment (s) and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$2,760,030.50. This week's net payroll is in the amount of \$1,129,579.16.

The Commissioners approved the **transfer of \$319,803.59 from the General Fund to the 2008 Loan Fund held in Wachovia Bank to pay principal and interest due on October 15, 2011.**

The Commissioners approved the **transfer of \$26,522.77 from the General Fund to the 2006 Loan Fund held in Wachovia Bank to pay interest due on October 15, 2011.**

The Commissioners approved the **transfer of \$783,089.78 from the General Fund to the General Obligation Bonds, Series of 2003B held in Fulton Financial Advisors to pay principal and interest due on October 15, 2011.**

The Commissioners approved the **transfer of \$664,398.76 from the General Fund to the General Obligation Bonds, Series of 2009 held in Fulton Financial Advisors to pay principal and interest due on October 15, 2011.**

The Commissioners approved the **transfer of \$225,362.44 from the General Fund to the General Obligation Bonds, Series of 2010 held in Fulton Financial Advisors to pay principal and interest due on October 15, 2011.**

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Catherine Kilgore, CJAB Planner/Grant Coordinator with the Lebanon County Criminal Justice Advisory Board (CJAB), met with the Commissioners to present a proposed Imaging & Indexing CJAB Grant Modification for consideration.

The Commissioners approved and signed the Pennsylvania Commission on Crime and Delinquency, the **Imaging & Indexing CJAB Program modification request in the amount of \$38,509.00 for the modified project period of January 1, 2011 to June 30, 2012.** The funds will be used for the Office of the District Attorney, the Adult Probation Department and the Public Defender's Office.

It was moved by Comm. Carpenter, seconded by Comm. Stohler to adjourn the meeting.

Thursday, October 13, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment (s) and no comment was heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$3,762,477.50.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

The following representatives from various regions of **FEMA** (Federal Emergency Mgmt. Agency), **PEMA** (Pennsylvania Emergency Mgmt. Agency) and **SBA** (Small Business Administration), met with the Commissioners **to present a briefing on the services being offered to eligible residents of Lebanon County, due to flood damages to their homes and property as a result of Tropical Storm Lee which occurred September 7 & 8, 2011:** Topics included Intergovernmental Affairs, Public Assistance, Small Business Administration process, Hazard Mitigation Grant Program, National Flood Insurance Program, Community Relations, Public Information Office and Operations.

Marguerite "Susan" Breen, FEMA Intergovernmental Affairs Specialist
Betsy Ranson, FEMA Property Acquisition for Homeowners
Rick Sabots, FEMA Flood Plain Management/Insurance
John Davidson, FEMA Flood Insurance
Courtney Javelin, FEMA Door to Door contact
Carolyn Bennetch, FEMA Litigation Planning
Frank Maloney, PEMA Public Assistance
Bill Brubaker, PEMA Public Assistance
Dennis Hackler, SBA Public Affairs Specialist
John Donahue, SBA Individual Assistance
Kevin Carl, SBA Individual Assistance

Kristopher Troup, Director and Julie Cheyney, Sr. Planner of Lebanon County Planning and Daniel Kauffman, Director of LEMA (Lebanon County Emergency Management Agency) were in attendance. Ms. Cheyney stated that the **Planning Department will assist municipalities with the permit process for residents of flooded homes that can or can not be rebuilt.**

Mr. Kauffman announced that an applicants briefing will be held October 19, 2011 in the auditorium of the County-City building.

Approximately fifteen (15) residents, most from Tow Path Road, North Annville, PA, were also in attendance.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners authorized **additional costs in the amount of \$7,330.13 to Rettew Associates, Inc., 3020 Columbia Avenue, Lancaster, PA 17603. The costs are associated with the rebid of the Lebanon County-wide LED Upgrade project.**

It was moved by Comm. Carpenter, seconded by Comm. Litz to adjourn the meeting.

Wednesday, October 19, 2011 10:30 a.m.

The regular meeting of the County Commissioners was held today at Cedar Haven, all members present. Comm. Stohler presiding.

The Commissioners asked for public comment and no comment was heard.

Edward Schlegel, Administrator and Marcia Krause, Assistant Administrator of Cedar Haven, met with the Commissioners to discuss the business and personnel transactions of the facility.

The occupancy rate at the facility is 95%.

All corrective action Plans have been submitted to the Pennsylvania Department of Health following recent inspections. All plans were approved.

The roof project on 3rd floor, D Wing is about to begin. Funding will be provided from the Community Development Block Grant (CDBG) Program.

Roman Shahay, Administrator of Renova Center, met with the Commissioners to discuss the business at Renova.

The census is at twenty-four (24) residents.

Residents are participating in "Fall Fest" activities today along Maple Street in Cleona, PA. This is an annual outing for the residents of Renova to visit with residents of Cleona in a "trick or treat" type of setting.

Mr. Shahay shared a note from an employee of Hershey Medical Center praising the staff of Renova Center for the care and professionalism exhibited by staff when they visit Hershey Medical Center.

Jamie Wolgemuth, County Administrator, present the following item for consideration.

The Commissioners adopted a proclamation for *Jeffrey Williams*. Jeffrey began his career with the County of Lebanon, employed as a Correctional Officer at the Correctional Facility on March 15, 1987. Jeff retired as a Sergeant in the Correctional Facility on August 31, 2011 with over twenty four years of distinguished service.

The Commissioners approved and signed the **2011-2012 County HOME contract with the Pennsylvania Department Community of Economic Development (DCED) in the amount of \$500,000.00 for the First Time Homebuyer and Housing Rehabilitation Programs.**

The Commissioners entered into a **Lease Agreement with Dell Financial Services, LLC, Public Segment Lease Administration, One Dell Way, RR3-56, Round Rock TX 78682. Dell will provide servers and storage Area Network for primary location, in addition to hardware located at a secondary site for Disaster Recovery within Lebanon County.**

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

At 12:00 noon the Commissioners met with the other members of the Prison Board to conduct their monthly meeting held at the Correctional Facility.

Thursday, October 20, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comments. Phyllis Dryden, resident of Lebanon County expressed her concerns and asked questions about the 2006 to 2010 Liquid Fuels Tax Funds audit reports, and the recommendations made by the Auditors General Office. The County Administrator and Commissioners responded to her questions.

It was moved by Comm. Litz, seconded by Comm. Carpenter to approve the minutes of the previous meeting.

Ranae Lemke, 1st Deputy in the County Treasurer's Office, met with the Commissioners to present the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$2,386,005.73. This week's net payroll is \$1,180,197.87.

Desiree Nguyen, Director and Melissa Light, HR Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Irwin Siegel, Secretary of the Coleman Memorial Park Board of Trustees came before the Commissioners to present an overview of Park history, to thank them for past funding, and to request continue support of the Coleman Memorial Park.

William Sullivan, Chief of the Lebanon County Juvenile Probation Department, met with the Commissioners to present a JCJC Grant-In-Aide application for consideration.

The Commissioners approved and signed the **Commonwealth of Pennsylvania, the Juvenile Court Judges' Commission (JCJC) Grant-In-Aid application** for the period of July 1, 2011 to June 30, 2012. The funds will be used for salaries of the staff. The funding category is as follows:

<u>Program</u>	<u>Amount</u>
Probation Services	\$30,205.00
Specialized Probation Services	\$152,782.00

Phyllis Holtry, Administrator of the Lebanon County Community Action Partnership (CAP), met with the Commissioners to present various items for consideration.

The Commissioners approved and signed the **Medical Assistance Transportation Program (MATP) contracts** between the County of Lebanon, on behalf of Lebanon County Community Action Partnership (CAP) and the following subcontractors. The Agreements will be effective from July 1, 2011 to June 30, 2012. The agreements are for curb-to-curb transportation services as requested by CAP for clients enrolled in MATP:

Subcontractors:

Jackie Keschner Irvin Keller
Lois Davidson Douglas Linn
Edward Krick

Reimbursement:

Out of County round trip (Lancaster, Berks & Dauphin) - \$65.00
Hershey round trip - \$35.00
In town Lebanon round trip - \$20.00
Philhaven round trip - \$20.00

Subcontractors:

Reimbursement

Philhaven Behavioral Health Care Services	\$7.75 per trip
BOYO Transportation Services, Inc.	\$136.00 per day
(Any charges in excess of the usual and customary charge are subject to recovery by both CAP and (DPW)	
Lebanon Transit (Shared Ride Services)	\$17.50 (Lebanon City) \$20.40 (Lebanon County)
Aunt Mel	Hershey - \$85.00 round trip; \$50.00 one way; \$35.00 round trip to Stepping Stones w/2 or more children
	Out of County - \$195.00 round trip up to 100 miles; \$97.50 one way trip up to 100 miles; \$400.00 round trip over 100 miles; \$200.00 one way trip up to 100 miles; \$100.00 per day round trip out of town; \$75.00 per one child round trip, out of town summer camps and \$50.00 per child per two or more children.
	Local County - \$25.00 per city trip; \$12.50 city one way trip and \$35.00 Philhaven round trip.
	No Show - \$15.00 per no show.

The Commissioners approved and signed the **Assurance of Compliance for the FY 2011-2012 Homeless Assistance Program (HAP) grant in the amount of \$165,293.00 for the period of July 1, 2011 to June 30, 2012.** This program is through the Department of Public Welfare and is 100% state funded.

The Commissioners approved and signed the Medical **Assistance Transportation Program Participation Agreement & Assurance of Compliance.** This certifies that Lebanon County agrees to participate in the Pennsylvania Medical Assistance Transportation Program (MATP). This Agreement shall commence July 1, 2011 and terminate June 30, 2012.

The Commissioners approved and signed the **contract** between the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) **for the Community Services Block Grant (CSBG),** and Lebanon County Community Action Partnership (CAP). The contract period, as amended, will be December 31, 2011 to September 30, 2012. The total amount of this contract, as amended, will be \$561,425.00. The major goals of this program are to remove obstacles facing low-income county residents in their efforts to secure employment, maintain affordable housing and pursue education opportunities of CSBG.

At 10:15 a.m., the Commissioners called a recess.

At 10:15 a.m., the Commissioners sat as the County Board of Assessment Revision of Taxes to hear assessment appeals.

At 10:22 a.m., the Commissioners reconvened the regular meeting.

Jamie Wolgemuth, County Administrator, presented the following item for consideration.

Carol Davies, Executive Director of the Lebanon County Commission on Drug & Alcohol Abuse, was appointed to serve on the Capital Area Behavioral Health Collaborative, Inc. (CABHC) Council.

Wanda Bechtold, Vanessa Fischer and Ivonne Torres were appointed to serve as members of the Lebanon County Commission for Women.

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.

Thursday, October 27, 2011 9:30 a.m.

The regular meeting of the County Commissioners was held today, all members present. Comm. Stohler presiding.

The meeting opened with the Pledge to the Flag.

The Commissioners asked for public comment and no comment(s) were heard.

The Commissioners approved the minutes of the previous meeting.

Sallie Neuin, Lebanon County Treasurer, presented the weekly Treasurer's report.

The Commissioners accepted the Treasurer's report as read. Expenditures are in the amount of \$870,979.76.

Desiree Nguyen, Director and Melissa Light, Personnel Officer of Human Resources, presented this week's position requests, personnel transactions and conference/seminar requests.

Troy Williams, Director of the Lebanon County Christian Ministries (L.C.C.M.), met with the Commissioners to present the revised Program Management Agreement for The Emergency Food Assistance Program (TEFAP) for approval.

The Commissioners approved and signed the **revised Program Distribution Management Agreement for the Emergency Food Assistance Program (TEFAP) between the PA Department of Agriculture and Lebanon County**. The program provides for the responsible distribution of Commodity and Program funds received by the Commonwealth of Pennsylvania from USDA for administration of TEFAP. This Agreement commences on January 1, 2012 and shall remain in effect until September 30, 2012.

Jamie Wolgemuth, County Administrator, presented the following items for consideration.

The Commissioners adopted the following proclamation to proclaim "Adoption Awareness Month" in Lebanon County:

PROCLAMATION
"ADOPTION AWARENESS MONTH"

WHEREAS, every child deserves a loving, nurturing and permanent home. Sadly, 128,000 abused and neglected children in the United States are waiting for such a home. Generally they are older boys and girls and teenagers who may have unique medical, psychological or physical needs; and

WHEREAS, nearly all of these children have special needs because of physical, mental or emotional disabilities, because they must be placed as a sibling group, because they are minorities or because they are school aged; and

WHEREAS, adoption is the plan for numerous children in Pennsylvania. These children need extra patience and support to help them overcome previous hardships; and

***WHEREAS**, there are families able and willing to adopt children with special needs. It is important to stress that a disability, low income, or unmarried status does not prelude the right to adopt; and*

***WHEREAS**, adoption gives children a brighter future, brings great joy to the adoptive families and places fewer demands on social services. Children waiting for adoptive parents, and families who have adopted these children, require and deserve community and public agency support.*

***NOW, THEREFORE, WE**, The Commissioners of Lebanon County, Pennsylvania, do hereby proclaim the month of November 2011 as “**ADOPTION AWARENESS MONTH**” in the County of Lebanon. In recognition of this event, we encourage other citizens, community agencies, religious organizations, businesses, and others to celebrate adoption and honor families that grow through adoption.*

***FURTHER**, an awareness of the changes and issues in adoption, and focus attention to those children who live in the shadow of an uncertain future while they wait for permanent families.*

**BOARD OF LEBANON COUNTY
COMMISSIONERS**

*Larry E. Stohler
William G. Carpenter
Jo Ellen Litz*

***ATTEST:** Jamie A. Wolgemuth
County Administrator*

***ADOPTED:** This Twenty-Seventh Day of October,
Two Thousand Eleven.*

The Commissioners approved **funding from the Part 1 application of the Comprehensive Plan Implementation Fund for the City of Lebanon. The funds will be used towards proposed improvements to the entrance and exit of Coleman Memorial park. The funding seeks assistance from Category 1 in the amount of \$15,000.00 to assist in the engineering costs associated with the proposed new entrance and exit of the park. Vote unanimous.**

It was moved by Comm. Litz, seconded by Comm. Carpenter to adjourn the meeting.