SEWAGE MANAGEMENT PROGRAM
As administered by the Lebanon County Planning Department

Each municipality is required by the Department of Environmental Protection to adopt and administer an On-lot Sewage Management Program Ordinance as part of the Act 537 Program. Within these regulations [Pennsylvania Code, Title 25, Chapter 71.73 (b)(2)(i)], it is required that property owners with septic systems have their septic tanks/treatment tanks pumped at least once every three (3) years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depth of the tank.

The Lebanon County Planning Department (LCPD) currently administers sewage management programs for several municipalities in Lebanon County. As a part of this program, the following occurs:

- Notices are sent to property owners within the participating municipality when that property is due for pumping. The LCPD works with municipalities to determine pumping schedules.

- Within 90 days of receipt of the notice, property owners should:
  
  o Locate and mark the manhole access to the treatment tank, if known.
  
  o Select a pumper/hauler and schedule the treatment tank pumping. Property owners must use a registered pumper/hauler from the approved list of registered pumper/haulers included in their notification letter.
  
  o Pump treatment tank and have pumper/hauler complete the required paperwork – Section II (lower portion) of the report form included in the property owner notification letter.
  
  o If during the pumping process, it is determined that minor or major repairs need to be done to the system, a must should be secured through LCPD. See page 3 – “Sewage Permit Requirements for Repairs and Minor System Modifications”.
  
  o Property owners should keep the yellow copy of the report form and the pumper/hauler will retain the pink copy.
  
  o Submit the white copy of the report form to LCPD along with a thirty dollar ($30) per lot administrative processing fee. Checks should be made payable to the Lebanon County Planning Department. The fee may be paid by either the property owner or the pumper/hauler.

- Property owners desiring exemption from their assigned pumping cycle must request an exemption form from LCPD and receive LCPD written approval of that exemption request. Examples of acceptable exemptions include having had the tank pumped within last year (one year), newly installing a septic system within last year, etc.

- Property owners wishing to use a pumper/hauler not on the approved list should have them contact LCPD to apply for approval. Sewage Management Report forms submitted by unregistered pumpers/haulers will not be accepted.
PROPER SEPTIC TANK CLEANING

Three means of access to the septic tank. The manhole, a 6" pipe in the center of the tank and the inspection or observation ports.

Before Pumping
Solid materials which need to be removed.

Central manhole access

After Pumping

Correct Approach
SEWAGE PERMIT REQUIREMENTS
FOR
REPAIRS AND MODIFICATIONS TO SEPTIC SYSTEMS

A Minor Repair/Modification Permit is REQUIRED for the following:
(Permit fee is $ 100.00)

- Replace building sewer
- Inspection port added or replaced on treatment tank
- Baffle replaced in treatment tank (Inlet or Outlet)
- Effluent filter added to treatment tank
- Treatment tank access manhole extension added to grade
- Replace conveyance pipe or delivery pipe
- Replace dosing or lift pump
- Replace dosing pump
- Replace electrical connections

A Minor Repair Permit is REQUIRED for the following:
(Permit fee is $ 250.00)

- Replace treatment tank or dose tank
- Add second treatment tank
- Relocate treatment tank (usually due to building addition)

A Major Repair Permit is REQUIRED for the following:
(Permit fee is $ 400.00)

- Replace absorption area (install new system)
- Elevated mound, at grade bed or pressure dosed system, which require a supplemental fee of $150.00 for an additional inspection

A Sewage Permit is NOT required for the following:

- Snake or jet piping to remove obstruction(s)
- Pump treatment tank or dose tank
- Clean effluent filter or media filter(s)
- Check pump and alarm system