



SHERIFF'S OFFICE

Lebanon County

JEFFRIE C. MARLEY, JR.
SHERIFF

STEPHEN K. GAIDOS
CHIEF DEPUTY

Room 3, Municipal Building
400 South Eighth Street
Lebanon, Pennsylvania 17042-6794
Telephone 717-274-2801
Real Estate Ext. 4410

DAVID R. WARNER, JR.
SOLICITOR

DESIREE NELSON
REAL ESTATE ADMINISTRATOR

2023 SHERIFF'S REAL ESTATE SALES - 10:00 a.m.

<u>SALE DATE</u>	<u>LAST DAY FOR FILING</u>	<u>ADVERTISING DATES</u>
February 14, 2023	November 22, 2022	January 18, 25 & Feb. 1, 2023
April 11, 2023	January 24, 2023	March 15, 22 & 29, 2023
June 13, 2023	March 28, 2023	May 17, 24 & 31, 2023
August 8, 2023	May 23, 2023	July 12, 19 & 26, 2023
October 10, 2023	July 25, 2023	Sept. 13, 20 & 27, 2023
December 12, 2023	September 26, 2023	Nov. 15, 22 & 29, 2023

ADVANCED COSTS ARE \$2,000.00

AN **ORDER FOR SERVICE REQUEST** **MUST** BE COMPLETED AND FILED WITH THE WRIT.

Paperwork to be supplied to Prothonotary's Office for Sheriff's Office along with the originals for filing with Prothonotary – **ONE Copy of Writ of Execution, Notice of Sheriff's Sale and a copy of Legal Description for EACH Defendant and Posting and ONE for the Sheriff's Office file** along with a copy of the Affidavit 3129 for the Sheriff's File.

Three Additional Copies of the Legal Description are required for the Recording of the Sheriff's Deed. This description must clearly state the **GIS Number (Graphical Information Number) of the Premises being sold along with the physical address.

At least **four (4) self addressed stamped envelopes** should be attached to each execution filed with the Prothonotary for the Sheriff's Office use in making returns, recording of the Sheriff's Deed, Refunds, etc. This is important so that we can mail out your documents in a timely matter.

ALL EXECUTIONS MUST BE FILED BY THE LAST DAY FOR FILING.

ANY MONIES OWED AND ALL DEED RECORDING INSTRUCTIONS, i.e. Statement of Value and Letter of Instructions, MUST BE IN OUR OFFICE NO LATER THAN THE DAY OF SETTLEMENT WHICH IS ONE WEEK AFTER THE SALE.