

LEBANON COUNTY COMMISSION FOR WOMEN
MINUTES – January 13, 2010 (Corrected 3/10/10)
5:30PM – LCCTC

The goal of the Lebanon County Commission for women is to promote awareness, be a catalyst for change and facilitate action in concerns facing women and their families.

Board Members:

Present: Tracie Clemens, Maria Dissinger, Paula Doney, Nori Fisher, Emily Guilliams, Cindy Heisey, Jo Ellen Litz, Heidi Neiswender, Pam Tricamo

Excused: Carrie Boyer, Christina Davis, Anita Fuhman, Sue Funk-Klarsch, Mauree Gingrich, Sandy Parker Hall, Bev Heishman, Myra Kitchen, Kathy Kulbitsky, Stephanie Swann

Absent: Ashley Stoltz

Proceedings:

Cindy Heisey, Chair, called the Annual Meeting of the Commission to order at 5:33 pm.

The minutes of the November meeting of the Commission were presented. Nori Fisher made the motion to accept the minutes, Maria Dissinger seconded the motion. Motion carried.

Sue Klarsch did email a Treasurer's report for the period November 5, 2009 to December 31, 2009 to Commission members prior to this meeting. The report indicated that there has been no activity in the Commission's account for the period.

Cindy indicated that Sue will be investigating the \$85 set aside in the Commission's budget for the publication of meetings per the Sunshine Law. Since the County must publish the meeting dates for all other County functions and County-related groups, this expense probably does not need to be referenced in the Commission's budget. In addition Sue noted that the Commission, as a County-related organization, should not need to pay sales tax. Jo Ellen Litz will research this matter and provide Sue with the County's tax-exempt number for use with Commission purchases. Cindy noted that \$1,000 of the \$2,825.20 ending balance is reserved for the Glass Slipper project.

Nori moved that the Treasurer's report be accepted as presented. Paula Doney seconded the motion. The motion carried and the report will be filed for audit.

Education/Youth Committee/Girl Power: This program for seventh and eighth grade girls will be held Saturday, March 13 at the LCCTC. Brochures and application information will be sent to all school districts within the coming week. February 10 is the deadline for applications. The Palmyra Area, Northern Lebanon and Cornwall-Lebanon School Districts have asked for enough brochures to distribute to all of their eligible girls. The committee is expecting to host 80 girls. Door prizes are needed and members were asked to contact possible donors and pass the information along to either Nori or Paula.

Women's History Month/Public Relations: This event will be held at All About You Catering at noontime on Wednesday, March 10. The committee has received six nominations for the Women's Hall of Fame thus far. There have been sixteen inquires about this project on the Commission's web site. The deadline for accepting nominations has been extended to January

22 to assure that as large a number of nominees as possible can be secured. The goal is to have at least one nominee for each category.

One of the WGAL-TV8 news anchors will act as the emcee for the awards luncheon. The Show Choir from Lebanon High School will present two musical numbers as entertainment. The committee wants to keep the entire ceremony limited to roughly an hour so that people can easily attend on their lunch hour. Registration and the buffet will begin at 11:30 a.m. with the entire event winding up by 1 p.m. Bev Heishman is working on a flier to be distributed throughout the County to advertise the Hall of Fame project.

The committee is working to make this event self-supporting through the registration fee and sponsorships. The committee would like to have at least nine sponsors. The Commission members spent some time brainstorming ideas for business sponsors for each category of nominee.

For the persons who are selected for the Hall of Fame, the Commission will give each one a special pin that recognizes their achievement. Yasmin Brown of creates unique fused glass jewelry and was suggested as a possible source for the pin. Cindy will follow up on this part of the project. Jo Ellen Litz volunteered to create a program booklet for the event that will list each woman honored and describe her contributions to the County.

In addition to the Hall of Fame project for Women's History Month, the Commission will be providing weekly articles to the *Lebanon Daily News* during March that explore the contributions women have made through various civic, professional, business and religious organizations. Heidi Neiswender will act as the editor. All Commission members are asked to send Heidi information about the organizations that they are involved with such as AAUW, garden clubs, Women's clubs, Farm Women, the Chamber, etc.

Bullying Project: The members of the Commission are exploring ways in which to address the issue of bullying among our youth. Highmark Blue Shield does have a bullying initiative. The Commission, because it is a non-profit organization, cannot partner with Highmark. However, persons at the Good Samaritan Hospital are interested in a bullying initiative and may develop a working relationship with Highmark.

As the Commission's library reference project for this year, Tracie Clemens discussed the book, *Odd Girl Out* by Rachel Simmons. No decision as to the purchase of this book for area libraries was made by the members present.

Old Business: Paula Doney announced that her official retirement from the Lebanon School District will be on June 14, 2010. Be sure to address Paula's email correspondence to her home and work addresses.

New Business:

Cindy presented a revised format for the Commission's committees and projects. The committees are divided into two major categories: Permanent and Ad Hoc. The permanent category consists of the Executive, Finance and Nominating committees. Specific projects of the Commission will either be placed under the auspices of a committee or become free-standing ad hoc committees. The proposed organization of the Commission's current ad hoc committees is as follows:

≈ Girl Power

- ≈ Youth/Young Adult
Projects—Glass Slipper, Bullying Initiative
- ≈ Legislation/Hot Topics
- ≈ Leadership
Projects—Women’s History Month, Women’s Hall of Fame, Library Reference Project
- ≈ Publicity.

Members present briefly discussed the Glass Slipper Project. Diana Hartman came to the Commission in the spring of 2009 with the idea for this project. She brought together the following sponsors: The Athena Recipients of the LVCC, Lebanon Family Health Services and the Commission. The project provides gently used prom dresses and accessories to the County’s high school girls. This spring the group would like to use a site in downtown Lebanon rather than the Lebanon Valley Mall. No information as to the date or organizational plans for this project was available.

There are a significant number of vacancies on the Commission. There are two vacancies because the terms of Bridget Hofman and Joyce Dissinger ended in December 2009. An additional three vacancies will occur before the March meeting of the Commission according to Cindy. Just prior to this meeting, Myra Kitchen indicated to Cindy that she will be submitting her resignation in the very near future. Myra’s job and family responsibilities have made it very difficult for her to continue with the Commission. Cindy also reported that member Stephanie Swann may now be ineligible for the Commission since she no longer lives or works in the County.

The position held by member Ashley Stoltz was deemed vacant by the members since she has not attended a Commission meeting since May 2009. Cindy has been unable to contact Ashley and Ashley has not been in contact with Cindy since before the September 2009 meeting.

Members of the Nominating committee are Paula, Maria and Kathy Kulbitsky. Cindy encourages all members of the Commission to forward the names of possible candidates to one of these three committee members.

Good of the Order:

Tracie reported that a financial literacy project will be held at the Union Canal Elementary school over four weeks in March.

Pam Tricamo announced that the LWV of Lebanon County will be hosting an LWVPA expert on health care reform at the League’s January 19 meeting. The League meets in the Gateway Building at Cornwall Manor, beginning at 7 p.m. It is open to the public.

Adjournment: The meeting adjourned at 7:27 p.m. on a motion by Nori with a second by Paula. Motion carried.

The next meeting is scheduled for **March 10, 2010** at 5:30pm at the LCCTC.

Respectfully submitted,
Heidi L. Neiswender, Secretary

LEBANON COUNTY COMMISSION FOR WOMEN
MINUTES – March 10, 2010
5:30PM – LCCTC

The goal of the Lebanon County Commission for women is to promote awareness, be a catalyst for change and facilitate action in concerns facing women and their families.

Board Members:

Present: Tracie Clemens, Paula Doney, Nori Fisher, Emily Guilliams, Cindy Heisey, Bev Heishman, Kathy Kulbitsky, Jo Ellen Litz, Heidi Neiswender, Sandy Parker-Hall, Pam Tricamo

Excused: Maria Dissinger, Anita Furhman, Sue Funk-Klarsch, Mauree Gingrich

Absent: None

Proceedings:

Cindy Heisey, Chair, called the Annual Meeting of the Commission to order at 5:33 pm.

The minutes of the November meeting of the Commission were presented. Bev Heishman noted that she was incorrectly listed as being present and excused. She was, in fact, excused from the meeting due to illness. Nori Fisher made the motion to accept the minutes as corrected, Tracie Clemens seconded the motion. Motion carried.

Sue Klarsch did email a Treasurer's report for the period November 5, 2009 to March 1, 2010 to Commission members prior to this meeting. Cindy reported that the County will publish the notice of the Commission's meetings so there is no need to set aside funds in the Commission's annual budget. The report indicated that the Commission received \$1,910 in luncheon registrations and contributions for the Women's Hall of Fame project. Nori made the motion to file the report as presented, Paula Doney seconded the motion. Motion carried and the report will be filed for audit.

Women's History Month/Public Relations: The members reviewed the Women's Hall of Fame project which took place at noontime today, March 10. Total attendance at the luncheon and program was 139 people. In all, the Commission received 31 nominations. Everyone is well-pleased with the event and many complements were received from people in attendance. Bev Heishman was thanked for her role in heading up the project. Jo Ellen Litz was thanked for putting together the PowerPoint presentation that was shown during the luncheon and award ceremony.

The members did a little brainstorming for next year's Hall of Fame, scheduled for March 9. It was suggested that the Commission consider splitting the Science and Technology Award into two separate awards. Another suggestion was that the Commission create a separate category to honor women with the military.

The special pins crafted by Yasmin Brown made an excellent award. Because Yasmin could only purchase glass in specific sheet sizes, she was able to make additional pins that can be used at future Hall of Fame events. Cindy has the pins. Paula made a motion that the Commission purchase boxes for these pins as soon as the expenses from the project are paid. Nori seconded the motion. Motion carried.

Cindy will be sending each of the project sponsors a Hall of Fame booklet along with a thank you from the Commission for their support of this project.

Heidi Neiswender has been coordinating the submission of articles to the *Lebanon Daily News* as part of the Women in History Month celebration. The first article discussed women's business and professional organizations; the second focuses on women's political activities. The final two articles will feature women's service organizations and women's arts and crafts.

Glass Slipper: Cindy updated the members on this project partnership. Dresses were collected on March 6 and the sale will take place on Saturday, March 20 from 10 a.m. to 2 p.m.

Education/Youth Committee/Girl Power: Paula and Nori discussed the decision to cancel the Girl Power program this year. By February 18 only twenty registrations had been received by the committee. This number is not sufficient to justify the cost of six Career and Tech teachers, a nurse and janitor plus supplies. The committee is rethinking this project.

Bullying Project: The members of the Commission continue to explore ways in which to address the issue of bullying among our youth. After reviewing books that are written about bullying, Tracie found that the majority are written for adults about child bullying. The members also discussed whether supplying a book or other resource to the area school districts and/or libraries is the best way to educate the community about bullying.

Old Business: None.

New Business:

On behalf of the Nominating Committee, Paula presented the names of six persons who are recommended for the vacant positions with the Commission. The nominees are:

- ≈ Cheryl Batdorf, Executive Dean of Academic Affairs at the Lebanon Campus of HACC;
- ≈ Loreen M. Burkett, Esquire, Partner at Keys & Burkett;
- ≈ Lauren Stauffer Holubec, Lebanon County CTC, Public Relations and Special Projects;
- ≈ Kimberly Kreider Umble, President and CEO of Lebanon Family Health Services;
- ≈ Bonnie Loy, VA Medical Center; and
- ≈ Sue Werner, House Manager and Family Farm Owner.

Noir made a motion that these six nominees be recommended to the County Commissioners for membership on the Commission. Sandy Parker Hall seconded the motion. The motion carried.

Once the County Commissioners have appointed these women, Cindy and Paula will provide an orientation meeting. Cindy thanked the members of the Nominating Committee for their work. In addition to Paula, Sue Klarsch, Kathy Kulbitsky and Maria Dissinger served on this committee.

Cindy presented the suggestion that the Commission meet nine times a year rather than the present six times to facilitate communication and interaction between Commission members. The months suggested for meetings are: January, February, March, April, May, August (as a social/brainstorming/program planning meeting), September, October and November. Paula made a motion that the Commission meet nine times per calendar year on the second Wednesday of the month at 5:30 p.m. Bev Heishman seconded the motion. Motion carried.

The next meeting will be scheduled for April 14 at 5:30 p.m. in the LCCTC. For this meeting, members are asked to bring all the references and resources that they have on the topic of bullying.

Good of the Order:

Sandy provided information about the Strong Women and Healthy Hearts programs. These are part of a Tufts University research effort. Sandy asks that Commission members encourage their friends to participate in these programs.

The 32nd Anniversary Reception for P.R.O.B.E. will be held Friday, March 19 at the Hershey Country Club beginning at 7:30 a.m.

April 7 is the LVCC's Casino Royale event.

April 24 is the Day of Caring in Lebanon County. All members were encouraged to participate.

The Hope-Esperanza T-Ball League has lost half of their sponsors due to the economy. The group is looking for interested individuals and organizations to serve as sponsors. For further information contact Rigoberto Ramos at 717/615-0753.

The weekend of May 1-2 is the Swatara Sojourn. Interested members should contact Jo Ellen Litz for more details.

Adjournment: The meeting adjourned at 7:15 p.m. on a motion by Nori with a second by Tracie. Motion carried.

The next meeting is scheduled for **April 14, 2010** at 5:30pm at the LCCTC. **Please bring along that information available to you about bullying.**

Respectfully submitted,
Heidi L. Neiswender, Secretary

LEBANON COUNTY COMMISSION FOR WOMEN
MINUTES – April 14, 2010
5:30PM – LCCTC

The goal of the Lebanon County Commission for women is to promote awareness, be a catalyst for change and facilitate action in concerns facing women and their families.

Board Members:

Present: Tracie Clemens, Maria Dissinger, Paula Doney, Anita Fuhrman, Emily Guilliams, Cindy Heisey, Bev Heishman, Kathy Kulbitsky, Jo Ellen Litz, Heidi Neiswender, Pam Tricamo

Excused: Carrie Boyer, Nori Fisher, Sue Funk-Klarsch, Mauree Gingrich, Sandy Parker-Hall

Absent: None

Guest: Bonnie Loy

Proceedings:

Cindy Heisey, Chair, called the meeting to order at 5:30 pm.

The minutes of the March meeting of the Commission were presented. Kathy Kulbitsky made the motion to accept the minutes as presented, Bev Heishman seconded the motion. Motion carried.

Cindy presented a brief summary of the Commission's fiscal status due to the absence of Sue Klarsch. The balance in the checking account is \$3,420.44.

Commission Nominations: Cindy reported that the County Commissioners did not accept the six nominations to the Commission approved at the Commission's March meeting. The Commission members present asked that Jo Ellen Litz bring the nominations up for reconsideration at the next meeting of the County Commissioners.

Women's History Month/Public Relations: Cindy provided a review of the expenses and income associated with the Hall of Fame project. Total income for the event was \$3,830.00 and total expenses were \$2,651.09 for a 'profit' of \$1,178.91. Yasmin Brown has crafted unique Commission for Women pins that will identify present and past members of the Commission. Each member is to pay \$20 for the pin; the purchase is optional. Yasmin's fee for each pin is \$10 so the remaining \$10 is a fund-raiser for the Commission. If a person needs to have a pin shipped, a fee of \$3 will be added. Commission members agreed that Yasmin should be invited each year to the Hall of Fame event so that she can be recognized as the creator of the pins given to Hall nominees. Information about Yasmin should also be featured in the booklet. The members present engaged in more de-briefing and brainstorming for Women's History Month 2011 and the Hall of Fame event. These are the recommendations and ideas that were presented:

- ≈ Continue to publish Commission articles about women and women's issues during Women's History month in the *Lebanon Daily News*;
- ≈ Better convey to the community at large that the Hall of Fame luncheon is not for women only;
- ≈ Make sure the nominees know that their family members and friends are welcome to attend the luncheon; and

≈ Accept Hall of Fame nominations year-round so that people have sufficient lead time to nominate women to the Hall.

There was some discussion as to the benefits of scheduling the luncheon at noon versus late afternoon/early evening. The general consensus was that moving the time to later in the day would not necessarily increase the attendance. The food at the luncheon, the table settings and decorations were excellent. The one drawback to the site is the lack of parking space.

Glass Slipper: Cindy reported that 165 dresses were sold this spring.

Education/Youth Committee/Girl Power: Paula Downey said that the Girl Power program should be discontinued at the present time with Commission's efforts directed toward the Bullying Project.

Bullying Project: The members present shared the information they have about bullying initiatives and resources. Emily Williams provided information about bullying from various sources. Members were asked to review this information before the May meeting.

At the May meeting the Commission will host Gary Rusen with SARCC. He will present information about the organization's bullying initiative.

Old Business: None.

New Business: None.

Good of the Order:

Cindy reported that the Excellence in Education Banquet is scheduled for May 12. The Commission is a sponsor of this event.

Tracie Clemens noted that the school district's Wellness Team has scheduled a yard sale on April 24. All of the funds raised through this project go toward scholarships for graduates who are entering the health or science fields.

Maria Dissinger thanked the Commission members for their concern over her son's recent surgery. He is doing well.

Emily reported that the Day of Caring is scheduled for April 24 from 9 a.m. to noon. About 300 more volunteers are needed to help various agencies around Lebanon. She also noted that the first anniversary of the Lebanon Free Clinic is being celebrated. There have been over 1,000 visits to the clinic since it opened; approximately \$114,000 of free medical care has been provided in addition to supplies and medications.

Bev reported that she is initiating an eye wear business called *On the Go Optical* which will bring services into a person's home.

Adjournment: The meeting adjourned at 6:58 p.m. on a motion by Tracie with a second by Maria. Motion carried.

The next meeting is scheduled for **May 19, 2010** at 5:30pm at the LCCTC.

Respectfully submitted,
Heidi L. Neiswender, Secretary

LEBANON COUNTY COMMISSION FOR WOMEN
MINUTES – MAY 19, 2010
5:30PM - LCCTC

The goal of the Lebanon County Commission for Women is to promote awareness, be a catalyst for change, and facilitate action in concerns facing women and their families.

Board Members:

Present: Cheryl Batdorf, Carrie Boyer, Loreen Burkett, Maria Dissinger, Nori Fisher, Bev Heishman, Lauren Holubec, Kathy Kulbitsky, Bonnie Loy, Heidi Neiswender, Sue Werner

Excused: Paula Doney, Anita Fuhrman, Susan Funk-Klarsch, Mauree Gingrich, Emily Guilliams, Cindy Heisey, Kim Kreider-Umbel, Jo Ellen Litz, Sandy Parker-Hall, Pam Tricamo

Absent: None

Guest: Gary Rusen, SARCC

Proceedings:

Heidi Neiswender, Secretary, called the meeting to order at 5:30 pm.

Nori Fisher offered to take the minutes of this meeting in place of Heidi. The minutes of the April 2010 meeting of the Commission were presented. Bev Heishman made the motion to accept the minutes as presented, and Maria Dissinger seconded the motion. Motion carried.

Heidi presented a brief summary of the Commission's fiscal status due to the absence of Sue Klarsch. Due to the serious nature of Sue's illness and the length of her treatments, Sue felt she should resign from the Commission. Kathy Kulbitsky agreed to serve the remainder of Sue's term as Treasurer.

Guest Speaker:

Gary Rusen briefed the committee members on the issues and programs that SARCC deals with.

- Women are predominately the victims of sexual abuse
- The groups that have the highest number of sexual assaults: 1st) Children 1-5; 2nd) Developmentally Disabled; 3rd) adults
- "Safe Dates" is a program presented to students about relationships in dating
- "Respect in the Workplace" is presented to businesses that targets how we should, and shouldn't behave at work, and it discusses bullying
- In one year, SARCC receives 5,000-6,000 calls to the "support" line and they see approximately 700 clients
- We all need to be very careful about what we do, and say, around others

Old Business:

Pins designed by Yasmin Brown specifically for members of the Commission for Women are available for \$20.00 each.

Committee Reports:

Education/Youth Committee: Nori Fisher reported that this committee has not done any work on the bullying issue.

It was suggested that the Commission form four task groups to address the subject of bullying that include elementary school, middle school, high school students and adults. Committee members volunteered for the group in which they are interested. These are the task teams and membership:

Elementary Kids—Carrie Boyer, Nori Fisher, Kathy Kulbitsky, Tracie Clements, Jo Ellen Litz with Carrie as the facilitator;

Middle Schoolers—Loreen Burkett, Sue Werner, Pam Tricamo, Heidi Neiswender, Paula Doney with Heidi as the facilitator;

High School Kids—Lauren Holubec, Cheryl Batdorf, Sandy Parker Hall, Cindy Heisey, Emily Guillams, Kim Kreider Umble with Lauren as the facilitator; and

Adults—Maria Dissinger, Bev Heishman, Bonnie Loy, Mauree Gingrich, Anita Fuhrman with Bev as the facilitator.

It is anticipated that these task groups will meet during the summer and report to the full committee at the August meeting.

Peg Kreiser contacted Cindy Heisey and told her that the \$1,000 the Commission was awarded from the Workforce Investment Board (WIB) must be spent by June 30. The Commission members agreed that this money should be spent designing and maintaining a website that kids could access to get information on bullying and where to go to report it. Time, however, is short and the members questioned whether it would be wise to spend this money quickly without a clear plan in place. They directed Nori to contact Peggy and explore the possibility of extending the June 30 deadline for the Commission. If the Commission would get \$1,000 for the next fiscal year, members suggested that the Commission purchase items with the Commission's website address imprinted on them and hand those items out at events like the Under 20 Festival and Healthy Kids Day. The members' hope is that the Commission's website would serve as a community resource about bullying.

Hot Topics:

The recent primary election had only a 28.68% in voter turnout. A primary election is expected to pull in the party faithful, particularly when candidates for governor and U.S. senator are to be selected. The question is how to get the average citizen active in the election process if the more politically interested and motivated citizens of the County are not participating in significant numbers.

Campaign financing/support of political candidates is a continuing concern. There are laws on the books that limit how much individuals and or organizations can give to a candidate running for public office. This spring the president of Penn Waste Company,

Mr. Wagner, went to great lengths to encourage voter turnout by placing glossy inserts in several area newspapers asking that people exercise their right to vote. In addition, Mr. Wagner ran television ads with the same message. These actions are perfectly acceptable exercises of his right to free speech.

These advertisements became “news” and Mr. Wagner’s actions became a valid topic for a newspaper article. On Friday, May 14, the *Patriot-News* published an article about Mr. Wagner’s efforts. In this article, Mr. Wagner not only stated that he supported those candidates that are pro-business, but also gave the names of the candidates he supports. Again, this is also an acceptable exercise of his right to free speech. The concern is that this particular situation subtly circumvents the intent of campaign finance laws.

A report on gun bans: anyone 18 years or older can carry a loaded gun out in the open. They only need a license if it is a concealed weapon.

Good of the Order:

Bev Heishman reported on the “Red Flag Rules” which requires the implementation of a program to prevent identity theft in regards to patients.

Kathy Kulbitsky told the members that the Chamber’s Women in Business Scholarship luncheon is scheduled for June 2 at the Hebron Banquet Hall.

The ELCO School District is involved in a two-week pilot program involving entry into a school building, as reported by Carrie Boyer. Visitors will have to swipe their driver’s license, and this will go through a search of specific databases. If the person is “accepted” into the building, they will get a nametag that would have their picture on it, the date, and an expiration time. Carrie did not have the cost of this program.

Adjournment: The meeting adjourned at 7 p.m.

The next meeting is scheduled for **August 11, 2010**. It will be an informal brainstorming and program-planning session at a site yet to be determined.

Respectfully submitted,

Nori Fisher, Acting Secretary
for Heidi Neiswender, Secretary

LEBANON COUNTY COMMISSION FOR WOMEN
MINUTES – SEPTEMBER 8, 2010
5:30PM - LCCTC

The goal of the Lebanon County Commission for Women is to promote awareness, be a catalyst for change, and facilitate action in concerns facing women and their families.

Board Members:

Present: Cheryl Batdorf, Tracie Clemens, Maria Dissinger, Paula Doney, Emily Guilliams, Cindy Heisey, Lauren Holubec, Kim Kreider-Umble, Kathy Kulbitsky, Bonnie Loy, Heidi Neiswender, Pam Tricamo, Sue Werner

Excused: Carrie Boyer, Loreen Burkett, Nori Fisher, Anita Fuhrman, Mauree Gingrich, Bev Heishman, Jo Ellen Litz, Sandy Parker-Hall

Absent: None

Proceedings:

Chair Cindy Heisey called the meeting to order at 5:36 pm.

The minutes of the May 2010 were reviewed. Emily Guilliams moved that the minutes be accepted as presented. Marie Dissinger seconded the motion. Motion carried.

Kathy Kulbitsky, Treasurer, presented the Treasurer’s Report for the period March 1, 2010 to September 1, 2010. After review, Maria moved that the Treasurer’s Report be accepted and filed for audit. Lauren Holubec seconded the motion. Motion carried. A copy of the report is included with these minutes.

During the discussion of the Treasurer’s Report, it was noted that the Finance Committee must meet soon to develop and submit a budget for the coming fiscal year.

Old Business:

The members reviewed the information gathered to date concerning bullying and shared additional community resources on bullying policies and programs. Paula Doney is helping with the development of a social norms survey, designed to gather information about alcohol and drug use. It is scheduled to be given to the County’s middle and high school students this fall. Paula indicated that all the County’s superintendents are interested in, and supportive of, this survey. Several of the questions will address the issue of bullying so the survey results will be of interest to the Commission and helpful in developing the bullying initiative.

Bonnie Loy emailed members a set of PowerPoint slides titled “You May be a Bully If. . .” that is a good consciousness-raising exercise for teens and adults.

By the November meeting, members plan to have some sense of the direction they wish to take with the bullying initiative. Once the direction is identified, a realistic plan of action can be developed and implemented in concert with existing programs directed at bullying and community organizations. These are the bullying committees established by the Commission:

- Elementary Kids—Carrie Boyer, facilitator;

- Middle Schoolers—Heidi Neiswender, facilitator;
- High School Kids—Lauren Holubec; and
- Adults—Bev Heishman, facilitator.

Committee Reports:

Women’s History Month Celebration: Bev Heishman was unable to be at the meeting; however, she has begun work on the Hall of Fame celebration. A committee meeting is scheduled for Saturday, September 18 at 8:30 a.m. at Marabelle’s in Lebanon.

In addition to the Hall of Fame, the members decided to continue the tradition of preparing special articles for *The Lebanon Daily News* to be published in March 2011. The women profiled in these articles will be community leaders whose work has had a long-lasting effect on the community as well as on women who have been trailblazers.

Many women were identified, including Judy Feather, Mary Louise Sherk, Betty Eiceman, Myra Curtin, Iris Alster, Catherine Coyle, Anna Sully, Evie Strickler and Sussie Schneider. The following members agreed to do interviews for articles:

<u>Person</u>	<u>Assigned Commission Member</u>
Catherine Coyle & Anna Sully	Maria Meluskey Dissinger
Myra Curtin & Mrs. Kantor	Emily Guilliams
Evie Strickler	Tracie Clemens
Iris Alster	Pam Tricamo.

The Commission members present identified the following interview questions:

- ≈ What motivated you to volunteer/run for office/create the program or activity?
- ≈ What obstacles did you encounter?
- ≈ How did you balance family obligations with your community work?
- ≈ What do you consider your greatest accomplishment?
- ≈ Who have you ‘passed the torch’ to?
- ≈ If you could share one thing about your community work, what would you share with others?

The deadline for completed articles is the January 2011 meeting.

Education/Youth Committee: No report.

Public Relations: No report.

Leadership Development: No report.

Hot Topics:

Heidi Neiswender announced that the Pennsylvania Women’s Legislative Exchange was dissolved on June 29, 2010. This organization was founded by legislative chairs of various women’s organizations back in the late 1960s/early 1970s for the purpose of educating and supporting the member organizations in their legislative goals, strategies and public policy interests.

The Pennsylvania Governor's Conference for Women will be held on October 14 in Pittsburgh at the David L. Lawrence Convention Center. Commission members can register at PAGovernorsConferencForWomen.org.

The Pennsylvania Breast Cancer Coalition will be holding its Annual Conference, *Educate, Empower, Inspire*, on Wednesday, October 13 at the Harrisburg Hilton in Harrisburg. Interested Commission members can register at PBCC.ME/REG.

A recent issue of *Rural Perspectives*, a newsletter of The Center for Rural Pennsylvania, focused on the recruitment and training needs for the aging and mental retardation/developmental disabilities systems. Public policy decisions to keep persons in their homes or home-like environments rather than in large institutions have resulted in a growing number of persons who need direct care from trained personnel. However, Pennsylvania's policies on the training of direct care workers do not yet reflect best practices and it is difficult to find persons willing to consider careers caring for persons in their homes or home-like situations, particularly in rural areas.

New Business:

Paula asked that Commission members contact her if they are willing to serve as an officer of the Commission for the coming year. She also asked that members forward the names of persons with the potential to serve on the Commission. The terms for Cindy Heisey, Pam Tricamo and Heidi Neiswender end on December 31 creating three vacancies on the Commission.

Cindy said that Sandy Parker Hall has resigned from the Commission due to changes in her life circumstances and time constraints. She also noted that Carrie Boyer will not continue on the Commission with a second term. Carrie will serve to the end of her first term which ends December 31, 2010. With these additional vacancies, there are five positions to be filled.

Good of the Order:

Pam Tricamo announced that the LWV of Lebanon County will be holding its first meeting of the membership year on September 21 at 7 p.m. in the Gateway Building at Cornwall Manor. The speaker is Dr. John Hinshaw who will be speaking about critical thinking and its role in evaluating the political claims of candidates.

Emily announced that the United Way Campaign kick-off will be held Friday morning, September 10, at 7:30 a.m. The CLA is sponsoring a Jazz Fest on September 25 and Commission members were asked to volunteer their services. The Arts Council will be holding a craft fair during the Fest.

Adjournment: Tracie made a motion to adjourn the meeting and Laureen provided the second. The motion carried and the meeting adjourned at 7:08 p.m.

The next meeting is scheduled for **October 13, 2010**.

Respectfully submitted,
Heidi Neiswender, Secretary

Lebanon County Commission for Women
Treasurer's Report
March 1, 2010 - September 1, 2010

Beginning Balance **\$4,617.87**

Cash Receipts

Hall of Fame 3/4	\$940.00
Hall of Fame 3/10	100.00
Hall of Fame 3/15	100.00
Hall of Fame 3/17	800.00
Hall of Fame 3/24	40.00
Hall of Fame 4/1	140.00
Hall of Fame 417	40.00
Glass Slipper 4/19	1,670.00
Deposit	225.00

Total Receipts **\$4,055.00**

Cash Disbursements

Junior Achievement	\$ 110.00	
Diana Hartman Glass Slipper	136.72	*Glass Slipper Project
LCCHSA	20.00	
All About You Catering	1,433.05	
Kwik Quality Press	245.00	
Beverly Heishman	24.48	
Blue Heron Floral Designs	168.00	
Yasmin Brown	35.06	
Yasmin Brown	560.12	
Yasmin Brown	25.00	
LHS Choral Fund	100.00	
Cedar Crest - Prom tickets	70.00	*Glass Slipper Project
ELCO - Prom tickets	80.00	*Glass Slipper Project
Lebanon High - Prom tickets	80.00	*Glass Slipper Project
Leb. Catholic - Prom tickets	90.00	*Glass Slipper Project
Northern Leb - Prom tickets	80.00	*Glass Slipper Project
Palmyra - Prom tickets	100.00	*Glass Slipper Project
Cindy Heisey	90.59	
Annsville Cleona -Prom tickets	100.00	*Glass Slipper Project
Spirit Dancer Designs	740.00	
LV Chamber - Ex in Ed	150.00	

Total Disbursements **\$4,438.02**

Ending Balance **\$4,234.85**

LEBANON COUNTY COMMISSION FOR WOMEN
MINUTES – OCTOBER 13, 2010
5:30PM - LCCTC

The goal of the Lebanon County Commission for Women is to promote awareness, be a catalyst for change, and facilitate action in concerns facing women and their families.

Board Members:

Present: Cheryl Batdorf, Maria Dissinger, Paula Doney, Nori Fisher, Mauree Gingrich, Bev Heishman, Lauren Holubec, Kim Kreider-Umble, Kathy Kulbitsky, Bonnie Loy, Heidi Neiswender, Pam Tricamo

Excused: Carrie Boyer, Loreen Burkett, Tracie Clemens, Anita Fuhrman, Emily Guilliams, Cindy Heisey, Jo Ellen Litz, Sandy Parker-Hall, Sue Werner

Absent: None

Proceedings:

Vice Chair Paula Doney called the meeting to order at 5:32 pm.

Two additions to the agenda were made: a Nominating Committee Report and a request for a deposit to secure the site of the 2011 Hall of Fame luncheon.

The minutes of the September 2010 were reviewed. A member requested that a correction be made to the minutes. This correction is that Dolly Iannicelli, Kathy Andrews' mother, is a person who was also mentioned as one that should be interviewed for the planned Women's History Month news articles. Nori Fisher moved that the minutes, with this change, be accepted. Lauren Holubec seconded the motion. Motion carried.

Kathy Kulbitsky, Treasurer, presented the Treasurer's Report for the period September 1, 2010 to October 1, 2010. The balance in the Commission's account is \$4,234.85. This total does include money designated for the Glass Slipper Project. There were no receipts or disbursements during the month. Cheryl Batdorf moved that the Treasurer's Report be accepted and filed with the minutes for audit. Bev Heishman seconded the motion. Motion carried.

Kathy also provided the members with a report of the Commission's income and expenditures for the 2010 calendar/fiscal year. It was noted that the budget does not need to include an amount to cover the costs of advertising Commission meetings per the requirements of the Sunshine Law. Public notice of the Commission's meetings are now included with the County's open meetings advertising. The Commission is not requesting funds from the County Commissioners for 2011.

During the discussion of the Treasurer's Report, Bonnie Loy noted that Robert's Rules of Order no longer require a motion for acceptance of a treasurer's report or to adjourn. In the minutes of the meeting, the secretary is to note that the Treasurer's Report has been filed for audit.

Old Business:

Bullying Initiative: Lauren reported that the social norms survey has been sent out to all the County's high school guidance counselors. The results/outcome of the survey may be available to the members at the Commission's November meeting.

In discussing the initiative, members asked what bullying initiatives other groups, particularly women's groups, have instituted. The concern of the members is that the Commission not reinvent the wheel. Bev volunteered to search the web sites created by other Women Commissions, compile information on bullying initiatives found and pass this information along to the membership. Meanwhile, Paula asked that the members present carefully review the information and resources that have been found to date and think about possible ways in which the Commission could address bullying.

At the November meeting, these possibilities can be discussed and may provide a sense of the direction for the bullying initiative. Once the direction is identified, a realistic plan of action can be developed and implemented in concert with existing programs directed at bullying and community organizations. These are the bullying committees established by the Commission:

- Elementary Kids—Carrie Boyer, facilitator;
- Middle Schoolers—Heidi Neiswender, facilitator;
- High School Kids—Lauren Holubec; and
- Adults—Bev Heishman, facilitator.

Committee Reports:

Women's History Month Celebration: The theme for Women's History Month 2011 is "Our history is our strength." On Saturday, September 18, Bev, Maria, Heidi and Joni Clouser met at Marabelle's to begin planning for the Hall of Fame celebration. The Commission's celebration will be held on March 9, 2011 at Marabelle's. The format used in 2010 will be used again this coming spring.

Bev made a motion that The Commission pay a \$100 deposit to Marabelle's to reserve the facility and caterer for the celebration. Nori seconded the motion. Motion carried.

The committee reviewed the nomination form and sponsorship form as well as a draft press release announcing the celebration and soliciting nominations. The press release has been issued. Nominations are due December 1. The honorees will be announced on February 1, 2011. The next meeting of the committee is scheduled for Saturday, December 4 at 8:30 a.m. at Marabelle's. At this meeting, the committee plans to review the nominations. All members are invited to attend.

Education/Youth Committee: No report.

Public Relations: No report.

Leadership Development: No report.

Hot Topics: No report.

New Business:

Nominations to the Commission: The Nominating Committee consisting of Paula, Chair; Kathy; Maria and Lauren recommended the following persons for three-year terms to the Commission, with the option to serve a second term. Their terms of office are to begin on January 1, 2011: Susan Jaros; Jenny Murphy-Shifflet; Kensley Holtry; Judy Sharpe; Taryn Wagner and Kathy Andrews. Maria made a motion that these six persons be submitted to the County Commissioners for appointment. Bonnie Loy seconded the motion. Motion carried. The Nominating Committee's report accompanies these minutes.

Ballot for Officers, 2011: Heidi presented the following slate of officers to the members of the Commission on behalf of the Nominating Committee:

Chair	Paula Doney
Vice Chair	Maria Dissinger
Secretary	Nori Fisher
Treasurer	Kathy Kulbitsky.

All of these members have agreed to serve a one-year term of office. Nominations from the floor will be accepted at the November meeting. Any person being so nominated must agree to be placed on the ballot of candidates and be willing to serve a one-year term. If no additional candidates are added to the ballot, per the provisions of Section 4 of the Commission's Bylaws, a written ballot will not be needed and the officers may be elected by unanimous vote. The report of the Nominating Committee accompanies these minutes.

Good of the Order:

Nori announced that she is retiring in January 2011.

The 20th Annual Lebanon Family Health Services Travel & Leisure Auction is scheduled for Friday, November 12 at the Lebanon Country Club. Admission is \$20 per person.

On October 21, 22 and 23 from 6 p.m. to 9 p.m., the Union Canal Tunnel will be the site of a 'Scare Affair.'

An October Fest will be held at the Hill Top playground on October 23.

Monday evening, October 25 at 7 p.m., the LWV of Lebanon County and WLBR, AM 1270 will host a Candidates Night featuring the candidates for the 48th Senatorial District and 101st State House District. The League's nonpartisan Voters Guide is scheduled for publication in *The Lebanon Daily News* on October 25, too.

The Lebanon County Career and Technology Center is hosting a community open house on November 4 from 6 p.m. to 8 p.m. One of the features is a chili cook-off.

The second annual Dress for Success South Central Pennsylvania will be held on November 7 from 1:30 p.m. to 3:30 p.m. at Niko's in Lebanon, 33 South Eighth Street.

Bonnie announced that Yasmin Brown's son took on a project to help Dick Winters document the stories of World War II veterans and build a monument to honor these veterans in France. He was featured in a recent newspaper article.

Commission members were asked to submit nominees for the Athena Award to members of the Women in Business group of the Chamber.

October is Sudden Cardiac Arrest Awareness Month. It is also Lupus Awareness Month.

Adjournment: The meeting adjourned at 6:45 p.m.

The next meeting is scheduled for **November 10, 2010.**

Respectfully submitted,
Heidi Neiswender, Secretary

Nominating Committee to the Lebanon County Commission for Women
October 13, 2010

The Nominating Committee has been busy trying to fill the six vacant positions we currently have. The two vacant seats from resignations are Sandra Parker Hall and Susan Klarsch (founding member who also has a term ending on December 31, 2010). One vacant seat is Carrie Boyer who is finishing her first term only. Three vacant seats are Cindy Heisey (founding member), Pam Tricamo (founding member), and Heidi Neiswender who are finishing their terms as of December 31, 2010.

We are very pleased to announce that we have six names to recommend to the Commission. After the approval of the Commission, we will prepare paperwork for subsequent submission to the County Commissioners. The names, with a brief summary of each, are:

Susan Jaros (who is replacing Carrie Boyer), Case Manager-Phil Haven, Child and Adolescent Inpatient Unit. She has been an Adjunct Professor at HACC, a Counselor at the Lebanon County Prison, in the Peace Corps in the Ukraine, and a Director of a Physician Hospital Organization.

Jenny Murphy-Shifflet (who is replacing Sandra Parker Hail's term ending 12/31/12), President/CEO of SARCC of Lebanon and Schuylkill Counties. She has been on the Commission in the past but had to resign due to family health issues. She is involved in many non-profit agencies.

Kensley Holtry (who is replacing Cindy Heisey), Legislative Aide for RoseMarie Swanger, PA House of Representatives. She worked for Domestic Relations as a Docket Specialist, CNA-Certified Nursing Assistant for several agencies, Playground Director for Lebanon County Housing Authority and a Supervisor at Foodland. She has many volunteer hours and is on several Boards of non-profits.

Judy Sharpe (who is replacing Susan Klarsch), Branch Manager for Jonestown Bank & Trust. She has worked in management positions in area banks. She has Board memberships on several non-profit agencies.

Taryn Wagner (who is replacing Pam Tricamo), Branch Manager of Manpower, Lebanon. She is active in the Lebanon Valley Chamber of Commerce.

Kathy Andrews (who is replacing Heidi Neiswender), Division Director for American Heart Association. She is active in several non-profit agencies.

Full biographies/resumes are attached.

Respectfully Submitted,

Nominating Committee: Paula Doney, Chair; Kathy Kulbitsky, Maria Dissinger, Lauren Holubec