

COUNTY OF LEBANON

Municipal Building, Room 207
400 South Eighth Street
Lebanon, PA 17042
Telephone: (717) 228-4427
Fax: (717) 274-8094

**PUBLIC EVENTS
APPLICATION/QUESTIONNAIRE**

Ordinance #20 of the County of Lebanon established rules and regulations pursuant to the governing of a public park located in the City of Lebanon known as "Monument Park" being bound on the north by Monument Street, on the east by Spruce Street, on the south by Lehman Street and on the west by North Eighth Street.

The Board of Commissioners of Lebanon County established rules and regulations for Monument Park and established the penalty for violating of any provision of this Ordinance pursuant to the rules and regulations of Monument Park.

BOARD OF COMMISSIONERS
OF THE COUNTY OF LEBANON

➤ **REQUIREMENT: CERTIFICATE OF COVERAGE - \$1,000,000.00 MINIMUM PROOF OF LIABILITY INSURANCE must be provided prior to the date of event.**

Name of Organization: _____

Mailing Address: _____
Street City State Zip

Contact Person: _____ Phone: cell/home: _____
work: _____ email: _____ fax: _____

Mailing Address: _____
Street City State Zip

Name/Type of Event: _____

Date(s) Requested: _____ Rain date(s) Requested: _____

Arrival/Departure Time of Event: _____ / _____

Estimated Attendance (Participants + Spectators): _____

- Will you be distributing any literature or printed materials? _____
If yes, please describe or include samples.
- Does your event include food giveaway or concession/food sales? _____
If yes, please provide a list, location and any special requirements.
- Does your event involve the erection of tents, signs or banners? _____
If yes, please include a list and description of each.
- Other activities not listed above (please specify) _____

- Guideline: Safe passage and pedestrian access must be allowed at all times.
- Rules and Regulations for Monument Park are posted in the park and will be strictly enforced.
- Ordinance #20 is available for review in the Lebanon County Commissioners Office, Room 207 of the Municipal Building.
- Electrical - Use of an **AMPLIFIED SOUND SYSTEM IS NOT PERMITTED** inside Monument Park.

CONTACT PERSON'S SIGNATURE: _____ DATE: _____

APPROVAL/SIGNATURE: _____ DATE: _____
(Designated County Official)

MONUMENT PARK - RULES and REGULATIONS

- (1) No pets permitted in Park.
- (2) Boisterous, immoral or indecent conduct is prohibited.
- (3) Alcoholic beverages are prohibited.
- (4) Children under eight (8) years of age must be adult supervised at all times.
- (5) Trash, garbage and all other litter shall be placed in containers provided, no home garbage permitted.
- (6) Removal, defacing or damaging of public property is prohibited.
- (7) No roller skating or skate boarding permitted.

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REQUIREMENT: CERTIFICATE OF COVERAGE – \$1,000,000.00 MINIMUM PROOF OF LIABILITY INSURANCE must be provided to the County Commissioners Office before the date of your event.

AMPLIFIED SOUND SYSTEM IS NOT ALLOWED INSIDE MONUMENT PARK.

Sound equipment, *not electrically* enhanced or modified, will be permitted inside the park to communicate with the individuals in the immediate area. Sound heard outside the perimeters of Monument Park violates the City of Lebanon's Ordinance of Disturbing the Peace. Enforcement of the Ordinance is at the discretion of the City Police.

PENALTY

Violators of this Ordinance Number 20 shall be fined not less than fifty dollars (\$50.00) nor more than three hundred dollars (\$300.00) and/or shall be imprisoned not more than ninety (90) days.