COUNTY OF LEBANON

Job Announcement

Posting Date: March 4, 2020

Position: Caseworker Supervisor 1

Department: Lebanon County MH/ID/EI Program
220 East Lehman Street
Lebanon, PA 17046

Available: May 4, 2020

Bargaining Unit: None

Hours: Monday – Friday, 8:00AM to 4:30PM 37 ½ hours a week

Pay Grade: 12 - 1 (Non-union pay chart)

Salary Range: $1,410.17 Bi-weekly

A County of Lebanon Application must be submitted for consideration

Applications will be accepted through: Thursday, March 13, 2020

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:
This is a professional supervisory position within the Lebanon County MH/ID/EI Program. Directly supervises 5 ICM staff and directs the delivery of Intensive Case Management Services to persons with serious mental health illness. This person is responsible for assuring the quality of ICM services, maintaining records, compiling reports and gathering statistics necessary for monitoring the operation of the ICM Team and for providing feedback to staff and/or the Casework Manager and as may be required by federal, state, and local funding sources and authorities.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:
Two years of professional experience in public or private social work and a bachelor's degree with major course work in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences; or any equivalent combination of experience and education which includes 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social sciences.

This is a Civil Service position, although Applicants need NOT have taken the Civil Service test to apply for the position. Options for filling the position include Civil Service lists, transfers, demotions, reinstatements, or be eligible for selection in accordance with merit system employment regulations.

Application and resume submission options:

1. Scan and email your application and resume directly to:
   Melissa Herr-Deputy Administrator
   Email: MHerr@lebcnty.org

2. Mail:
   ATTN: Melissa Herr-Deputy Administrator
   220 East Lehman Street
   Lebanon, PA 17046

3. Fax: (717) 274-8094

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