

COUNTY OF LEBANON

Job Announcement

Position:	Registered Nurse/Health Services Supervisor
Department:	Renova Center 25 Metro Drive Lebanon, PA 17042
Available:	Immediately
Bargaining Unit:	NONE
Hours:	37.5 hours per week (Mon-Friday 2pm-10:30pm)
Pay Grade:	13 (Non-union pay chart)
Salary Range:	\$1,531.09 Biweekly and up contingent on experience

➤ **A County of Lebanon Application must be completed for consideration**

BRIEF DESCRIPTION OF DUTIES AND QUALIFICATIONS:

This position is responsible for the management, coordination and organization of professional nursing standards of practice for individuals with intellectual disabilities residing in a 24/7 Intermediate Care Facility. Work involves providing direction and supervising to a team of Licensed Practical Nurses. More specific duties include, but are not limited to: assures, health services are in compliance with Department of Health regulations governing Intermediate Care Facilities for people with Intellectual Disabilities (ICF/ID), maintenance of medical charts, 24-hour safe staffing nursing levels, assess and develop effective and efficient nursing procedures and policies, oversee and evaluate the quality, accuracy and efficiency of total care provided to individuals, complete schedules, conduct in-service programs for staff education, conduct annual performance evaluations of nursing staff, utilize the Home and Community Services Information System (HCSIS), relating to incident reports, and complies with County and Facility policies and procedures.

MINIMUM EXPERIENCE AND TRAINING REQUIREMENTS:

Must be a Registered Nurse with a valid Pennsylvania RN License. Must have a valid PA Driver's License. Candidates must have a clean criminal record and need three background checks - State Police, Child Abuse and FBI fingerprinting prior to employment -must present them with the application for employment. Prior exposure to, or experience working with people with intellectual disabilities is desirable but not necessary. Must possess: basic computer skills, the ability to communicate effectively, both orally and in writing, knowledge of nursing and medical practices and procedures, familiarity with regulations and principles relating to people with intellectual disabilities, leadership, supervisory ability and the willingness to work harmoniously with professional and non-professional personnel. Ability to plan, organize, develop, implement and interpret program goals, objectives, policies and procedures, etc., necessary to provide quality care to people with intellectual disabilities.

An Equal Employment Opportunity Employer

Application and resume submission options:

Scan and email your application and resume directly

to:

Human Resources

Email: Apply@lebcnty.org

Mail:

ATTN: LeeAnne Shank, Human Resources Assistant

Room 200

400 S. 8th Street,

Lebanon, PA 17042

Fax: (717) 274-8094