



SHERIFF'S OFFICE

Lebanon County

BRUCE E. KLINGLER
SHERIFF

STEPHEN K. GAIDOS
CHIEF DEPUTY

Room 3, Municipal Building
400 South Eighth Street
Lebanon, Pennsylvania 17042-6794
Telephone 717-274-2801
Real Estate Ext. 2156 & 2359

GEORGE E. CHRISTIANSON
SOLICITOR

DESIREE NELSON
REAL ESTATE ADMINISTRATOR

2021 SHERIFF'S REAL ESTATE SALES - 10:00 a.m.

<u>SALE DATE</u>	<u>LAST DAY FOR FILING</u>	<u>ADVERTISING DATES</u>
February 9, 2021	November 24, 2020	January 13, 20 & 27, 2021
April 13, 2021	January 26, 2021	March 17, 24 & 31, 2021
June 8, 2021	March 30, 2021	May 12, 19 & 26, 2021
August 10, 2021	May 25, 2021	July 14, 21 & 28, 2021
October 12, 2021	July 27, 2021	Sept. 15, 22 & 29, 2021
December 14, 2021	September 28, 2021	Nov. 16, 23 & 30, 2021

ADVANCED COSTS ARE \$2,000.00

AN **ORDER FOR SERVICE REQUEST** **MUST** BE COMPLETED AND FILED WITH THE WRIT.

Paperwork to be supplied to Prothonotary's Office for Sheriff's Office along with the originals for filing with Prothonotary – **ONE Copy of Writ of Execution, Notice of Sheriff's Sale and a copy of Legal Description for EACH Defendant and Posting and ONE for the Sheriff's Office file** along with a copy of the Affidavit 3129 for the Sheriff's File.

Three Additional Copies of the Legal Description are required for the Recording of the Sheriff's Deed. This description must clearly state the **GIS Number (Graphical Information Number) of the Premises being sold along with the physical address.

At least **four (4) self addressed stamped envelopes** should be attached to each execution filed with the Prothonotary for the Sheriff's Office use in making returns, recording of the Sheriff's Deed, Refunds, etc. This is important so that we can mail out your documents in a timely matter.

ALL EXECUTIONS MUST BE FILED BY THE LAST DAY FOR FILING.

ANY MONIES OWED AND ALL DEED RECORDING INSTRUCTIONS, i.e. Statement of Value and Letter of Instructions, MUST BE IN OUR OFFICE NO LATER THAN THE DAY OF SETTLEMENT WHICH IS ONE WEEK AFTER THE SALE.